



GREATER VALLEJO RECREATION DISTRICT

Mission Statement: *Building community and enhancing quality of life through people, parks, and*

395 Amador Street, Vallejo, CA 94590-6320 • 707-648-4600 • FAX 707-648-4616

Board of Directors
Robert Briseno
Gary Salvadori
Ron Bowen
Sheryl Pannell Lea
Adjoa McDonald

General Manager
Gabriel Lanusse

In accordance with California Government Code Section 54957.5, any writing or document that is a public record, relates to an open session agenda item and is distributed less than 72 hours prior to a regular meeting, will be made available for public inspection in the District offices during normal business hours. *Due to the current closure of the district office, documents will be available electronically at <https://www.gvrd.org/about-us/agendas-minutes/>

Greater Vallejo Recreation District Board of Directors

AGENDA
May 27, 2021
6:30 p.m.

Due to Solano County and the State of California's shelter in place orders our Board Meeting will be held remotely via Zoom Meetings

(The Zoom platform is ADA compliant)

The public may attend and make a public comment by visiting:

<https://zoom.us/j/622641170>

You may also call in at +1 669 900 9128 US - Meeting ID: 622 641 170

At the beginning of the remote meeting the Board Clerk will ask if anyone wishes to comment on either a specific agenda item or an item not on the agenda but within the jurisdiction of the board. If you need assistance or have questions, please call Kimberly Pierson at 707-648-4604.

1) **Call to Order**

2) **Pledge of Allegiance**

3) **Roll Call**

4) **Approval of Agenda**

5) **Public Comment:**

Members of the public may speak on any item not on the agenda but within the jurisdiction of the Board. Items on the agenda can be addressed at the time the matter is taken up. Each speaker is limited to 3 minutes and a spokesperson for an organization is limited to 5 minutes.

6) **Consent Calendar:**

Items listed on the consent calendar are considered routine in nature and may be enacted by one motion. If discussion is required, that particular item will be removed from the consent calendar and will be considered separately.

A) Approve Board Minutes-May 13, 2021

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact the District Office at 707-648-4604 or fax 707-648-4616. Requests must be made as soon as possible and at least three (3) full business days before the start of the meeting.

- B) Accept the Policy and Personnel Committee Minutes-May 10, 2021
- C) Accept the Budget and Finance Committee Minutes-May 17, 2021
- D) Accept the Programs and Publicity Committee Minutes – April 5, 2021

7) **Financials:**

Approve Preliminary Budget for Fiscal Year 2021-2022 (Harman)

8) **New Business:**

- A) Approve evaluation form, process, and timeline for legal counsel Evaluation. (Halcro)
- B) Approve Annual General Manager Evaluation Timeline. (Halcro)

9) **Staff Reports-Informational Only:**

- A) Maintenance Superintendent
- B) Finance Director
- C) Human Resources
- D) Recreation Department
Presentation on Community Centers
- E) General Manager

10) **Executive Session:** Will be held via Zoom breakout room

- A) **Conference with Labor Negotiators (Legal Counsel, General Manager and HR Manager):** International Brotherhood of Electrical Workers Local Union 1245, (IBEW) negotiations; pursuant to Government Code section 54957.6
- B) **Conference with Labor Negotiators (Legal Counsel, General Manager and HR Manager):** Service Employees International Union Local 1021, (SEIU) negotiations; pursuant to Government Code section 54957.6

11) **Administrative Items:**

Board Retreat:

June 5, 2021: 10am-2pm – Foley Cultural Center

12) **Announcements and Comments from Board Members:**

13) **Meeting Adjourn:**

Next meeting: June 10, 2021



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Greater Vallejo Recreation District Board of Directors

MINUTES

May 13, 2021

6:30 p.m.

Due to Solano County and the State of California's shelter in place orders our Board Meeting will be held remotely via Zoom Meetings

(The Zoom platform is ADA compliant)

1) Call to Order

Chairperson Briseno called a regular meeting, of the Board of Directors of the Greater Vallejo Recreation District, to order at 6:30 p.m., May 13, 2021.

2) Pledge of Allegiance

3) Roll Call

Present: Chairperson Robert Briseno, Vice-Chairperson Gary Salvadori, Directors; Sheryl Pannell Lea, and Adjoa McDonald

Staff: General Manager, Gabe Lanusse; Legal Counsel, Gary Heppell; Finance Director, Penny Harman; Maintenance Superintendent, Salvador Nuno; Human Resources Manager, Casey Halcro; Interim Recreation Superintendent Kerri Ely and Board Clerk, Kimberly Pierson

Excused: Director Ron Bowen

4) Approval of Agenda

Director Lea offered the motion, seconded by Director Salvadori to approve the agenda. Roll call vote: ayes: Directors: Briseno, Lea, Salvadori, McDonald
absent: Bowen abstain: none. Motion passed.

5) Public Comment:

Members of the public may speak on any item not on the agenda but within the jurisdiction of the Board. Items on the agenda can be addressed at the time the matter is taken up. Each speaker is limited to 3 minutes and a spokesperson for an organization is limited to 5 minutes.

None

6) Consent Calendar:

Items listed on the consent calendar are considered routine in nature and may be enacted by one motion. If discussion is required, that particular item will be removed from the consent calendar and will be considered separately.

A) Approve Board Minutes-April 22, 2021

B) Approve Board Minutes – April 29, 2021-Special Meeting

C) Accept the Facility and Development Committee Minutes-April 15, 2021

D) Accept the Budget and Finance Committee Minutes-April 19, 2021

E) Accept the Programs and Publicity Committee Minutes-May 3, 2021

Item 6B was pulled for a change. Director Salvadori offered the motion, seconded by Director Lea to approve the consent calendar. Roll call vote: ayes: Directors: Briseno, Lea, Salvadori, McDonald absent: Bowen abstain: none. Motion passed.

Item 6B-Approve Board Minutes- April 29, 2021-Special Meeting. Add special meeting to header and in the “call to order” section change “regular” to “special” Director Salvadori offered the motion seconded by Director Lea to approve the board minutes from April 29, 2021. Roll call vote: ayes: Directors: Briseno, Lea, Salvadori, McDonald absent: Bowen abstain: none. Motion passed.

7) Financials:

A) Approve Financial Statement as of 4/30/2021 (Harman)

Director Lea offered the motion, seconded by Director Salvadori to approve the financial statement as of 4/30/2021. Roll call vote: ayes: Directors: Briseno, Lea, Salvadori, McDonald absent: Bowen abstain: none. Motion passed.

B) Approve Payment of Bills 4/1/2021 through 4/30/2021 (Harman)

Finance Director Harman provided details on a few of the larger payments: Director Lea offered the motion, seconded by Director McDonald to approve the payment of bills 4/1/2021 through 4/30/2021. Roll call vote: ayes: Directors: Briseno, Lea, McDonald absent: Bowen abstain: Salvadori Motion passed.

C) Approve Preliminary Budget for Fiscal Year 2021-2022 (Harman)

Request to bring back a net zero budget. No action taken.

8) Old Business:

Update on McIntyre Ranch – Informational Only (Lanusse)

The General Manager provided an update on the status of requested cost estimates on the ranch. Also discussed was the original purchase price of \$585,000 and the original title report that indicated the property was land locked.

9) **Staff Reports-Informational Only:**

A) Maintenance Superintendent

- Provided an update on current renovation projects.

B) Finance Director

- Informed the board of an upcoming presentation by CalPERS

C) Human Resources

- Gave an update on the upcoming transition to a new Human Resources Information System (HRIS)

D) Recreation Department

- Provided on update on current Recreation program offerings, the Summer Activity Guide

E) General Manager

- Provided an updated on the Eden Housing deferred impact fees.
- Announced he has been asked to sit on an outreach committee for Solano Land Trust
- Provided an updated on lease negotiations with the School District for the Franklin Middle School property

10) **Executive Session:** At 7:52p.m. Chairperson Briseno convened to executive session held via Zoom breakout room

A) Conference with Labor Negotiators (Legal Counsel, General Manager and HR Manager): International Brotherhood of Electrical Workers Local Union 1245, (IBEW) negotiations; pursuant to Government Code section 54957.6

B) Conference with Labor Negotiators (Legal Counsel, General Manager and HR Manager): Service Employees International Union Local 1021, (SEIU) negotiations; pursuant to Government Code section 54957.6

C) CONFERENCE WITH DISTRICT'S DESIGNATED REPRESENTATIVE (LEGAL COUNSEL): REGARDING EVALUATION OF PERFORMANCE OF GENERAL MANAGER AND CONTRACT NEGOTIATIONS WITH GENERAL MANAGER With respect to closed sessions called pursuant to 54957 and 54957.6.

