



GREATER VALLEJO RECREATION DISTRICT

Board of Directors
Robert Briseno
Gary Salvadori
Ron C. Bowen
Sheryl Pannell Lea
Adjoa McDonald

General Manager
Gabriel Lanusse

395 Amador Street, Vallejo, CA 94590-6320 • 707-648-4600 • FAX 707-648-4616

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact the District Office at 707-648-4604 or fax 707-648-4616. Requests must be made as soon as possible and at least three (3) full business days before the start of the meeting.

Budget and Finance Committee Directors: Briseno and Salvadori

**Due to Solano County and the State of California's shelter in place orders our
Committee Meetings will be held remotely via Zoom Meetings**

(The Zoom platform is ADA compliant)

<https://zoom.us/join>

You may also call in at +1 669 900 9128 US

Meeting ID: 4425425788 Password: 1944

Agenda

Monday, June 21, 2021

1:30 p.m.

- 1. Final Budget - Fiscal Year 2021-2022**
- 2. Public Comments received by the General Manager**
- 3. Proposed new full-time positions:**
 - a. Human Resources Coordinator**
 - b. Social Media & Marketing Coordinator**

Next Meeting: July 19, 2021

Mission Statement:

Building community and enhancing quality of life through people, parks, and programs.

Website: www.gvrld.org

Greater Vallejo Recreation District Job Description

Classification Title	Human Resources Coordinator
Job Code	Confidential, At-will
FLSA Status	Non-Exempt
Salary Grade	46S
Reports To	Human Resources Manager

GENERAL SUMMARY

This position is an at-will, confidential position responsible for human resources (HR) administrative support at site, including employment, pre-employment process, applicant tracking, workers' compensation reporting, new hire onboarding, personnel change notifications and benefits administration. Supports the District by providing effective customer service to both internal and external customers and applicants. Administrator for employee relations, employee onboarding, and administrative support for HR. Update and maintain employee information within HRIS. Functions as a team member within the department and organization, as required, and perform any duty assigned to best serve the company.

ESSENTIAL DUTIES & RESPONSIBILITIES

The intent of this job description is to provide a representative summary of the major duties and responsibilities performed by employees in this job. Employees may be requested to perform job-related tasks other than those specifically presented in this description.

- Benefits administration
- Collecting interview feedback, recording recruiting activity regarding applicant tracking, facilitating candidate hiring forums and other tasks related to the interview process
- Overseeing candidate experience (including travel coordination, reimbursement of candidate expenses and background checks)
- Providing timely feedback to all stakeholders in the hiring process
- Help develop and support new employee onboarding (including document verification)
- Oversee compliance and assist with Company-wide trainings
- Human Resources administrative assistance
- Assistance with Workers' Compensation claims
- First point of contact with employee relations
- Champion data accuracy by managing HR records and data including input, auditing and cleanup in HRIS systems
- Maintain and update HR systems, materials, resources, and files
- Assist with planning and coordinate Company wide HR initiatives and programs (including culture events)
- Support the operations of our offboarding process for employee terminations
- Other ad hoc projects determined by ongoing needs of the Company

Greater Vallejo Recreation District Job Description

Classification Title	Human Resources Coordinator
Job Code	Confidential, At-will
FLSA Status	Non-Exempt
Salary Grade	46S
Reports To	Human Resources Manager

SUPERVISORY RESPONSIBILITIES

- Work requires providing guidance and the potential to oversee part-time employees. This position may oversee work quality, training, instructing, and work assignments.

HUMAN COLLABORATION & JOB IMPACT

This area describes the personal interaction with others outside direct reporting relationships as well as the impact the job has on GVRD, the department or unit objectives, the output of services, or employee or public satisfaction.

- Work may require providing advice to others outside direct reporting relationships on specific problems or general policies. Contacts may require the consideration of different points of view to reach agreement. Elements of persuasion may be necessary to gain cooperation and acceptance of ideas. The impact the job has on GVRD is limited in terms of time, money, or public/employee relations.

FISCAL RESPONSIBILITY

This section describes the accountability and participation if any, as it relates to the fiscal accountability within department or assigned area(s) of responsibility.

- Position has limited fiscal responsibility. May assist in the collection of data in support of recommendations for departmental budget allocations. May monitor division or program/promotional level budget and expenditures.

MINIMUM QUALIFICATIONS

Required Education and Experience

- High School diploma preferred
- One (1) to three (3) years' experience in Human Resources or related area
- Any equivalent combination of training, education, and experience that provides the required skills, knowledge and abilities

Greater Vallejo Recreation District Job Description

Classification Title	Human Resources Coordinator
Job Code	Confidential, At-will
FLSA Status	Non-Exempt
Salary Grade	46S
Reports To	Human Resources Manager

Required Licenses or Certifications

- Driver's License

COMPETENCIES FOR SUCCESSFUL PERFORMANCE OF JOB DUTIES

Knowledge of:

- English grammar, spelling, and punctuation
- Principles and practices of basic bookkeeping
- Modern office procedures, methods and computer equipment
- Intermediate knowledge with Applicant Tracking Processes and/or Systems, HRIS (knowledge of Arc systems is preferred, Outlook Calendar, and Microsoft office suite
- Human Resources, employee life cycle procedures-
- Comfortable with working independently and with limited supervision
- Organized, detail oriented and don't sweat the small stuff
- Take pride in your work and deliver consistent results, consistently
- Principles of business letter writing and report preparation-

Skill in:

- Interpersonal skills necessary to develop and maintain effective and appropriate working relationships
- Performing a variety of duties, often changing from one task to another of a different nature
- Performing basic mathematical functions such as addition, subtraction, multiplication, division, percentages, and ratios
- Attention to detail

Ability to:

- Meet schedules and deadlines of the work
- Understand and carry out oral and written directions
- Accurately organize and maintain paper documents and electronic files
- Maintain the confidentiality of information and professional boundaries
- Perform human resources clerical work requiring use of independent judgment and initiative-

Greater Vallejo Recreation District Job Description

Classification Title	Human Resources Coordinator
Job Code	Confidential, At-will
FLSA Status	Non-Exempt
Salary Grade	46S
Reports To	Human Resources Manager

WORK ENVIRONMENT/CONDITIONS

The work environment and exposures described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Work Environment	Seldom or Never	Sometimes	Frequently or Often
Office or similar indoor environment			X
Outdoor environment	X		
Street environment (near moving traffic)	X		
Construction site	X		
Confined space	X		
Vehicle		X	
Warehouse environment	X		
Shop environment	X		
Other	X		
Exposures	Seldom or Never	Sometimes	Frequently or Often
Individuals who are hostile or irate		X	
Individuals with known violent backgrounds	X		
Extreme cold (<i>below 32 degrees</i>)	X		
Extreme heat (<i>above 100 degrees</i>)	X		
Communicable diseases	X		
Moving mechanical parts	X		
Fumes or airborne particles	X		
Toxic or caustic chemicals, substances or waste	X		
Loud noises (<i>85+ decibels such as heavy trucks, construction</i>)	X		

Greater Vallejo Recreation District Job Description

Classification Title	Human Resources Coordinator
Job Code	Confidential, At-will
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Salary Grade	46S
Reports To	Human Resources Manager

WORKING CONDITIONS & PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- This position is relative free from unpleasant environmental conditions or hazards and is *generally sedentary*. Incumbents may be required to exert up to 10 pounds of force occasionally, a negligible amount of force frequently, and/or constantly having to lift, carry, push, pull or otherwise move objects, including the human body. Sedentary work involves sitting most of the time. Jobs are sedentary if walking and standing are required only occasionally and all other sedentary criteria are met.

POSITION TYPE/EXPECTED HOURS OF WORK

This is a full-time position. Generally, days and hours of work are Monday through Friday, 8:00 a.m. to 5 p.m. but can vary dependent on need.

TRAVEL

WORK AUTHORIZATION/SECURITY CLEARANCE (IF APPLICABLE)

This position does not require security clearance.

EEO STATEMENT

GVRD is an equal opportunity employer.

ACKNOWLEDGEMENT

The above statements are intended to describe the general nature and level of the work being performed by people assigned to this position. This is not an exhaustive list of all duties and responsibilities. GVRD reserves the right to amend and change responsibilities to meet business and organizational needs as necessary. Employee(s) will be required to follow any other job-related instructions and to perform any

Greater Vallejo Recreation District Job Description

Classification Title	Human Resources Coordinator
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other job-related duties requested by any person authorized to give instructions or assignments. Directly related experience/education beyond the minimum stated may be substituted where appropriate at the discretion of the Human Resources Department.

Please sign, date and present this receipt and acknowledgment form to the Human Resources Department. This receipt and acknowledgment form will be kept in your personnel file.

Employee Name (Print) _____

Employee Signature: _____ Date: _____

Date created	12/13/2020
Dates revised	

Greater Vallejo Recreation District Job Description

Classification Title	Marketing and Social Media Coordinator
Job Code	
FLSA Status	Non-Exempt
Salary Grade	46S
Reports To	Administrative Supervisor/Board Clerk

GENERAL SUMMARY

This position is responsible for coordinating and managing the District's marketing plan and social media profiles, developing, and maintaining blogs, video feeds, trending social networking sites, District Website, and resource centers. You will work closely with the Administrative Supervisor/Board Clerk and Executive Staff and to create unique content and complete projects that ensures consistency with District strategies, commitments, and goals. To succeed, you must be tech savvy, a strong communicator, organized, a team player, can take direction and take the lead, as needed.

ESSENTIAL DUTIES & RESPONSIBILITIES

The intent of this job description is to provide a representative summary of the major duties and responsibilities performed by employees in this job. Employees may be requested to perform job-related tasks other than those specifically presented in this description.

- Implement marketing and social media strategies that build brand awareness, generate inbound traffic and product usage
- Work with District departments to create meaningful content
- Stay current with social media trends and best practices
- Research opportunities for new social marketing platforms and select adapt current process to fit department and professional needs
- Generate, edit publish and share content daily
- Discuss completed and pending tasks with team members, as well as introduce new ideas that create excitement and organization
- Write, develop and strategize online content production and scheduling
- Assist with crisis management, bad reviews, and negative news communications
- Moderate user-generated content and messages appropriately, based on company and community policies
- Track and analyze analytics reports to gain insight on traffic, demographics, and effectiveness; utilize this information to positively affect future outcomes
- Build meaningful connections and encourage community members through dialog and messaging
- Attend conferences/events and interact via networking and live posting
- Engage in relevant social discussion about the organization, brand, competitors, and/or industry from existing customers and new guests/audiences
- Maintain a strong brand presence that is uniform across all social media platforms, including but not limited to Facebook, Instagram, Twitter, LinkedIn, etc.
- Take a lead role in research activities, brainstorming, and development of social tactics utilizing available resources and understanding of outlined KPI's

Greater Vallejo Recreation District Job Description

Classification Title	Marketing and Social Media Coordinator
Job Code	
FLSA Status	Non-Exempt
Salary Grade	46S
Reports To	Administrative Supervisor/Board Clerk

- Create a marketing and social media content calendar
- Report on the state of social media accounts and create weekly/quarterly reports

SUPERVISORY RESPONSIBILITIES

- Work requires providing guidance and the potential to oversee part-time employees. This position may oversee work quality, training, instructing, and work assignments.

HUMAN COLLABORATION & JOB IMPACT

This area describes the personal interaction with others outside direct reporting relationships as well as the impact the job has on GVRD, the department or unit objectives, the output of services, or employee or public satisfaction.

- Work may require providing advice to others outside direct reporting relationships on specific problems or general policies. Contacts may require the consideration of different points of view to reach agreement. Elements of persuasion may be necessary to gain cooperation and acceptance of ideas. The impact the job has on GVRD is limited in terms of time, money, or public/employee relations.

FISCAL RESPONSIBILITY

This section describes the accountability and participation if any, as it relates to the fiscal accountability within department or assigned area(s) of responsibility.

- Position has limited fiscal responsibility. May assist in the collection of data in support of recommendations for departmental budget allocations. May monitor division or program/promotional level budget and expenditures.

