



Request for Bid
Greater Vallejo Recreation District

RFB TITLE: Vending services agreement for Blue Rock Springs Park, Wardlaw Dog/Skate Park, Dan Foley Park, Wilson Park – **ONE BID PER LOCATION**

LOCATION: Blue Rock Springs Park, 650 Columbus Parkway, Vallejo, CA, Wardlaw Dog/Skate Park, 1805 Ascot Parkway, Vallejo, CA, Dan Foley Park, 1499 N. Camino Alto, Vallejo, CA, Wilson Park, 915 Solano Ave, Vallejo, CA.

PURPOSE: Concession services for ice cream and other snacks

DEADLINE FOR BID SUBMISSIONS: 12:00 P.M. Pacific Time, Friday, May 24, 2024

Late bid, faxed bid, unsealed bids, electronic mail bid or unsigned bid will be rejected

AWARD:
Bids will not be open to public. GVRD will notify successful bidder of contract.

SUBMIT BID TO THIS ADDRESS: Greater Vallejo Recreation District
395 Amador Street
Vallejo, CA 94590
RE: Vending Services

BID FEE: \$100.00. Bid fee nonrefundable if high bidder rejects award. All other bid fees will be refundable to vendors.

RIGHT TO REJECT BIDS:
The District reserves the right to reject any or all Bid Proposals, to waive any informality, minor technical defect, or irregularity in Bid Proposals, and to accept or reject any items of a Bid Proposal. The District, at its discretion, may reject as incomplete any bid which is in any way conditional, includes exceptions, alterations or omissions, or included reservations to the terms of the Bid Proposal form, drawings, specifications, or other contract documents. The District reserves the right to reject any and all bids. District will reject bids from any contractor for whom there is documented evidence of project schedule delays and cost overruns and/or documented inability to meet project performance requirements.

AGREEMENT:

1. In order to do business in our parks, you will need to provide the following Documents within thirty (30) days prior to being awarded contract:
 1. Copy of your current business license
 2. Certificate of Liability Insurance with additional insured endorsement
 3. Automobile liability insurance
 4. A list of all ice cream/snack items being sold - *No alcohol, tobacco, toy guns or anything illegal are allowed for sale*
2. All documents must be provided to GVRD within thirty (30) days of contract being awarded. If documents are not provided within thirty (30) days, contract will be void and contract awarded to the second highest bidder. Agreement will be for a **12-month term** July 1, 2024 through June 30, 2025 for all parks with the option of extending the agreement an additional year.
3. Insurance Requirements:
 - A. Vendor's liability insurance providing bodily injury liability limits of not less than One Million Dollars (\$1,000,000.00) for each person and One Million Five Hundred Thousand Dollars (\$1,500,000.00) for each occurrence, and property damage liability limits of not less than One Million Dollars (\$1,000,000.00) for each occurrence with an aggregate limit of One Million Dollars (\$1,000,000.00) for claims which may arise from the operations of the contractor in the performance of this contract. This insurance must also include coverage for the contractual liability assumed by the Vendor.
 - B. Automobile liability insurance, covering all vehicles used in the performance of the work required, including hired vehicles and non-owned vehicles, which insurance provides bodily injury liability limits of not less than Five Hundred Thousand Dollars (\$500,000.00) for each person and One Million Dollars (\$1,000,000.00) for each occurrence, and property damage liability limits of not less than Five Hundred Thousand Dollars (\$500,000.00) for each occurrence with an aggregate limit of Five Hundred Thousand Dollars (\$500,000.00) for any and all claims.
4. Fingerprinting for all employees of vendor that will work in parks – Vendor pays for Fingerprint screening process plus \$32.00 Department of Justice fee for processing.
5. Location of Vending Services – vending services will be performed upon a Designated parking lot or parcel of land located at Blue Rock Springs Park, Wardlaw Dog and Skate Park, Dan Foley Park, & Wilson Park in the City of Vallejo, parking

location to be specified by the Parks & Facilities Director. Dan Foley Park has an agreement with the local sports teams to have their own Concession services.

6. Music and Loud Speakers – No music nor sound producing devices may be used by concessionaire within or outside designated concession venues which will be determined by the Maintenance Superintendent.

PLEASE DIRECT

ALL INQUIRES TO: Salvador Nuno
Parks & Facilities Director
707 648-4602
snuno@gvrd.org

DATE BID NOTICE April 19, 2024
ISSUED: