

GREATER VALLEJO RECREATION DISTRICT

Mission Statement: *Building community and enhancing quality of life through people, parks, and programs.*
Website: www.gvrd.org

395 Amador Street, Vallejo, CA 94590-6320 • 707-648-4600 • FAX 707-648-4616

Board of Directors
Rizal Aliga
Ron Bowen
Robert Briseño
Adjoa McDonald
Wendell Quigley

General Manager
Gabriel Lanusse

In accordance with California Government Code Section 54957.5, any writing or document that is a public record, relates to an open session agenda item and is distributed less than 72 hours prior to a regular meeting, will be made available for public inspection in the District offices during normal business hours. Documents will also be available electronically at <https://www.gvrd.org/board-meetings-committees>

Board of Directors Meeting Agenda

Thursday, February 9, 2023

Administrative Office, 401 Amador Street, Vallejo, CA 94590

6:30 p.m. – Regular Session

Public Comment on Items on the Agenda

If you wish to speak on an item under discussion by the Board of Directors which appears on this Agenda, you may do so upon receiving recognition from the Chairperson of the Board. Please state your name and whether you are speaking as an individual, or are speaking for an organization, in which case, please state the name of the organization. Each individual speaker may speak for up to three minutes, and an individual representing an organization may speak up to five minutes.

1) **Call to Order**

2) **Pledge of Allegiance**

3) **Roll Call**

4) **Approval of Agenda**

5) **Public Comment:**

(Note: For matters not otherwise listed on this agenda. The Board of Directors welcomes your comments under this section but is prohibited by State Law from discussing items not listed on the agenda. Your item will be taken under consideration and may be referred to Board of Directors Committee(s) and/or Staff.) To provide an opportunity for all members of the public who wish to address the Board, a time allocation of 3 minutes for each individual speaker and 5 minutes for an individual representing an organization.

6) **Committee Updates:**

The Chairperson for Ad-Hoc and Standing Committees will provide any updates to the full board.

7) **Consent Calendar**

Items listed on the consent calendar are considered routine in nature and may be enacted by one motion. If discussion is required, that item will be removed from the consent calendar and will be considered separately.

7.1 Approve Board Minutes-January 24, 2023-Special Meeting

7.2 Approve Board Minutes-January 26, 2023-Regular Meeting

7.3 Approve Board Minutes-January 31, 2023-Special Meeting

7.4 Accept Policies and Personal Committee Minutes-January 25, 2023

7.5 Accept Budget and Finance Committee Minutes-January 13, 2023

8) Financials:

8.1 Approve Financial Statement as of 1/31/2023 (Harman)

8.2 Approve Payment of Bills 1/1/2023 through 1/31/2023 (Harman)

9) Action Items:

9.1 Approve Updates to Policy 4060-Committees of the Board of Directors (Lanusse)

9.2 Approve Resolution 2023-01 Approving Application(s) for City of Vallejo Fiscal Year 2023-24 Community Development Block Grant (CDBG) Program Funds (Lanusse)

10) Staff Updates

10.1 Finance Director – Verbal Report

10.2 Recreation Superintendent

10.4 General Manager

11) Executive Session:

11.1 Conference with Labor Negotiators; pursuant to Government Code Section 54957.6

Agency Designated Representative: General Manager

Employee Organizations: International Brotherhood of Electrical Workers Local Union 1245 (IBEW); Service Employees International Union Local 1021 (SEIU)

Unrepresented Employees: Superintendents, Finance Director, Board Clerk, and Human Resources Clerk

11.2 Conference with Real Property Negotiators; pursuant to Government Code Section 54956.8

Property: Franklin Middle School, 510 Starr Avenue, Vallejo

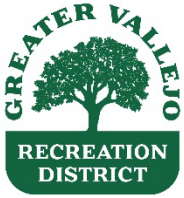
Agency Negotiator: General Manager

Negotiating Party: Vallejo Unified School District

Under Negotiation: (price, terms of payment)

12) Announcements and Comments from Board Members

13) Meeting Adjourn



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Greater Vallejo Recreation District Board of Directors

MINUTES

January 24, 2023 – 401 Amador Street

6:30 p.m.

1) **Call to Order:**

Chairperson Bowen called a special meeting, of the Board of Directors of the Greater Vallejo Recreation District, to order at 6:31 p.m., January 24, 2023, in the Board Room of the Greater Vallejo Recreation District Office, 401 Amador Street, Vallejo, California.

2) **Pledge of Allegiance:**

Chairperson Bowen led the pledge.

3) **Roll Call:**

Present: Chairperson Bowen; Secretary Rizal Aliga Directors; Robert Briseño and Wendell Quigley

Staff: Board Clerk, Kimberly Pierson

Excused: Vice Chairperson McDonald

4) **Approval of Agenda-**

Director Quigley offered an amended motion, seconded by Director Briseño to approve the agenda. Motion passed.

5) **Public Comment:**

Members of the public may speak on any item not on the agenda but within the jurisdiction of the Board. Items on the agenda can be addressed at the time the matter is taken up. Each speaker is limited to 3 minutes and a spokesperson for an organization is limited to 5 minutes.

None

6) **Executive Session:** At 6:35pm Chairperson Bowen convened to executive session.

PUBLIC EMPLOYEE PERFORMANCE EVALUATION: Government Code Section 54957 Title: General Manager

At 8:07pm Chairperson Bowen reconvened regular session and reporting the following:

Board discussed the evaluation process and goals for the General Manager. They developed 5 (five) goals and discussed a format for the evaluation form. Requested the Board Clerk schedule a Special Board Meeting on January 31, 2023 to continue discussion on the General Manger Evaluation.

Direction was also give to the Board Clerk to research when the updated logo was approved.

7) Announcements and Comments from Board Members:

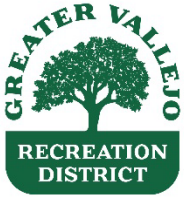
None

8) Meeting Adjourn:

Director Aliga offered the motion, seconded by Director Briseño to adjourn the meeting at 8:07 p.m. Motion passed.

Rizal Aliga, Board Secretary

Date



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Rizal Aliga
Ron Bowen
Robert Briseño
Adjoa McDonald
Wendell Quigley

General Manager
Gabriel Lanusse

Greater Vallejo Recreation District Board of Directors

MINUTES

January 26, 2023 – 401 Amador Street

6:30 p.m.

1) **Call to Order:**

Chairperson Bowen called a regular meeting, of the Board of Directors of the Greater Vallejo Recreation District, to order at 6:30 p.m., January 26, 2023, in the Board Room of the Greater Vallejo Recreation District Office, 401 Amador Street, Vallejo, California.

2) **Pledge of Allegiance:**

Chairperson Bowen led the pledge.