MINIMUM QUALIFICATIONS

Required Education and Experience

- Bachelor's degree in a field related to marketing - preferred
- One (1) to two (2) years' experience in Marketing
- Any equivalent combination of training, education, and experience that provides the required skills, knowledge and abilities

Greater Vallejo Recreation District Job Description

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Required Licenses or Certifications

- Driver's License

COMPETENCIES FOR SUCCESSFUL PERFORMANCE OF JOB DUTIES

Knowledge of:

- Excellent writing, storytelling, and communication skills through social media
- A "strategy mindset" around followers building
- Creative strategic contents for social media platforms
- Has a proven track record of building a community on social media platforms
- Adobe Photoshop, Photography, light video editing, and other visual methods of communicating ideas and content
- Creating compelling social content that makes people excited to like, comment, and share.
- Comfortable with working independently and with limited supervision
- Taking pride in your work and deliver consistent results, consistently

Skill in:

- Interpersonal skills necessary to develop and maintain effective and appropriate working relationships
- Performing a variety of duties, often changing from one task to another of a different nature
- Attention to detail
- Strong communication, multitasking, and analytical skills
- Experience with social media and communication tools
- Knowledge of multi-social media platforms
- Good analytical skills
- Display ability to work with cross functional departments
-

Ability to:

- Meet schedules and deadlines of the work
- Understand and carry out oral and written directions
- Accurately organize and maintain paper documents and electronic files
- Maintain the confidentiality of information and professional boundaries

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Vehicle		X	
Warehouse environment	X		
Shop environment	X		
Other	X		
Exposures	Seldom or Never	Sometimes	Frequently or Often
Individuals who are hostile or irate		X	
Individuals with known violent backgrounds	X		
Extreme cold (<i>below 32 degrees</i>)	X		
Extreme heat (<i>above 100 degrees</i>)	X		
Communicable diseases	X		
Moving mechanical parts	X		
Fumes or airborne particles	X		
Toxic or caustic chemicals, substances or waste	X		
Loud noises (<i>85+ decibels such as heavy trucks, construction</i>)	X		

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related experience/education beyond the minimum stated may be substituted where appropriate at the discretion of the Human Resources Department.

Please sign, date and present this receipt and acknowledgment form to the Human Resources Department. This receipt and acknowledgment form will be kept in your personnel file.

Employee Name (Print)_____

Employee Signature:_____

Date:_____

Date created	12/13/2020
Dates revised	

Greater Vallejo Recreation District
 Pay Range Table - Full Time SEIU
 Year 3 - 2% Increase
 Effective 07/01/20

<u>Range</u>	<u>Title</u>		<u>Step 1</u>	<u>Step 2</u>	<u>Step 3</u>	<u>Step 4</u>	<u>Step 5</u>	<u>Longevity</u>
39S	Administrative Support	Hourly 07/01/19	21.44	22.52	23.66	24.84	26.09	
	Accounting Assistant	Bi-weekly	1,715.20	1,801.60	1,892.00	1,987.20	2,087.20	
		Annually	44,595.20	46,841.60	49,192.00	51,667.20	54,267.20	
46S(A)	Administrative Specialist	Hourly 07/01/19	25.21	26.48	27.81	29.21	30.68	
		Bi-weekly	2,016.80	2,118.40	2,224.80	2,336.80	2,454.40	
		Annually	52,436.80	55,078.40	57,844.80	60,756.80	63,814.40	
46S	Recreation Coordinator	Hourly 07/01/19	25.49	26.77	28.11	29.52	31.00	
		Bi-weekly	2,039.20	2,141.60	2,248.80	2,361.60	2,480.00	
		Annually	53,019.20	55,681.60	58,468.80	61,401.60	64,480.00	
52S	Accounting Specialist	Hourly 07/01/19	29.62	31.11	32.67	34.31	36.03	36.57
		Bi-weekly	2,369.60	2,488.80	2,613.60	2,744.80	2,882.40	2,925.64
		Annually	61,609.60	64,708.80	67,953.60	71,364.80	74,942.40	76,066.54
63S	Maintenance Supervisor	Hourly 07/01/19	38.93	40.88	42.93	45.08	47.34	
	Recreation Supervisor	Bi-weekly	3,114.40	3,270.40	3,434.40	3,606.40	3,787.20	
		Annually	80,974.40	85,030.40	88,294.40	93,766.40	98,467.20	

GVRD will start both of these positions at the same range as our Rec Coord classification. Please see attached for brief compensation comparisons.

Glassdoor Data

Human Resources Coordinator Salaries

Industry

Government



Employer Size

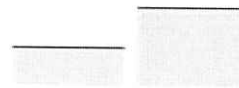
51 to 200 Emplo

 Very High Confidence

\$57,237 /yr

Average Base Pay

29 salaries



\$45K

Low



Now Accepting Applications for
Human Resources Technician (full-time)

Annual Salary Range
\$ 68,556 – \$ 83,340
4 day work week

plus full benefits, including CalPERS Pension



Filing Deadline: June 21, 2021 at 5:00 p.m. or first 100 applications (whichever occurs first)

Applications MUST be submitted online at www.GovernmentJobs.com

The City of San Pablo is seeking an extraordinary candidate to join its Human Resources Division. The Human Resources Division is responsible for essential support to the City staff who provide a wide variety of services and functions to the citizens of San Pablo. The dynamic work environment will require the Human Resources Technician to be a self-starter who can take a customer service-oriented approach to problem solving. Reporting to the Human Resources Manager, the incumbent will provide a variety of technical and administrative support of the Human Resources Information Systems (HRIS), benefits administration, worker's compensation, and special projects.

About the position: In addition to the great salary and benefits, including a four-day work week the incumbent will serve as a member of the Human Resources Team in the City Manager's Office. The incumbent of this position reports to the Human Resources Manager and interfaces with, and supports, City employees at all levels. For additional information about the position, see the [Job Description page](#) of the City's website.

Experience and Training: An ideal candidate must have good problem solving, judgement, analytical, and decision-making skills, as well as the ability to deal with a lot of divergent information and, concisely and succinctly convey decisions and information to other departments and divisions. Any combination of training and experience that would provide the required knowledge, skills, and abilities is qualifying. A typical way to obtain the required qualifications would be: two (2) years of responsible technical human resources experience, and the equivalent of an Associate's degree from an accredited college or university with major course work in human resources, or a closely related field. Public sector experience is highly desirable.

Required license and certificate: Possession of, or ability to obtain, a valid California driver's license.

Benefits: The City provides an excellent benefits package including medical, dental, paid vacation and holidays, life & disability insurance as well as CalPERS retirement pension. Please see the [Benefits page](#) of the City's website for details.

How to apply: Applications will only be accepted online at <http://www.governmentjobs.com/careers/sanpabloca>. For general questions, call the Human Resources Division at (510) 215-3000. Applications must be submitted to GovernmentJobs.com by the date and time listed. Applications not submitted by the posted date and time will not be considered. The most qualified applicants will be invited to participate in the subsequent phases of the selection process. Meeting the minimum requirements of the position does not guarantee the advancement in any phase of the selection process. Final selection will be made from an eligibility list.

Recruitment timeline: Although dates may change we suggest planning your calendar accordingly, as these are currently the only interview dates. First Interview: **week of July 12th**. Estimated Start: **beginning-to-middle of August 2021**.

Background investigation and Pre-employment medical examination: Successful candidates will undergo a complete background investigation, fingerprinting, and pre-employment medical examination, which may include a TB test. Americans with Disabilities Act (ADA): Please contact the Human Resources Department on, or before, the filing deadline if special accommodations are necessary at any stage of the selection process. Every attempt will be made to consider your request (medical documentation must be provided upon request). Immigration Reform & Control Act: In accordance with the Immigration Reform and Control Act of 1986, all potential employees will be required to provide proof of United State Citizenship or authorization to work in the United States. Drug-Free Workplace Policy: In accordance with the Drug-Free Workplace Act of 1988, it is the objective of the City of San Pablo to achieve a drug-free workplace.



CLASS TITLES AND SALARY RANGES

Effective July 1, 2020 - June 30, 2021

CLASS TITLE	GRADE	MONTHLY SALARY STEPS					
		A	B	C	D	E	F

FIRST LINE SUPERVISORS/CONFIDENTIAL:

