



GREATER VALLEJO RECREATION DISTRICT

Mission Statement: *Building community and enhancing quality of life through people, parks, and programs.*

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Board of Directors
 Robert Briseno
 Gary Salvadori
 Ron Bowen
 Sheryl Pannell Lea
 Adjoa McDonald

General Manager
 Gabriel Lanusse

In accordance with California Government Code Section 54957.5, any writing or document that is a public record, relates to an open session agenda item and is distributed less than 72 hours prior to a regular meeting, will be made available for public inspection in the District offices during normal business hours. *Due to the current closure of the district office, documents will be available electronically at <https://www.gvrd.org/about-us/agendas-minutes/>

Greater Vallejo Recreation District Board of Directors

MINUTES

March 25, 2021

6:30 p.m.

Due to Solano County and the State of California's shelter in place orders our Board Meeting will be held remotely via Zoom Meetings

(The Zoom platform is ADA compliant)

1) Call to Order

Chairperson Briseno called a regular meeting, of the Board of Directors of the Greater Vallejo Recreation District, to order at 6:30 p.m., March 25, 2021.

2) Pledge of Allegiance

3) Roll Call

Present: Chairperson Robert Briseno, Vice-Chairperson Gary Salvadori; Directors; Sheryl Pannell Lea (arrived at 6:32pm), Ron Bowen and Adjoa McDonald

Staff: General Manager, Gabe Lanusse; Legal Counsel, Gary Heppell; Finance Director, Penny Harman; Maintenance Superintendent, Salvador Nuno; Human Resources Manager, Casey Halcro and Board Clerk, Kimberly Pierson

4) Approval of Agenda

Director Salvadori offered the motion, seconded by Director Bowen to approve the agenda. Roll call vote: Ayes: Directors: Briseno, Salvadori, Bowen, McDonald Nays: none Absent: Lea Abstain: none. Motion passed

5) Public Comment:

Members of the public may speak on any item not on the agenda but within the jurisdiction of the Board. Items on the agenda can be addressed at the time the matter is taken up. Each speaker is limited to 3 minutes and a spokesperson for an organization is limited to 5 minutes.

None

6) Consent Calendar:

Items listed on the consent calendar are considered routine in nature and may be enacted by one motion. If discussion is required, that particular item will be removed from the consent calendar and will be considered separately.

A) Approve Board Minutes-March 11, 2021

B) Accept the Policies and Personnel Committee Minutes-March 8, 2021

C) Accept the Budget and Finance Committee Minutes-March 15, 2021

Director Salvadori offered the motion, seconded by Director Bowen to approve the agenda. Roll call vote Ayes: Briseno, Salvadori, Bowen, McDonald; Nays: none; Absent: Lea; Abstain: none. Motion passed

7) New Business:

A) Approve Job Classification Structure, Job Title and Job Description Updates for the Following Positions: Human Resources Director, Finance Director, Maintenance Director and Recreation Director and a Title Change to the General Manager Position. (Halcro)

After some discussion, Director Bowen offered the motion, seconded by Director Salvadori to Reject the Recommendation and send the items back for revisions and research. Roll call vote Ayes: Briseno, Salvadori, Bowen; Nays: McDonald; Absent: none; Abstain: none. Motion passed

B) Updated Injury and Illness Prevention Program (IIPP)-Informational Item (Halcro)

No action-Informational Only

C) Board Authorization to Declare McIntyre Ranch Surplus Land (Legal Counsel)

Board gave direction to the General Manager to seek informal opinions on estimated value for the McIntyre Ranch Property.

8) Old Business:

Approve "Final Read" of Policy 2250 and RR 2250 – Separation from Employment (Halcro)

Director Bowen offered the motion, seconded by Director Lea to Approve the Final Read of Policy 2250 and RR 2250 subject to the review of the First Paragraph by Legal Counsel. Roll call vote Ayes: Briseno, Salvadori, Bowen, McDonald; Nays: none; Absent: none; Abstain: none. Motion passed unanimously

9) Staff Reports-Informational Only:

A) Maintenance Superintendent

- Provided details on a recent clean-up held at Dan Foley Park.
- Gave an update on the submission on a Prop. 68 per capita grant application.
- Provided an update on completed and ongoing upgrades at Madren Field.

