



GREATER VALLEJO RECREATION DISTRICT

Mission Statement: *Building community and enhancing quality of life through people, parks, and programs.*

Website: www.gvrd.org

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Board of Directors
Rizal Aliga
Ron Bowen
Robert Briseño
Adjoa McDonald
Wendell Quigley

General Manager
Gabe Lanusse

Policies and Personnel Committee Minutes

Monday, August 22, 2022

9:30 a.m.

Administrative Office-Board Room

395 Amador Street

In attendance: Director Bowen, Director Briseno, General Manager Lanusse, Human Resources Manager Halcro

Meeting began: 9:32am

1. Assign Committee Chairperson

The committee assigned Director Bowen as the Committee Chairperson, however, Director Bowen would like for the Committee to discuss adding a “how to assign committee chairperson” into the policy. This will be added to the September Agenda

2. Public Comment

N/A

3. Review and Discuss the Grievance Procedure and Form under The American with Disabilities Act

The committee and staff discussed this new policy and agreed to bring it to the upcoming board meeting for possible adoption. Board member Briseno did as staff to research if policy adoption requires multiple reads or can be approved on first read.

4. Discuss District Succession Planning

The committee and staff discussed RFP for consultant to help GVRD with succession planning. Board members suggested GVRD may need to consider Assistant GM position. Board members asked GM Lanusse to bring back the cost for a consultant to help with succession planning.

5. Update on the Classification Study

The committee and staff discussed the classification study and staff provided an update.

6. Discuss Additional Employment Positions

The committee and staff discussed possible additional positions of Assistant GM, Assistant Coordinator II, Customer Service Rep, and Community Relations Position

Adjourned at 10:32am