3) **Roll Call:**

Present: Chairperson Bowen; Vice Chairperson McDonald; Secretary Rizal Aliga Directors; Robert Briseño, Wendell Quigley

Staff: Legal Counsel Andrew Shen; General Manager, Gabriel Lanusse; Maintenance Superintendent, Salvador Nuno; Finance Director, Penny Harman; Recreation Superintendent, Antony Ryans; Board Clerk, Kimberly Pierson

4) **Approval of Agenda-**

Director Quigley offered the motion, seconded by Director Aliga to approve the agenda. Motion passed.

5) **Election of Board Officers:**

Consider the following:

A. Nomination and election of Chair – Nomination-Briseño: roll call vote:

Briseño: McDonald, Briseño, Quigley, Bowen, Aliga. Nomination for Briseño passes.

B. Nomination and election of Vice-Chair – Nominations-Quigley, McDonald.

Roll call vote: McDonald: McDonald; Quigley: Bowen, Briseño, Aliga, Quigley. Nomination for Quigley passes.

C. Nomination and election of Secretary - Nominations-Aliga, McDonald.
Roll call vote: McDonald: McDonald, Aliga; Aliga: Bowen, Briseño, Quigley.
Nomination for Aliga passes.
Director Briseño continued the meeting as chairperson.

6) Public Comment:

Members of the public may speak on any item not on the agenda but within the jurisdiction of the Board. Items on the agenda can be addressed at the time the matter is taken up. Each speaker is limited to 3 minutes and a spokesperson for an organization is limited to 5 minutes.

3 Speakers

7) Committee Updates:

The Chairperson for Ad-Hoc and Standing Committees will provide any updates to the full board.

1 Speaker

McIntyre Ranch Ad Hoc: Chairperson Briseño announced a possible meeting in March and has asked Legal Counsel for an update on road access and options.
Sports Center Ad Hoc – Director Aliga announced an upcoming meeting in February. He mentioned that Bed, Bath and Beyond will be vacating their current location.

8) Consent Calendar:

Items listed on the consent calendar are considered routine in nature and may be enacted by one motion. If discussion is required, that particular item will be removed from the consent calendar and will be considered separately.

A) Approve Board Minutes-January 13, 2023

B) Accept Programs and Publicity Committee Minutes-January 10, 2023

C) Accept Facility and Development Committee Minutes – January 9, 2023

Director Quigley offered the motion, seconded by Director Bowen to approve the Consent Calendar. Motion passed.

9) Financials:

Approve a one-time schedule payment to part-time staff from COVID-19 Fiscal Relief for Special Districts funds at a maximum cost to the District of \$57,491.25 (Harman)

1 Speaker

Director Bowen offered the motion, seconded by Director Quigley to approve a one time schedule payment to part-time staff utilizing scenario #1 from the provided staff report. \$1.67 per hour worked during fiscal year 2020-2021 .
Motion passed.

10) Staff Updates-Information Only

A) Finance Director

- Provided an updated on Fiscal Year 2022-2033 budget process.

B) Recreation Superintendent

- Announced the success of the recent Polar Plunge event.
- Provided an update on the 2023 Sports Hall of Fame event.
- Provided an update on recruitment.

C) Maintenance Superintendent

- Provided an update on the recent mechanical issues at Cunningham Pool
- Provided an update on trees at McIntyre Ranch
- Provided an update on a recent meeting regarding Prop. 68 competitive grants
- Provided an updated on the Vallejo Community Center kitchen project

D) General Manager-

3 Public Comments

- Provided an update on the proposed Participatory Budgeting projects for the upcoming cycle.
- Provided an update on the 2 + 2 committee (Vallejo School District and City of Vallejo)
- Provided an update the Seaweed Baseball league.

11) Executive Session: at 8:00pm Chairperson Briseño convened to executive session.

Conference with Labor Negotiators (General Manager): International Brotherhood of Electrical Workers Local Union 1245, (IBEW); Service Employees International Union, (SEIU) and Unrepresented Staff negotiations; pursuant to Government Code section 54957.6

at 8:35pm Chairperson Briseño reconveyed regular session and reported the following:
Information provided to the board.

12) Announcements and Comments from Board Members:

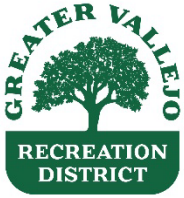
None

13) Meeting Adjourn:

Director Quigley offered the motion, seconded by Director Aliga to adjourn the meeting at 8:36 p.m. Motion passed.

Rizal Aliga, Board Secretary

Date



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Greater Vallejo Recreation District Board of Directors

MINUTES

January 31, 2023 – 401 Amador Street

6:30 p.m.

1) **Call to Order:**

Vice Chairperson Quigley called a special meeting, of the Board of Directors of the Greater Vallejo Recreation District, to order at 6:30 p.m., January 31, 2023, in the Board Room of the Greater Vallejo Recreation District Office, 401 Amador Street, Vallejo, California.

2) **Pledge of Allegiance:**

Vice Chairperson Quigley led the pledge.

3) **Roll Call:**

Present: Vice Chairperson Wendell Quigley; Secretary Rizal Aliga Directors; Ron Bowen and Adjoa McDonald

Staff: General Manager, Gabe Lanusse; Legal Counsel; Board Clerk, Kimberly Pierson

Excused: Chairperson Robert Briseño

4) **Approval of Agenda-**

Director Aliga offered an amended motion, seconded by Director McDonald to approve the agenda. Motion passed.

5) **Executive Session:** At 6:31pm Vice Chairperson Quigley convened to executive session.

PUBLIC EMPLOYEE PERFORMANCE EVALUATION: Government Code Section 54957 Title: General Manager

At 8:21pm Chairperson Bowen reconvened regular session and reporting the following:

Direction given

6) **Announcements and Comments from Board Members:**

None

7) Meeting Adjourn:

Director McDonald offered the motion, seconded by Director Bowen to adjourn the meeting at 8:22 p.m. Motion passed.

Rizal Aliga, Board Secretary

Date

DRAFT



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Wendell Quigley

General Manager
Gabe Lanusse

Policies and Personnel Committee Minutes
Wednesday, January 25, 2023
9:30 a.m.
Administrative Office-Board Room
401 Amador Street

In attendance: Director Briseño, Director Bowen, General Manager Lanusse, Human Resources Clerk Morehouse, Maintenance Superintendent Nuno, Recreation Superintendent Ryans

Meeting began: 9:31am

1. Public Comment

N/A

2. Policy 3070-Use of Parks and Facilities

a. No changes as new Counsel has not reviewed this at this time.

3. Policy RR 3070-Use of Parks and Facilities

a. No changes as new Counsel has not reviewed this at this time.

4. Policy 3072 – Temporary Shelters and Homeless Encampments

- a. Counsel has spoken with the City of Vallejo and was recommended that GVRD update this policy.
- b. Committee recommends to table this and to be reviewed by the City of Vallejo and legal Counsel.
- c. Committee recommends showing red line changes and all comments.
- d. Committee asked if our Policies are being reviewed by another company and has it stopped or been put on hold.

5. Policy RR 3072 – Temporary Shelters and Homeless Persons

- a. Committee recommends that the City of Vallejo needs to review the policy after the City Attorney reviews then present to the Committee with the red line changes.
- b. Staff commented that per the City of Vallejo, GVRD must store the homeless Persons property for 3 months.

6. Debris Removal Form

- a. Committee recommends to table this and to be reviewed by the City of Vallejo and legal Counsel.

7. Proposed Policy 3073 – Cunningham Aquatic Complex Procedures and Expectations

- a. Committee asked if we already have a policy in place for the Aquatics Complex. Staff responded that no we did not.
- b. Committee asked what we did before if we didn't have a policy in place. Staff responded that we have rules and were told by word of mouth. Staff wanted to capture all the rules and have them placed in a policy.

- c. Committee asked if this is how GVRD handles all our rules. Staff answered that we have all our rules as a policy and that the Aquatics Complex is unique.
- d. Committee asked if this policy has been reviewed by legal counsel. Staff answered that GVRD is between Legal Counsel right now.
- e. Committee recommends this policy to be reviewed by legal counsel.
- f. Committee suggested that on page 2, rule #1 under Recreation/Open Swim/Special Events to have a general swim test for children ages 7 and under so the parent does not have to be always present.
- g. Committee recommends that 911 be called during any emergency.

8. Review Policy Update Format

- a. Committee suggested to add a column that legal has reviewed, a column that Human Resources has reviewed, and a column that states who owns the policy.
- b. Committee discussed when the last time it was reviewed and the last time it was updated.

9. Policy 3075 – Use of Community Centers

- a. Committee recommends a change under Alcohol #1 to 1 additional security guard.
- b. Committee asked what would staff do if more guests are present than what was told at the time of booking the event, and if staff would call in another guard. Staff answered that a final guest count is reported after the event is over. Staff also said that a note would be placed in the booking persons account that more guests were at the event than what was approved, and that staff would either add a fee for the additional guests or a note in the account stating that they are not allowed to have another event. Committee suggested to put in the policy that there will be a penalty if more guests are present than what was approved.
- c. Staff mentioned that each event is a case-by-case basis to require more security.
- d. Committee feels that a larger crowd would require more of a security guard presence. Committee suggests talking to the security company to see if they agree with what is proposed in this policy. Staff confirmed that the security company agrees. Committee also suggested to talk with the Vallejo Police Department to get their input.

10. Proposed Policy 3074 – Fee Waiver

- a. Committee recommends that there be a 30-day timeline.
- b. Committee suggested that we establish a clear procedure for any organization to have fee's waived and that this should be determined by the General Manager first if it is a smaller amount before it goes to the Board of Directors to determine.

11. Update on Proposed Dress /Code for Board of Directors

- a. Committee recommended that there should be a different standard dress code for the Board of Directors.
- b. Committee did not agree that there should be a separate dress code policy for the Board of Directors. One of the Directors suggested to add Board Members to GVRD's employee dress code policy. Another Director suggested that there be a separate dress code policy and the dress code should be Business casual.
- c. Committee recommended that the Board of Directors should not wear clothing with their own company logo on it.

- d. Committee would like clarification if fashion brand logos were ok, and that company logos are not.
- e. Committee feels that the Board of Directors has a roll of a representative of the community of non-competing organizations.

12. Discussion on Board of Directors Sanctions

- a. New Counsel will be looking into and present a write up on this.
- b. Committee asked what the punishment would be and who would enforce it.

Adjourned at 10:33am



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Budget and Finance Committee Minutes
Friday, January 13, 2022
11:00 a.m.
Administrative Office – Board Room
401 Amador Street

In attendance: Director Bowen, Director Briseño
General Manager Lanusse, Finance Director Harman

Meeting began: 11:00 a.m.

1. Public Comment

There was no Public Comment at this meeting.

2. Fee Schedule for Fiscal Year 2023-2024

The committee was presented with a proposed fee schedule for FY 23-24. The Directors would like to have comments on variances. They would also like to see small increases across the board each year. It was suggested that separate columns be used for Resident and Non-Resident fees. Staff will continue to update the schedule and present it at the next meeting.

3. Budget preparations for Fiscal Year 2023-2024

Discussion was had on the budget preparations for FY 23-24. Finance Director Harman reported she is preparing the worksheets to be distributed to the department heads. The Directors suggested adding a comments column to explain departmental requests.

4. Budget Review with Municipal Resources Group (MRG)

General Manager Lanusse reported that he has hired the consultants at MRG to review our budgeting process. They will meet with staff to learn about our process and compile a report with suggestions on how to improve.

Adjourned 11:30 a.m.

Next meeting: February 13, 2023



Greater Vallejo Recreation District
Balance Sheet
All Funds Combined
January 31, 2023

Assets

Cash - Solano County	4,384,002.65
Cash - General Account - Bank of the West	(113,680.36)
Cash - Payroll - Bank of the West	103,554.33
Cash - Umpqua Bank - Reserve Account	1,627,567.74
Cash - Retiree Benefit Trust Fund	1,298,411.72
Accounts Receivable	<u>(251,733.38)</u>

Total Assets 7,048,122.70

Liabilities

Accounts Payable	(1,632.21)
Payroll Related Payables	(25,895.35)
Building Deposits Payable	32,503.00
Amount Due Customers - Etrak	<u>4,095.78</u>

Total Liabilities 9,071.22

Net Assets

Fund Balance - Restricted Operating Reserve	3,000,000.00
Fund Balance - Unrestricted Operating Reserve	2,551,472.94
Fund Balance - Restricted Retiree Benefit	1,298,411.72
Fund Balance - Designated Reserve 15%	1,627,567.74
Excess Revenues Over Expenses	<u>(1,438,400.92)</u>

Total Net Assets 7,039,051.48

Total Liabilities and Net Assets 7,048,122.70



Greater Vallejo Recreation District
Financial Report Year-to-Date
as of January 31, 2023
All Funds

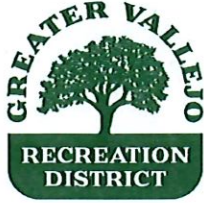
<u>Revenue</u>	<u>Actual</u> <u>Yr to Date</u>	<u>Annual</u> <u>Budget</u>	<u>Amount</u> <u>Remaining</u>	<u>Percent</u>
Administration	4,243,898	8,027,837	3,783,939	52.86%
Facilities	0	0	0	0.00%
Park Maintenance & Visitor Service	116,661	218,400	101,739	53.42%
Recreation	805,151	1,398,151	593,000	57.59%
Capital Improvements	0	3,324,690	3,324,690	0.00%
Total Revenues	5,165,710	12,969,078	7,803,368	39.83%
<u>Expenses</u>	<u>Actual</u> <u>Yr to Date</u>	<u>Annual</u> <u>Budget</u>	<u>Amount</u> <u>Remaining</u>	<u>Percent</u>
Administration & General Support	1,484,490	2,410,942	926,452	61.57%
Planning & Development	118,467	188,741	70,274	62.77%
Facilities	731,087	1,450,172	719,085	50.41%
Visitor Services	60,771	155,433	94,662	39.10%
Landscaping & Grounds	1,015,452	2,160,910	1,145,458	46.99%
Recreation	1,866,646	3,116,168	1,249,522	59.90%
Capital Improvements	1,327,198	3,485,447	2,158,249	0.00%
Contingency Reserve	0	1,265	1,265	0.00%
Retiree Medical Benefit - OPEB	0	0	0	0.00%
Total Expenditures	6,604,111	12,969,078	6,364,967	50.92%
Net Revenues Over (Expenditures)	(1,438,401)	0	1,438,401	