D) PUBLIC EMPLOYEE PERFORMANCE EVALUATION – Title: Legal Counsel - Pursuant to Government Code Section 54957(b)(1).

At 8:36 p.m. Chairperson Briseno convened to regular session and reported the following:

Item A-Information provided to the Board. Board provided guidance.

Item B- Information given to the Board.

Item C-Information given to the Board.
Item D-Information given to the Board.

11) Administrative Items:

Board Tour of Parks and Facilities:

May 19, 2021: 10am-2pm

May 26, 2021: 2pm-5pm

12) Announcements and Comments from Board Members:

Director Briseno announced that the May board calendar has the wrong Zoom meeting ID for the board meeting. He also announced an upcoming meeting of the Schools and Youth Task Force.

Director Salvadori suggested that idea that sub-committees start meeting in person again. He also would like to set a target date for returning to in person board meetings.

13) Meeting Adjourn:

Director Salvadori offered the motion, seconded by Director McDonald to adjourn the meeting at 8:46 p.m. Roll call vote: ayes: Directors: Lea, Salvadori, Briseno, McDonald absent: Bowen abstain: none. Motion passed.

Ron Bowen, Board Secretary

Date



Agenda 6-B

BOARD COMMUNICATION

Date: May 27, 2021

TO: Board Chairperson and Directors

FROM: Staff

SUBJECT: **Accept the Minutes from the Policies and Personnel Committee meeting May 10, 2021**

RECOMMENDATION

To accept the minutes from Policies and Personnel Committee from the May 10, 2021 meeting.

DOCUMENTS AVAILABLE FOR REVIEW

A) Policies and Personnel Committee Minutes from May 10, 2021



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Policies and Personnel Committee Meeting Monday, May 10, 2021

Due to Solano County and the State of California's shelter in place orders our Committee Meeting was held remotely via Zoom Meetings

In attendance: Director Briseno, Director Pannell Lea, HR Manager Halcro, GM Lanusse

Meeting began: 10:02 am

1. Discuss Proposed Pricing Policy

- a. Committee discussed proposed pricing policy and direction was given to take the policy to the board meeting.

Meeting adjourned 10:12 am



Agenda 6-C

BOARD COMMUNICATION

Date: May 27, 2021

TO: Board Chairperson and Directors

FROM: Staff

SUBJECT: **Accept the Minutes from the Budget and Finance Committee meeting
May 17, 2021**

RECOMMENDATION

To accept the minutes from Budget and Finance Committee from the May 17, 2021 meeting.

DOCUMENTS AVAILABLE FOR REVIEW

A) Budget and Finance Committee Minutes from May 17, 2021.



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Budget and Finance Committee Minutes Monday, May 17, 2021

Due to Solano County and the State of California's shelter in place orders our Committee Meeting was held remotely via Zoom Meetings

In attendance: Director Briseno, Director Salvadori,
General Manager Lanusse, Finance Director Harman

Meeting began: 1:30 PM

1. Review Fiscal Year 2021-2022 Draft Budget

General Manager Lanusse stated that the draft budget presented to the board on May 13th will be adjusted to include previously frozen full time positions, OPEB (Other Post Employment Benefits) contribution and a Contingency Reserve. This will provide a balanced budget to be presented to the board on May 27th.

2. Discussion on PARS (Public Agency Retirement Services)

Finance Director Harman and General Manager Lanusse will be meeting with representatives from CalMUNI Advisors later this week to discuss retaining their services to develop an investment policy. Once completed, we will be able to move forward with moving the Retiree Trust Fund into an irrevocable trust with PARS. Director Salvadori asked that it be completed within a month's time.

3. Upcoming CalPERS Presentation

Finance Director Harman asked the committee for questions they would like to have discussed at the June 24th presentation by CalPERS. There were several questions suggested. Finance Director Harman will forward those questions to the CalPERS representative.