Account Clerk II - Confidential	J44	3,230	3,391	3,560	3,739	3,926	N/A
Administrative Secretary - Confidential	J51	3,839	4,031	4,232	4,444	4,666	N/A
Code Enforcement Supervisor	J60	4,794	5,034	5,286	5,550	5,828	N/A
Facility Maintenance Supervisor	J57	4,452	4,674	4,908	5,154	5,412	N/A
Fleet Services Supervisor	J60	4,794	5,034	5,286	5,550	5,828	N/A
Human Resources Analyst	J65	5,425	5,695	5,981	6,279	6,594	N/A
Human Resources Technician	J51	3,839	4,031	4,232	4,444	4,666	N/A
Landscape Maintenance Supervisor	J57	4,452	4,674	4,908	5,154	5,412	N/A
Police Dispatch Supervisor	J62	5,037	5,289	5,553	5,831	6,123	N/A
Recreation Supervisor	J59	4,677	4,912	5,157	5,415	5,686	N/A
Revenue & Customer Service Supervisor	J56	4,343	4,560	4,789	5,029	5,279	N/A
Senior Account Clerk - Confidential	J48	3,564	3,743	3,930	4,127	4,334	N/A
Streets Maintenance Supervisor	J57	4,452	4,674	4,908	5,154	5,412	N/A
Wastewater Systems Supervisor	J62	5,037	5,289	5,553	5,831	6,123	N/A
Water Distribution Supervisor	J61	4,915	5,160	5,418	5,689	5,973	N/A

CERES PROFESSIONAL FIREFIGHTER'S ASSOCIATION:

Fire Captain	F44	5,309	5,574	5,853	6,146	6,453	6,776
Fire Engineer	F36	4,329	4,546	4,774	5,012	5,263	5,526
Fire Fighter	F34	3,926	4,121	4,295	4,509	4,734	4,970



Daly City

Human Resources Specialist (20101485)

Human Resources Department



Category

Human Resources



Region

San Francisco/Peninsula



Job Type

Full-Time



Close Date

Until filled or until 500 applicants



Salary

\$6,136.00-\$7,457.00
Monthly



Additional Questionnaires

Pre-qualification

Please review the [special instructions](#) before applying for this job opportunity.

Location

295 89th St, Suite 105, Daly City, 94015

Description

Applications accepted until minimum number meeting our qualifications have been received.

Interviews: TBA

DEFINITION

City of Vallejo

Grade	Class Code	Status	Classification Title	Entry	Step				Maximum
					Step 1	Step 2	Step 3	Step 4	Step 5
				Annual	68,881.70	72,325.78	75,942.07	79,739.17	83,726.13
			Longevity 10%	Hourly	34.6932	36.4278	38.2492	40.1617	42.1698
				Bi-weekly	2,775.46	2,914.22	3,059.94	3,212.94	3,373.58
				Monthly	6,013.48	6,314.16	6,629.86	6,961.36	7,309.42
				Annual	72,161.78	75,769.87	79,558.36	83,536.28	87,713.09
133				Hourly	32.3265	33.9428	35.6399	37.4219	39.293
133				Bi-weekly	2,586.12	2,715.42	2,851.19	2,993.75	3,143.44
133				Monthly	5,603.25	5,883.42	6,177.59	6,486.47	6,810.79
133				Annual	67,239.03	70,600.98	74,131.03	77,837.58	81,729.46
			Longevity 5%	Hourly	33.9428	35.6399	37.4219	39.293	41.2577
				Bi-weekly	2,715.42	2,851.19	2,993.75	3,143.44	3,300.62
				Monthly	5,883.42	6,177.59	6,486.47	6,810.79	7,151.33
				Annual	70,600.98	74,131.03	77,837.58	81,729.46	85,815.93
			Longevity 10%	Hourly	35.5591	37.3371	39.2039	41.1641	43.2223
				Bi-weekly	2,844.73	2,986.97	3,136.31	3,293.13	3,457.78
				Monthly	6,163.58	6,471.76	6,795.34	7,135.11	7,491.87
				Annual	73,962.93	77,661.08	81,544.13	85,621.34	89,902.41
134				Hourly	33.1317	34.7883	36.5277	38.3541	40.2718
134				Bi-weekly	2,650.54	2,783.06	2,922.22	3,068.33	3,221.74
134				Monthly	5,742.83	6,029.97	6,331.47	6,648.04	6,980.44
134				Annual	68,913.90	72,359.60	75,977.58	79,776.46	83,765.28
			Longevity 5%	Hourly	34.7883	36.5277	38.3541	40.2718	42.2854
				Bi-weekly	2,783.06	2,922.22	3,068.33	3,221.74	3,382.83
				Monthly	6,029.97	6,331.47	6,648.04	6,980.44	7,329.46
				Annual	72,359.60	75,977.58	79,776.46	83,765.28	87,953.54
			Longevity 10%	Hourly	36.4449	38.2671	40.1804	42.1895	44.2989
				Bi-weekly	2,915.59	3,061.37	3,214.43	3,375.16	3,543.91
				Monthly	6,317.11	6,632.96	6,964.61	7,312.84	7,678.48
				Annual	75,805.29	79,595.55	83,575.33	87,754.10	92,141.81
135	101	Exempt	Deputy City Clerk - Exempt	Hourly	33.9637	35.6618	37.4449	39.3172	41.283
135	857	Non-Exempt	Human Resources Specialist	Bi-weekly	2,717.10	2,852.94	2,995.59	3,145.38	3,302.64
135				Monthly	5,887.03	6,181.39	6,490.45	6,814.98	7,155.73
135				Annual	70,644.40	74,176.62	77,885.45	81,779.72	85,868.71
			Longevity 5%	Hourly	35.6618	37.4449	39.3172	41.283	43.3472
				Bi-weekly	2,852.94	2,995.59	3,145.38	3,302.64	3,467.78
				Monthly	6,181.39	6,490.45	6,814.98	7,155.73	7,513.51
				Annual	74,176.62	77,885.45	81,779.72	85,868.71	90,162.15
			Longevity 10%	Hourly	37.36	39.228	41.1894	43.2489	45.4113
				Bi-weekly	2,988.80	3,138.24	3,295.15	3,459.91	3,632.90
				Monthly	6,475.74	6,799.52	7,139.50	7,496.48	7,871.30
				Annual	77,708.85	81,594.29	85,674.00	89,957.70	94,455.58
136				Hourly	34.8133	36.5539	38.3816	40.3007	42.3158
136				Bi-weekly	2,785.06	2,924.31	3,070.53	3,224.06	3,385.26
136				Monthly	6,034.30	6,336.02	6,652.82	6,985.46	7,334.73
136				Annual	72,411.62	76,032.20	79,833.81	83,825.50	88,016.78
			Longevity 5%	Hourly	36.5539	38.3816	40.3007	42.3158	44.4315
				Bi-weekly	2,924.31	3,070.53	3,224.06	3,385.26	3,554.52

Marketing Coordinator Salaries in San

Industry

Employer Size

Government

51 to 200 Emp

 Very High Confidence

\$56,510 /yr

Average Base Pay

\$41K

6 salaries

Low

No additional cash compensation has been reported for this role

How much does a Marketing Coordinator make in San

Class Door Data

Thousand Oaks



Communications & Marketing Analyst

**Category**

Communications

**Region**

Ventura County

**Job Type**

Full-Time

**Close Date**

Until filled

**Salary**

\$33.98-\$50.97

Hourly

**Additional**

Questionnaires

Supplemental

Please review the [special instructions](#) before applying for this job opportunity.

Location

2100 Thousand Oaks Blvd, Human Resources, 2nd Floor, Thousand Oaks, 91362

Description

Do you want to use your skills, experience and creativity to drive a communication strategy? We are seeking a creative thinker who is a highly collaborative professional who thrives on the challenge of building an innovative and service-oriented, fast paced communications and marketing program.

We are in search of a committed team player to be a liaison with department leadership to champion, develop and implement a comprehensive, strategic communications and marketing plan to ensure key messages are developed and promoted through all communication platforms and channels.

INDEED Data

new

Host Engagement and Marketing Coordinator

Impact Justice

Oakland, CA 94610 (Cleveland Heights area) • Temporarily Remote

\$55,000 - \$60,000 a year

➤ Easily apply

- Utilizing marketing materials via social media platforms to promote homecoming and related incentives.
- Professional experience in community services, social...

Active 3 days ago

Marketing Coordinator

RossDrulisCusenbery Architecture, Inc.

Sonoma, CA 95476 • Remote

\$58,000 - \$76,000 a year

➤ Easily apply

- Maintain web and social media content and platforms.
- Oversee creation and maintenance of marketing files and databases including project sheets, marketing...

16 days ago

new

Marketing Coordinator

Crossroads Trading 3.4 ★

Berkeley, CA 94710

\$21 - \$24 an hour

➤ Easily apply

- Utilizes Facebook Business Manager to set up and track social media ads.
- Works with Marketing Manager and in-store Marketing Liaisons to plan and distribute...

Today