Greater Vallejo Recreation District
Financial Report Year-to-Date
7/2022-1/2023
All Funds Detailed

<u>Revenues</u>		<u>Actual</u>	<u>Annual</u>	<u>Variance</u>	<u>Percent</u>	
		<u>Yr to Date</u>	<u>Budget</u>			
001	Administration	4,243,898	8,027,837	3,783,939	52.86%	4,243,898
200	Planning & Development	0	0	0	0.00%	
300	Facilities	0	0	0	0.00%	-
301	Visitor Services	116,661	218,400	101,739	53.42%	
310	Landscaping & Grounds	0	0	0	0.00%	116,661
010	Recreation Administration	2,450	5,148	2,698	0.00%	
415	Children's Wonderland	23,910	59,560	35,650	40.14%	
430	Break Camp	22,935	49,305	26,370	46.52%	
450	Vallejo Community Center	3,756	0	(3,756)	0.00%	
451	Foley Cultural Center	135,888	200,000	64,113	67.94%	
460	Sports	44,018	116,120	72,102	37.91%	
465	Community Events	3,450	13,600	10,150	25.37%	
480	ExLP	167,506	166,542	(964)	100.58%	
481	After School Programs	220,300	280,000	59,700	78.68%	
486	Teen Services	0	2,200	2,200	0.00%	
490	Therapeutic Recreation	105	6,100	5,995	1.72%	
720	North Vallejo Community Center	17,782	29,035	11,253	61.24%	
721	South Vallejo Community Center	40,737	54,846	14,109	74.28%	
730	Cunningham Pool	122,314	415,695	293,381	29.42%	805,151
Total Revenues		5,165,710	9,644,388	4,478,678	53.56%	5,165,710

<u>Expenses</u>		<u>Actual</u>	<u>Annual</u>	<u>Variance</u>	<u>Percent</u>	
		<u>Yr to Date</u>	<u>Budget</u>			
001	Administration	990,539	1,554,923	564,384	63.70%	
007	Human Resources	230,008	410,048	180,040	56.09%	
100	Finance	263,943	445,971	182,028	59.18%	1,484,490
200	Planning & Development	118,467	188,741	70,274	62.77%	118,467
300	Facilities	731,087	1,450,172	719,085	50.41%	731,087
301	Visitor Services	60,771	155,433	94,662	39.10%	60,771
310	Landscaping & Grounds	1,015,452	2,160,910	1,145,458	46.99%	1,015,452
010	Recreation Administration	228,597	408,720	180,123	55.93%	
415	Children's Wonderland	134,984	208,340	73,356	64.79%	
430	Break Camp	83,177	190,272	107,095	43.71%	
450	Vallejo Community Center	18,607	17,562	(1,045)	105.95%	
451	Foley Cultural Center	203,881	353,972	150,091	57.60%	
460	Sports	95,477	209,219	113,742	45.63%	
465	Community Events	26,034	79,998	53,964	32.54%	
480	ExLP	232,270	300,786	68,516	77.22%	
481	After School Programs	228,252	369,336	141,084	61.80%	
486	Teen Services	625	7,883	7,258	7.93%	
490	Therapeutic Recreation	995	9,377	8,382	10.61%	
720	North Vallejo Community Center	27,587	47,720	20,133	57.81%	
721	South Vallejo Community Center	38,019	60,220	22,201	63.13%	
730	Cunningham Pool	548,141	852,763	304,622	64.28%	1,866,646
Capital Improvements		1,327,198	3,485,447	2,158,249	38.08%	1,327,198
Contingency Reserve		0	1,265	1,265	0.00%	
Retiree Medical Benefit - OPEB		0	0	0		
Total Expenditures		6,604,111	12,969,078	6,364,967	50.92%	6,604,111

Net Revenues Over (Expenditures)	(1,438,401)	(3,324,690)	(1,886,289)	(1,438,401)
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Greater Vallejo Recreation District
 Financial Report Year-to-Date
 as of January 31, 2023
 Measure K

<u>Revenue</u>	<u>Actual Yr to Date</u>	<u>Annual Budget</u>	<u>Amount Remaining</u>	<u>Percent</u>
Administration	1,065,199	2,250,000	1,184,801	47.34%
Total Revenues	1,065,199	2,250,000	1,184,801	47.34%
<u>Expenses</u>	<u>Actual Yr to Date</u>	<u>Annual Budget</u>	<u>Amount Remaining</u>	<u>Percent</u>
Administration & General Support	20,148	91,000	70,852	22.14%
Facilities	426,764	877,892	451,128	48.61%
Landscaping & Grounds	298,202	685,551	387,349	43.50%
Recreation	463,285	580,912	117,627	79.75%
Capital Improvements	239,338	385,000	145,662	0.00%
Total Expenditures	1,447,737	2,620,355	1,172,618	55.25%
Net Revenues Over (Expenditures)	(382,538)	(370,355)	12,183	

Greater Vallejo Recreation District
 Financial Report Year-to-Date
 7/2022-1/2023
 Measure K Detailed

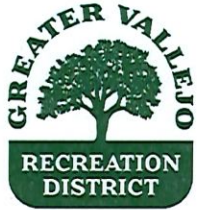
<u>Revenues</u>		<u>Actual</u>	<u>Annual</u>	<u>Variance</u>	<u>Percent</u>	
		<u>Yr to Date</u>	<u>Budget</u>			
001	Administration	1,065,199	2,250,000	1,184,801	47.34%	
007	Human Resources	0	0	0		
100	Finance	0	0	0		1,065,199
200	Planning & Development	0	0	0		
300	Facilities	0	0	0		
301	Visitor Services	0	0	0		
310	Landscaping and Grounds	0	0	0		
010	Recreation Administration	0	0	0		
415	Children's Wonderland	0	0	0		
430	Break Camp	0	0	0		
450	Vallejo Community Center	0	0	0		
451	Foley Cultural Center	0	0	0		
460	Sports	0	0	0		
465	Community Events	0	0	0		
480	ExLP	0	0	0		
481	After School Programs	0	0	0		
486	Teen Services	0	0	0		
490	Therapeutic Recreation	0	0	0		
720	North Vallejo Community Center	0	0	0		
721	South Vallejo Community Center	0	0	0		
730	Cunningham Pool	0	0	0		