Adjourned at 1:25 PM



Agenda 6-D

BOARD COMMUNICATION

Date: May 27, 2021

TO: Board Chairperson and Directors

FROM: Staff

SUBJECT: **Accept the Minutes from the Programs and Publicity Committee meeting April 5, 2021**

RECOMMENDATION

To accept the minutes from Programs and Publicity Committee from the April 5, 2021 meeting.

DOCUMENTS AVAILABLE FOR REVIEW

A) Programs and Publicity Committee Minutes from April 5, 2021



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Programs and Publicity Committee Minutes Monday, April 5, 2021

**Due to Solano County and the State of California's shelter in place orders our
Committee Meeting was held remotely via Zoom Meetings**

In attendance: Director Lea, Director Salvadori, Recreation Supervisor Antony Ryans, Interim Recreation Supervisor Dustin Stene

Meeting began 1:30 pm

- 1. Welcome interim Superintendent Kerrilyn Ely**
- 2. Activity Guide-Update**
 - a. Current Status is creating draft for summer to be posted online.
 - b. Activity Guide is in the final stages of the publication.
- 3. Community Center Update**
 - a. No program updates. Supervisor was absent from this meeting.
- 4. Aquatic Programs**
 - a. New Pool completion
 - b. Lifeguard training spring break camp and private lessons set to begin April 2021.
- 5. Sports Programs**
 - a. Adult softball plan for returning summer 2021.
 - b. Additional contract classes being signed for summer 2021.
- 6. Sports Leases**
 - a. Vallejo admirals back out of season, agreement postponed.
 - b. New baseball agreement in the works.

7. Community Programs

- a. Thumper's Drive Thru Egg Hunt had over 250 cars drive through. Thumper greeted youth by handing out Spring Goodie bags and took photos with the Thumper and friends.
- b. Children's Wonderland will reopen to the public beginning Friday, May 21st.
- c. Carflix Cinema will be held on Saturday, April 15th at Dan Foley Park. The movie, "Sing" will begin promptly at 8pm.

8. Youth Programs/Teens

- a. Esports is being offered this summer to gamers interested in forming leagues and interactive game play.
- b. Kids Club programs will reopen its doors at four school sites beginning May 3rd. The four sites include: Vallejo Charter, Cave, Pennycook and Wardlaw.

9. Senior Programs

- a. No program updates.

10. ExLP and Learning Hub Status

- a. ExLP is operating virtual programming at 13 VCUSD school sites. Staff at those sites have been reduced significantly, which will adversely have an affect on the ExLP program budget.
- b. FRESH at ExLP is being conducted virtually by our theatre staff. Our staff is working with 2 school sites and will record their performance in the next few weeks. A virtual watch party will be held for students and families in June.

10. Registration Software (eTrak) Status

- a. Researching alternate Ideas and considering returning the PEAK Sportsman

Adjourned at: 2:12pm



Agenda 7

BOARD COMMUNICATION

Date: May 27, 2021

TO: Board Chairperson and Directors

FROM: Penny Harman, Finance Director

SUBJECT: **Approve Proposed Draft Budget for Fiscal Year 2021-2022**

BACKGROUND AND DISCUSSION

On February 25, 2021, staff presented the budget schedule to the Board to prepare the initial proposed budget for fiscal year 2021-2022.

General Manager Lanusse and I have met with department heads and supervisors to go over the budgetary needs for the upcoming fiscal year. As the state is beginning to reopen we feel we have made positive yet conservative estimations for the new year.

Expenses covered by Measure K are now included in individual program/department budgets. Therefore, we have included a shaded column on the summary page for both the current year (20-21) and the upcoming year (21-22) showing the portion of the expenses that is covered by Measure K funds.

On April 19, 2021, staff presented the draft budget to the Budget and Finance Committee. The draft budget was also presented to the full Board at a special Board Meeting on April 29, 2021. Suggested changes have been implemented in the draft that is being presented this evening.

With the acceptance of the proposed draft budget, the public will have opportunity to review these documents and make comments.

Staff will continue to hold a budget study session with the Board to discuss changes, if necessary, and hold a public hearing prior to adopting the Final Budget

RECOMMENDATION

Approve the Proposed Draft Budget for Fiscal Year 2021-2022.

PROPOSED ACTION

Staff recommends to the Board to approve the Proposed Draft Budget 2021-2022.