B) Finance Director

- Provided an update the Fiscal Year 2021-2022 Budget.

C) Human Resources

- Provided information on the upcoming expansion of Covid vaccine eligibility.

D) Recreation Department

- Provided an update on the Expanded Learning Program's (ExLP) staffing budget and upcoming programs

E) General Manager

- Provided details on the current power outage at Dan Foley Park.
- Gave update on a possible partnerships with multiple local agencies to obtain Outerspatial app
- Gave a reminder about the staff competition for naming the two pools at the Cunningham Aquatic Complex.

10) Executive Session: At 8:18p.m. Chairperson Briseno convened to executive session held via Zoom breakout room

Conference with Labor Negotiators (Legal Counsel, General Manager and HR Manager): Service Employees International Union Local 1021, (SEIU) negotiations; pursuant to Government Code section 54957.6

At 9:09 p.m. Chairperson Briseno convened to regular session and reported the following:

Information provided to the Board, direction given to negotiators

11) Announcements and Comments from Board Members:

Director Briseno wished Director Lea a Happy Birthday.

Director Briseno mentioned a Rotary Fundraiser movie night happening tomorrow on Mare Island.

Director McDonald mentioned a Vallejo Project event happening on April 25th at Vino Godfather's.

12) Meeting Adjourn:

Director Lea offered the motion, seconded by Director Bowen to adjourn the meeting at 9:12 p.m. Roll call vote Ayes: Briseno, Salvadori, Bowen, McDonald; Nays: none; Absent: none; Abstain: none. Motion passed unanimously


Ron Bowen, Board Secretary

4/23/21
Date



ATTENDANCE SHEET	PRESENT	EXCUSED
Director Lea	✓	
Director Briseno	✓	
Director Salvadori	✓	
Director Bowen	✓	
Director McDonald	✓	

- Arrived at 6:32pm

DATE OF MEETING March 25, 2021-6:30pm (Zoom Meeting)

Kimberly Pierson 3/25/2021
Clerk of the Board Date



DATE OF MEETING: March 25, 2021- Board Meeting

AGENDA ITEM: Approval of Agenda

ROLL CALL VOTE SHEET	YEA	NAY	ABSTAIN	ABSENT
Director Lea				✓
Director Briseno	✓			
Director Bowen	✓			
Director Salvadori	✓			
Director McDonald	✓			

AGENDA ITEM: Consent Calendar

ROLL CALL VOTE SHEET	YEA	NAY	ABSTAIN	ABSENT
Director Lea				✓
Director Briseno	✓			
Director Bowen	✓			
Director Salvadori	✓			
Director McDonald	✓			

AGENDA ITEM: Reject Job Classification Structure, Job Title and Job Description Updates for the Following Positions: Human Resources Director, Finance Director, Maintenance Director and Recreation Director and a Title Change to the General Manager Position Recommendation and send back for Revision and Research

ROLL CALL VOTE SHEET	YEA	NAY	ABSTAIN	ABSENT
Director Lea	✓			
Director Briseno	✓			
Director Bowen	✓			
Director Salvadori	✓			
Director McDonald		✓		

AGENDA ITEM: Approve “Final Read” of Policy 2250 and RR 2250 – Separation from Employment Subject to Review of 1st Paragraph by Legal Counsel

ROLL CALL VOTE SHEET	YEA	NAY	ABSTAIN	ABSENT
Director Lea	✓			
Director Briseno	✓			
Director Bowen	✓			
Director Salvadori	✓			
Director McDonald	✓			

AGENDA ITEM: Meeting Adjournment

ROLL CALL VOTE SHEET	YEA	NAY	ABSTAIN	ABSENT
Director Lea	✓			
Director Briseno	✓			
Director Bowen	✓			
Director Salvadori	✓			
Director McDonald	✓			