Total Revenues	1,065,199	2,250,000	1,184,801	47.34%	1,065,199
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<u>Expenses</u>		<u>Actual</u>	<u>Annual</u>	<u>Variance</u>	<u>Percent</u>	
		<u>Yr to Date</u>	<u>Budget</u>			
001	Administration	20,148	89,000	68,852	22.64%	
007	Human Resources	0	0	0		
100	Finance	0	2,000	2,000	0.00%	20,148
200	Planning & Development	0	0	0		
300	Facilities	426,764	877,892	451,128	48.61%	426,764
301	Visitor Services	0	0	0		
310	Landscaping & Grounds	298,202	685,551	387,349	43.50%	298,202
010	Recreation Administration	25,349	10,000	(15,349)		
415	Children's Wonderland	10,993	83,923	72,930	13.10%	
430	Break Camp	0	0	0		
450	Vallejo Community Center	10,379	9,879	(500)	105.07%	
451	Foley Cultural Center	38,000	62,000	24,000	61.29%	
460	Sports	13,321	40,597	27,276	32.81%	
465	Community Events	53	8,612	8,559	0.61%	
480	ExLP	0	0	0		
481	After School Programs	0	0	0		
486	Teen Services	69	4,707	4,638	1.46%	
490	Therapeutic Recreation	121	2,777	2,656	4.37%	
720	North Vallejo Community Center	7,546	12,672	5,126	59.55%	
721	South Vallejo Community Center	11,359	14,000	2,641	81.13%	
730	Cunningham Pool	346,096	331,745	(14,351)	104.33%	463,285
	Capital Improvements	239,338	385,000	145,662	62.17%	239,338
	Contingency Reserve	0	0	0	0.00%	
	Retiree Medical Benefit - OPEB	0	0	0	0.00%	

Total Expenditures	1,447,737	2,620,355	1,172,618	55.25%	1,447,737
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Net Revenues Over (Expenditures)	(382,538)	(370,355)	12,183		(382,538)
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Greater Vallejo Recreation District Revenue and Expense Variance Report January 2023

	For January Only				Cumulative through January				Adopted Budget	Projected at Year End	Variance	Notes
	Anticipated		Actual		Anticipated		Actual					
	%	\$	Actual	Over/(Under)	%	\$	Actual	Over/(Under)				
REVENUES												
Taxes	0.0%	0	0	0	51.3%	4,060,902	4,158,637	97,735	7,920,599	8,111,226	190,627	1
Other Admin Revenues	6.5%	6,900	13,220	6,320	44.6%	47,796	85,260	37,464	107,238	191,295	84,057	
Maintenance	11.2%	24,500	15,321	(9,179)	45.9%	100,197	116,661	16,464	218,400	254,286	35,886	
Recreation	8.9%	124,400	167,595	43,195	50.8%	710,324	805,151	94,827	1,398,151	1,584,801	186,650	
Capital Improvements									3,324,690	3,324,690	0	
Total Revenues		155,800	196,136	40,336		4,919,220	5,165,709	246,489	12,969,078	13,466,298	497,220	2
EXPENSES												
Administration	8.6%	207,600	128,351	(79,249)	53.7%	1,295,468	1,484,490	189,022	2,410,942	2,762,723	351,781	
Maintenance	7.8%	308,700	206,318	(102,382)	49.4%	1,952,956	1,925,776	(27,180)	3,955,256	3,900,209	(55,047)	
Recreation	7.3%	227,400	205,289	(22,111)	54.0%	1,681,327	1,866,646	185,319	3,116,168	3,459,638	343,470	
Capital Improvements	8.3%	289,292	217,447	(71,845)	58.1%	2,025,045	1,327,198	(697,847)	3,485,447	3,485,447	0	
Contingency Reserve									1,265	1,265	0	
Retiree Benefit-OPEB									0	0	0	
Total Expenses		743,700	757,405	(203,742)		4,929,751	6,604,110	(350,685)	12,969,078	13,609,283	640,205	3

Change in Fund Balance 0 (142,984) (142,984)

Notes:

1. Our 1st Apportionment of property taxes for this fiscal year is included in this report.
2. All departments are over the anticipated amounts expected for revenues at this time of the year.
3. Capital Improvements and Maintenance are both under the anticipated amounts for expenses at this point in the year, while Administration and Recreation are both over the anticipated amounts. These over/under amounts vary throughout the year.

BR Bank Register Report

Greater Vallejo Recreation District (0GVRD)

Bank Code: GEN

Document Number	Date	Payee Name / Description	Amount
69159	01/03/2023	Justine Barajas	\$50.00
69160	01/03/2023	CAPRI	\$256,495.00
69161	01/03/2023	AT&T	\$91.20
69162	01/03/2023	Municipal Resource Group, LLC	\$562.50
69163	01/03/2023	SiteOne Landscape Supply	\$2,379.68
69164	01/03/2023	Brandi Weeks	\$110.00
69165	01/04/2023	Aamna Lodhi	\$50.00
69166	01/05/2023	Cougar Mountain Software	\$10,000.00
69167	01/05/2023	Lothar Lissner	\$270.00
69168	01/06/2023	Favaro, Lavezzo, Gill, Caretti & Heppe	\$5,011.50
69169	01/09/2023	Express Shirt Printing	\$1,554.10
69170	01/09/2023	P G & E	\$8,327.76
69171	01/09/2023	Big Creek Lumber & Building Material	\$0.00
69172	01/09/2023	Big Creek Lumber & Building Material	\$320.52
69173	01/09/2023	BrightView Landscape Services, Inc.	\$836.00
69174	01/09/2023	Comcast	\$96.57
69175	01/09/2023	Commercial Energy Of Montana	\$8,076.90
69176	01/09/2023	Crown Hill Materials	\$297.98
69177	01/09/2023	FASTSIGNS-American Canyon	\$485.54
69178	01/09/2023	Samantha Froehlich	\$57.50
69179	01/09/2023	Green Valley Aloha Saw & Mower	\$780.12
69180	01/09/2023	M & M Sanitary LLC	\$327.84
69181	01/09/2023	Marcus Miles	\$25.00
69182	01/09/2023	Alison Moore	\$68.00
69183	01/09/2023	Moore Design Group	\$2,790.00
69184	01/09/2023	Municipal Resource Group, LLC	\$675.00
69185	01/09/2023	Julie Myers	\$67.87
69186	01/09/2023	NBS	\$2,953.00
69187	01/09/2023	SiteOne Landscape Supply	\$1,398.12
69188	01/09/2023	Solano Prints Plus	\$55.00
69189	01/09/2023	Streamline	\$3,600.00
69190	01/09/2023	The Office City	\$86.18
69191	01/09/2023	Underground Vaults & Storage, Inc.	\$115.76
69192	01/10/2023	Pitney Bowes Bank Inc	\$57.58
69193	01/10/2023	CITY OF VALLEJO	\$169.00
69194	01/10/2023	Big Creek Lumber & Building Material	\$0.00
69195	01/10/2023	Big Creek Lumber & Building Material	\$315.61
69196	01/10/2023	BPX Printing & Graphics	\$61.60
69197	01/10/2023	Dara Hernandez	\$15.73
69198	01/10/2023	McDonald Lozada	\$119.00
69199	01/10/2023	National Aquatic Services Inc	\$1,096.52
69200	01/10/2023	Platt Electric Supply	\$1,303.49
69201	01/10/2023	Resource Design Interiors	\$204.66
69203	01/12/2023	Metropolitan Life Insurance Company	\$5,894.51
69202	01/13/2023	SEIU LOCAL #1021	\$340.20
69204	01/17/2023	Bert Williams & Sons Inc	\$44.22
69205	01/17/2023	P G & E	\$102.65
69206	01/17/2023	State Of California	\$96.00
69207	01/17/2023	B & G Tires Of Vallejo	\$20.00
69208	01/17/2023	Big Creek Lumber & Building Material	\$139.86
69209	01/17/2023	AT&T	\$44.74
69210	01/17/2023	C-DAT	\$60.00
69211	01/17/2023	Clean America Janitorial LLC	\$3,600.00
69212	01/17/2023	Comcast	\$258.08
69213	01/17/2023	Commercial Pool Systems, Inc	\$4,063.55
69214	01/17/2023	Fricke-Parks Press	\$1,497.00

BR Bank Register Report

Greater Vallejo Recreation District (0GVRD)

Bank Code: GEN

Document Number	Date	Payee Name / Description	Amount
69215	01/17/2023	George's Towing Co.	\$85.00
69216	01/17/2023	Green Valley Aloha Saw & Mower	\$1,834.26
69217	01/17/2023	Zachary K Ioakimedes	\$150.00
69218	01/17/2023	Duca Knezevic	\$5.00
69219	01/17/2023	Nationall Business Furniture, LLC	\$1,906.46
69220	01/17/2023	Renne Public Law Group LLP	\$727.65
69221	01/17/2023	Brice Sweet	\$150.00
69222	01/17/2023	Verdin	\$7,464.99
69223	01/17/2023	Wester Acoustics	\$33,929.25
69224	01/18/2023	P G & E	\$23,611.41
69225	01/19/2023	US Bank Corporate Payment System	\$18,368.65
69226	01/20/2023	General Plumbing Supply Co	\$575.51
69227	01/20/2023	Kelly-Moore Paint Co.-NorCal CPC	\$16.89
69228	01/20/2023	Pitney Bowes Bank Inc	\$56.74
69229	01/20/2023	Tri-City Fence	\$2,540.72
69230	01/20/2023	CITY OF VALLEJO	\$1,928.00
69231	01/20/2023	ABC Napa Valley Sewer & Drain	\$280.00
69232	01/20/2023	AT&T	\$53.50
69233	01/20/2023	Big Creek Lumber & Building Material	\$291.52
69234	01/20/2023	BPX Printing & Graphics	\$68.76
69235	01/20/2023	AT&T	\$47.63
69236	01/20/2023	Clark Pest Control	\$292.00
69237	01/20/2023	Comcast	\$86.57
69238	01/20/2023	Crown Hill Materials	\$1,365.31
69239	01/20/2023	Enoch Farias	\$175.00
69240	01/20/2023	Isabella Fogli	\$175.00
69241	01/20/2023	Joe Gatmen	\$400.00
69242	01/20/2023	WD Gentry	\$175.00
69243	01/20/2023	Amy Lerner	\$119.00
69244	01/20/2023	Louisa McQuilling	\$175.00
69245	01/20/2023	Preferred Alliance, Inc.	\$42.00
69246	01/20/2023	Quench USA, Inc.	\$44.54
69247	01/20/2023	Luvpreet Singh	\$175.00
69248	01/20/2023	Christopher Starks	\$175.00
69249	01/20/2023	Grace Taylor	\$400.00
69250	01/20/2023	Turf Star, Inc.	\$1,296.09
69251	01/20/2023	Veritiv Operating Company	\$17.88
69252	01/25/2023	CITY OF VALLEJO	\$1,928.00
69253	01/25/2023	Deborah Abraham	\$400.00
69254	01/25/2023	Tomika M Bell	\$373.00
69255	01/25/2023	Big Creek Lumber & Building Material	\$112.15
69256	01/25/2023	Mike Brown Electric Co.	\$14,250.00
69257	01/25/2023	Stephanie Dziadek	\$119.00
69258	01/25/2023	Melisa Garcia	\$750.00
69259	01/25/2023	Georgia House Graphics	\$1,700.00
69260	01/25/2023	Green Valley Aloha Saw & Mower	\$374.84
69261	01/25/2023	William James	\$536.00
69262	01/25/2023	Tamara Lin	\$155.00
69263	01/25/2023	PG&E	\$47,664.70
69264	01/25/2023	Kim Pierson	\$30.99
69265	01/25/2023	Ramonte Robinson	\$119.00
69266	01/27/2023	Bayshore Materials	\$96.45
69267	01/27/2023	Morgan Alarm Co., Inc	\$1,988.25
69268	01/27/2023	Tri-City Fence	\$2,229.00
69269	01/27/2023	Big Creek Lumber & Building Material	\$307.96
69270	01/27/2023	BPX Printing & Graphics	\$165.46

BR Bank Register Report

Greater Vallejo Recreation District (0GVRD)