DOCUMENTS AVAILABLE FOR REVIEW

- a. Proposed Draft Budget

Budget Summary

Draft

Department	2020-2021 Final Budget			2020-2021 Estimated Actual				2021-2022 Preliminary Budget			
	Revenues	Expenses	Variance	Revenues	Total	Measure K	Variance	Revenues	Expenses	Measure K	Variance
General Administration											
001 General Support & Admin	5,247,922	1,325,843	3,922,079	5,827,867	1,581,831	17,618	4,246,036	5,827,867	1,496,302	99,000	4,331,565
007 Human Resources	0	340,394	(340,394)	0	321,764	0	(321,764)	0	416,193	0	(416,193)
100 Finance	0	307,793	(307,793)	0	375,763	0	(375,763)	0	407,860	2,000	(407,860)
001 General Fund Contributio	0	0	0	0	0	0	0	0	0	0	0
Total Admin Services	5,247,922	1,974,030	3,273,892	5,827,867	2,279,358	17,618	3,548,509	5,827,867	2,320,355	101,000	3,507,512
001 Measure K	2,066,404	0	2,066,404	2,102,787	0	(2,058,790)	2,102,787	2,102,787	0	(2,337,040)	2,102,787
001 Measure K Carryover	275,000	275,000	0	275,000	0	(275,000)	275,000	0	0	0	0
001 Total Measure K	2,341,404	275,000	2,066,404	2,377,787	0	(2,333,790)	2,377,787	2,102,787	0	(2,337,040)	2,102,787
Parks Maintenance											
200 Park Maintenance & Dev	0	168,116	(168,116)	0	166,134	0	(166,134)	0	172,332	0	(172,332)
300 Facilities	200,000	1,708,902	(1,508,902)	14,759	1,551,331	947,793	(1,536,572)	0	1,375,152	843,520	(1,375,152)
301 Visitor Services	119,900	114,234	5,666	164,243	113,895	0	50,348	203,400	153,464	0	49,936
310 Landscaping & Grounds	0	1,761,977	(1,761,977)	0	1,913,521	698,061	(1,913,521)	0	2,117,543	685,852	(2,117,543)
Total Parks	319,900	3,753,229	(3,433,329)	179,002	3,744,881	1,645,854	(3,565,879)	203,400	3,818,491	1,529,372	(3,615,091)
Recreation:											
010 Recreation Admin	15,000	357,518	(342,518)	350	451,334	13,350	(450,984)	0	431,168	13,350	(431,168)
415 Children's Wonderland	61,590	136,759	(75,169)	0	37,387	6,044	(37,387)	41,605	113,640	83,537	(72,035)
430 Break Camps	100,388	195,877	(95,489)	9,045	122,880	0	(113,835)	45,098	140,323	0	(95,225)
450 Vallejo Community Cente	53,595	193,606	(140,011)	296	112,272	12,300	(111,976)	55,104	193,314	13,762	(138,210)
451 Foley Cultural Center	176,438	306,995	(130,557)	26,135	178,440	48,850	(152,305)	178,794	282,550	61,840	(103,756)
460 Sports	87,338	167,281	(79,943)	37,071	124,270	26,896	(87,199)	72,407	182,819	64,197	(110,412)
465 Community Programs	21,558	84,150	(62,592)	4,030	16,217	5,567	(12,187)	19,925	123,833	43,926	(103,908)
480 Expanded Learning Prog	525,520	550,630	(25,110)	203,358	283,417	0	(80,059)	317,630	564,409	0	(246,779)
481 After School Programs	358,519	540,769	(182,250)	45,262	271,942	0	(226,680)	315,140	418,816	0	(103,676)
486 Teen Services	4,213	7,237	(3,024)	(20)	636	95	(656)	5,825	15,800	4,718	(9,975)
490 REACH	3,000	6,383	(3,383)	0	788	95	(788)	3,148	8,374	2,784	(5,226)
720 North Vallejo C.C.	22,463	134,779	(112,316)	(414)	98,986	7,900	(99,400)	24,878	107,754	10,200	(82,876)
721 South Vallejo C.C.	38,599	177,974	(139,375)	(566)	114,518	18,000	(115,084)	40,772	186,258	20,640	(145,486)
730 Cunningham Pool	184,551	601,729	(417,178)	168,794	573,786	307,063	(404,992)	417,485	879,994	387,714	(462,509)
Total Recreation	1,652,772	3,461,687	(1,808,915)	493,341	2,386,031	446,160	(1,893,532)	1,537,811	3,649,052	706,668	(2,111,241)
906 Capital Improvements	1,520,000	1,520,000	0	1,245,000	1,536,044	275,000	(291,044)	3,151,400	2,910,000	0	241,400
935 Contingency Reserve	0	98,052	(98,052)	0	0	0	0	0	75,367	0	(75,367)
001 Retiree Benefit-OPEB	0	0	0	0	200,000	0	(200,000)	0	50,000	0	(50,000)
Total Others	1,520,000	1,618,052	(98,052)	1,245,000	1,736,044	275,000	(491,044)	3,151,400	3,035,367	0	116,033
TOTAL BUDGET	11,081,998	11,081,998	0	10,122,997	10,146,314	0	(24,159)	12,823,265	12,823,265	0	0