Bank Code: GEN

Document Number	Date	Payee Name / Description	Amount
69271	01/27/2023	AT&T	\$314.44
69272	01/27/2023	Comcast	\$278.48
69273	01/27/2023	Commercial Pool Systems, Inc	\$5,214.55
69274	01/27/2023	GovInvest Inc.	\$6,300.00
69275	01/27/2023	GreatAmerica Financial Services	\$1,652.71
69276	01/27/2023	Les Schwab Tires	\$327.93
69277	01/27/2023	Lincoln Aquatics	\$1,781.84
69278	01/27/2023	Louie Concrete Construction	\$4,241.72
69279	01/27/2023	Platt Electric Supply	\$1,981.50
69280	01/27/2023	Playgrounds Unlimited	\$14,729.38
69281	01/27/2023	RCP Shelters, Inc.	\$92,454.71
69282	01/27/2023	Resource Design Interiors	\$26,923.69
69283	01/27/2023	Ring Central Inc.	\$869.56
69284	01/27/2023	SiteOne Landscape Supply	\$752.10
69285	01/27/2023	Tru Green	\$620.00
69286	01/27/2023	Verizon Wireless	\$1,539.86
69287	01/27/2023	Wester Acoustics	\$1,785.75
69288	01/27/2023	General Plumbing Supply Co	\$7.89
69289	01/27/2023	Kelly-Moore Paint Co.-NorCal CPC	\$301.05
69290	01/27/2023	Ryan Allen	\$45.00
69291	01/27/2023	Big Creek Lumber & Building Material	\$194.05
69292	01/27/2023	Angelito Or Loana Claudio	\$1,393.00
69293	01/27/2023	Annette Collins	\$750.00
69294	01/27/2023	Comcast	\$96.57
69295	01/27/2023	Kai Hattori	\$175.00
69296	01/27/2023	Howard's Door & More	\$1,337.35
69297	01/27/2023	Kay Cady-Johnson	\$5,208.00
69298	01/27/2023	Municipal Resource Group, LLC	\$13,785.00
69299	01/27/2023	Zakary Raymond	\$175.00
69300	01/30/2023	Eileen Brown	\$281.00
69301	01/30/2023	Deberah Carey	\$132.25
69302	01/30/2023	Kerry Carmody	\$132.25
69303	01/30/2023	Richard Conzelman	\$683.70
69304	01/30/2023	Jose Famalette	\$132.25
69305	01/30/2023	Patricia Gloyd	\$132.25
69306	01/30/2023	Cynthia Hewitt	\$214.63
69307	01/30/2023	Jerome Lohr	\$341.59
69308	01/30/2023	Roger Maryatt	\$281.00
69309	01/30/2023	Jeremias Morgado	\$132.25
69310	01/30/2023	Sidney Nickolas	\$132.25
69311	01/30/2023	Randy Nicks	\$281.00
69312	01/30/2023	Nancy Ortiz	\$132.25
69313	01/30/2023	Steve Pressley	\$132.25
69314	01/30/2023	Francis Radziewicz	\$132.25
69315	01/30/2023	Joan Russell	\$132.25
69316	01/30/2023	Anita Sailas	\$242.83
69317	01/30/2023	Barbara Schmidt	\$132.25
69318	01/30/2023	Audrey Tucker	\$132.25
69319	01/30/2023	Adeline Varni	\$132.25
Bank Totals			\$687,376.90

BR Bank Register Report

Greater Vallejo Recreation District (0GVRD)

Report Selection Criteria

	Start	End
Bank Account:	GEN	GEN
Date Range:	Custom	
Item Date:	01/01/2023	01/31/2023
Document Number:	Start	End
Payee:	Start	End

Report Type: Single Line
Sort Items By: Date
Includes Items posted from these source modules: AP
Includes Items with status: Outstanding Cleared Voided
Includes Items of the Activity Type: Check
Includes Activity Notes: No
Includes Bank Notes: No

Search For 1: Amount
Search For 2: greater than or equal to
Search For 3: \$0.00
And/Or: Or
Search For 4: Amount
Search For 5: less than
Search For 6: \$0.00



BOARD COMMUNICATION

Date: February 9, 2023

TO: Board Chairperson and Directors

FROM: Gabe Lanusse

SUBJECT: Approve change to Policy #4060 Committees of the Board of Directors

BACKGROUND AND DISCUSSION

Discussion has come up on several occasions in the past regarding the timing of committee assignments related to the Board of Directors assigning Chair, Vice-Chair and Secretary. It was discussed at two Policies and Personnel Committee Meetings, and recommendations were made to have the Board of Director assignments remain in January, with having the Committees assigned at the following meeting.

RECOMMENDATION

Approve recommendation to have Board of Directors make committee assignments at the Board meeting following the Board meeting where the board of directors elections occur.

FISCAL IMPACT

None.

ALTERNATIVES CONSIDERED

- Approve first draft with no changes.
- Approve first draft with recommendations.
- Approve as is.
- Approve with recommendations.
- Reject
- Reject with recommendations.
- Let the proposal sit with no action taken.

ENVIRONMENTAL REVIEW

N/A

PROPOSED ACTION

Approve

DOCUMENTS AVAILABLE FOR REVIEW

Policy #4060-with redline proposed changes

Greater Vallejo Recreation District

POLICY MANUAL

POLICY TITLE: Committees of the Board of Directors
POLICY NUMBER: 4060

Standing committees may be established that are advisory to the Board with respect to matters within their respective responsibility. At the first Board meeting ~~in July~~, **after the Board officers have been elected**, it will be determined which committees shall be activated and the Board Chairperson shall appoint and publicly announce the two members to be assigned to each of the standing committees, for the ensuing ~~fiscal~~ **calendar** year. In addition, the chairperson shall appoint two members to represent the District on the City's Inter-Agency Committee. **Chair of each committee shall be chosen by mutual agreement by the designated committee members, if no agreement can be reached, then by seniority. If there is a tie regarding seniority, then the Board Chair will designate the committee's chair. Designation of Chair should strive to give all Board members opportunities to gain experience. If a Board member chairs multiple committees, it would benefit the District and Board to strive to have that Director reduce the number of committees they chair.**

The following shall be standing committees of the Board:

- Budget and Finance Committee;
- Facility and Development Committee;
- Policies and Personnel Committee;
- Publicity, Program, and Community Relations Committee.

The Board Chairperson shall appoint such ad hoc committees as may be deemed necessary or advisable by ~~himself/herself~~ **themselves** and /or the Board. The duties of the ad hoc committees shall be outlined at the time of appointment, and the committee shall be considered dissolved when its final report has been made.

The General Manager shall be an ex-officio member of all committees. The chairperson of each committee shall inform the chairperson of the Board as to the business transacted at each committee meeting.

The Board's standing committees will meet on an as needed basis and may be assigned to review District functions, activities, and/or operations pertaining to their designated concerns, as specified below. Said assignment may be made by the Board Chairperson, a majority vote of the Board, or on their own initiative. Any recommendations resulting from said review should be submitted to the Board via a written or oral report.

All meetings of standing committees shall conform to all open meeting laws (e.g., "Brown Act") that pertain to regular meetings of the Board of Directors. Should a third member of the Board wish to attend meetings of any

standing committee, they may do so as an observer only and may not ask questions or make statements during the meeting, nor participate in any manner

The Boards standing Budget and Finance Committee

This committee shall work with the General Manager and other staff of the District on the annual budget projection and other financial matters. This committee shall review the General Manager and Directors' expenses, annual audit and annual financial statement before publication. The committee will ensure that investment policies are followed and that funds are invested in a prudent manner with adequate protections to prevent misuse.

The Board's standing Facility and Development Committee

This committee shall study and recommend acquisitions of real property and type of facilities that should be planned for new acquisitions, all joint planning and developmental programs for district facilities, including any additional facility needs and development of present parks. This committee shall review and, make final recommendations for facilities and/or developments. This committee shall review matters related to engineering and operation of facilities on a short and long-range capital improvement plans.

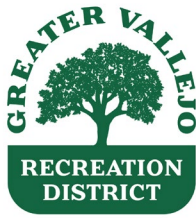
The Board's standing Policies and Personnel Committee

This committee shall study and recommend the compensation and welfare of District Staff. This committee shall include a meet and confer with the General Manager regarding the items and conditions of the General Manager's employment by the District. This committee shall review the functions of District staff and other policies not assigned to other committees.

The Board's standing Publicity, Program and Community Relations Committee

This committee shall study and recommend all District recreational programs and policies regarding public affairs and community outreach to include co-sponsorship with other entities. This committee shall assure information regarding the affairs of the District is adequately communicated to its constituents and the public at large. This committee shall make presentations before groups and organizations upon request.

The Chairperson shall appoint members to the City's Interagency Committee



Agenda 9.2

BOARD COMMUNICATION

Date: February 9, 2023

TO: Board Chairperson and Directors

FROM: Gabe Lanusse, General Manager

SUBJECT: **Resolution 2023-01 of the Board of Directors of the Greater Vallejo Recreation District Approving Application(s) for Community Block Grant Funds Grant (CDBG) Program for Fiscal Year 2023-24.**

BACKGROUND AND DISCUSSION

The City of Vallejo announced the release of federal Community Development Block Grant (CDBG) funding for Fiscal Year (FY) 2023-24 for the provision of funding for the establishment or rehabilitation of public facilities to eligible public service (social service) agencies that serve the City's very low-income and low-income residents

The City invites qualified non-profit organizations and public agencies to apply for these CDBG Program funds.

The City of Vallejo receives an annual entitlement of CDBG funds from the U. S. Department of Housing and Urban Development (HUD). By or before May 15, 2023, the City may allocate a portion of its CDBG Program funds for the provision of funding for CDBG-eligible social service agencies for public facility improvements.

The primary objective of the CDBG Program is the development of viable urban communities by providing decent housing and a suitable living environment, and by expanding economic opportunities, principally for persons of "low" or "moderate" income.

The district has identified the following project:

Castlewood Park-Resurfacing tennis courts and adding Pickleball Courts

The process requires the Board of Directors to pass a resolution authorizing application submittal and authorized signatory for application and contract documents.

FISCAL IMPACT

The fiscal impact would be on staff pursuing the grant, and other related cost in administration of grant if awarded. There are no matching requirements, or percentage subsidy requirement of this grant.

RECOMMENDATION

CDBG funds would allow important updates to facilities and allow district funds to be utilized for additional facility upgrades as well as deferred maintenance projects. Staff recommends fulfilling this requirement to obtain the Grant Funding.

ALTERNATIVES CONSIDERED

Do nothing.

ENVIRONMENTAL REVIEW

CEQA review would be required for projects falling under the CEQA guidelines.

PROPOSED ACTION

Staff recommends the Board of Directors fulfill the requirement of the City of Vallejo take a roll call vote, and if it passes, staff will continue with the application process.

DOCUMENTS AVAILABLE FOR REVIEW

None



RESOLUTION NUMBER 2023-01

RESOLUTION OF THE BOARD OF DIRECTORS OF GREATER VALLEJO RECREATION DISTRICT APPROVING APPLICATION FOR CITY OF VALLEJO COMMUNITY BLOCK GRANT (CDBG) PROGRAM FUNDS

WHEREAS, The Greater Vallejo Recreation District (GVRD) was established in the City of Vallejo in 1944.

WHEREAS, GVRD has been providing and maintaining parks and facilities, and bringing recreational programming to the residents of the district, in the City of Vallejo.

WHEREAS GVRD serves all members of the community; adults, seniors, families, youth, and teens.

WHEREAS GVRD’s Board of Directors affirms that responding to the Request for Facility improvements would benefit the goals of the agency.

Now therefore be it further resolved, GVRD’s Board of Directors authorizes GVRD’s General Manager, to seek a commitment of funds by submitting an application to City of Vallejo funds under the CDBG Program for fiscal year 2023-24 and execute a contract should the agency be awarded.

ADOPTED by the Board of Directors of the Greater Vallejo Recreation District on the 9th day of February 2023 by the following vote:

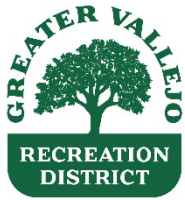
Ayes:

Noes:

Absent:

Attest: _____
Kimberly Pierson, Board Clerk

GVRD Board Chairperson



Recreation Department Board Updates

02/09/2023

Activity Guide:

- Sent electronic copy of the guide via Civic Rec to patrons in a mass email blast.

Aquatics:

- High School Swim Team practices will begin this month. Vallejo High School, Jesse Bethel High School, and Saint Patrick's Saint Vincent's High School will all be utilizing Cunningham after school.
- Spring programming for Aquatics is live! We are getting many registrations for Swim Lessons.
- Aquatics staff is pre-planning for their first Easter event, "Egg Hunt Pool-Ooza" taking place on Saturday, April 1, 2023.

Community Centers:

- Community Centers team is hiring for Center Monitors and new Assistant Coordinator position.

Children's Wonderland & Community Events:

- The park is only open weekends during the winter season.
- Eco-counter is now live with app log-in. Eco-counter will capture accurate daily attendance at the park.
- Assistant Coordinator and staff are currently cleaning out storages and completing inventory at the park.
- The Department is preparing to introduce a new event: Food Truck Mania (Event name in development). Staff have already reached out to food truck vendors we have worked with in the past. Additionally, looking to add new vendors and hope to connect with many businesses working in partnership with Visit Vallejo.

- Fishing in the City planning is going well. The date for the event is Saturday, March 25.
- In tandem, staff are in pre-planning phase for Thumper's Egg-stravaganza held this April.

Sports/Adaptive Recreation (AR):

- Tickets for the Hall of Fame event are available for purchase. The event is \$70, per person and will be held at Foley Cultural Center, Saturday, March 18th beginning at 4:00pm.
- Staff is working with committee to sell tickets and receive donations for fundraiser.
- Hosting Pizza and Paint program for Adaptive Rec on February 10th at North Vallejo Community Center. Class begins at 10am.
- The Department is bringing back the very popular Valentine's Day dance for Adaptive recreation on Tuesday, February 14th at North Vallejo Community Center, 1:00pm.

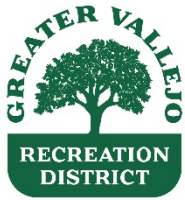


Staffing:

- The Department made Full Time offers to 2 candidates, both accepted and will begin the onboarding process with HR.

Youth Services:

- Youth Services continues to make strides with hiring, the department is almost completely staffed.
- The Department is gearing up for our 2 days of Fun on the Run in February and our 2-week Spring Break Camp.
- The Fun on the Run camp is scheduled for, February 20th & 21st at Foley Community Center.



General Manager Board Update

02/09/2023

- Staff and I attended the City and School District 2x2 public meeting. They will schedule a special meeting in March as there are a lot of concerns, currently they meet every other month.
- Working with staff regarding the aquatic complex mechanicals and issues that have come up.
- I renewed discussion regarding Franklin Middle School with staff and RRM Design Group.
- I am coordinating meetings with Legal Counsel to begin negotiations with the unions.
- I am recovering from food poisoning.
- Ongoing work with consultants regarding succession planning.
- Classifications studies (SEIU) staff feedback have gone to Koff and Associates for review.
- Staff and I are in the process of applying for the City of Vallejo Housing Development Block Grant for facilities improvements.
- Staff and I are reviewing the RFP's for South Vallejo Community Center.