Note: "Measure K Expenses" columns in gray are for information and are not directly included in the Variance calculations. These amounts are included as expenses for the individual programs/departments.

Greater Vallejo Recreation District
Worksheet
001 - General Support & Admin
FY 2021-2022

Draft

		Department fills these columns			
<u>Account #</u>	<u>Description</u>	<u>Budget FY 20-21</u>	<u>YTD 4/13/21 FY 20-21</u>	<u>Est. Actual FY 20-21</u>	<u>Dept. Request FY 21-22</u>
0014110014001	Property Taxes	4,993,218	2,680,480	5,360,960	5,360,960
0014120014001	Supplemental Taxes	56,166	3,184	3,184	3,184
0014130014001	H.O.'s Exemption Fund	10,210	16,881	16,881	16,881
0014180014109	Measure K	2,066,404	1,051,394	2,102,787	2,102,787
0014220014101	City of Vallejo	0	0	0	0
0014900014801	Donations	0	0	0	0
0014910014801	Interest	68,000	24,451	30,000	30,000
0014911014801	Interest Umpqua Retiree Benefits	0	365	323	323
0014912014801	Interest Umpqua Bank Reserve	0	542	479	479
0014930014801	McIntyre Rent	0	0	0	0
0014931014801	United Way Rent	0	0	0	0
0014932014801	Head Start - Sett.	12,000	10,000	12,000	12,000
0014933014801	Head Start - Wash.	10,800	9,000	10,800	10,800
0014934014801	Vallejo Parent Nursery Reimb.	0	2,331	2,331	2,331
0014935014801	Glen Cove Rent	0	0	0	0
0014937014801	Camp Fire Rent	1,728	1,520	1,728	1,728
0014940014801	Vallejo Parent Nursery Rent	4,800	4,000	4,800	4,800
0014941014801	Colusa Building Rent	66,000	57,750	66,000	66,000
0014941014801	CA State Rent	0	0	0	0
0014980014801	Administrative Fee	0	0	0	0
0014984014801	Insurance Dividends	0	0	0	0
0014985014801	Misc. Revenue	25,000	321,500	318,381	318,381
	Total Revenues	7,314,326	4,183,396	7,930,654	7,930,654
0015000015001	Full Time Salaries	279,113	223,734	279,112	335,747
0015010015001	Part Time Wages	0	0	0	0
0015020015001	Payroll Taxes - Employer	4,047	2,667	3,388	4,868
0015025015001	State Unemployment	30,000	179,023	209,023	60,000
0015030015001	Worker's Comp.	10,613	13,277	10,578	11,447
0015060015001	P.E.R.S. - ER	69,941	62,521	66,401	89,323
0015061015001	PERS Survivor Benefit	75	63	72	96
0015070015001	Medical Insurance - Employee	43,357	39,556	46,134	64,361
0015075015001	Dental Insurance	7,516	4,417	5,301	7,124
0015077015001	Vision Insurance	724	429	515	694
0015080015001	Life Insurance	556	481	693	742
0015100015101	Alarm	0	308	308	0
0015110015101	Cellular Phones/Pagers	2,000	941	1,251	2,000
0015140015101	P.G. & E.	0	0	0	0
0015140015109	P.G. & E.	35,000	14,205	17,618	24,000
0015160015101	Sewers Services	5,700	0	5,700	6,300
0015170015101	Telephone	6,500	2,253	2,721	3,200
0015208015201	Consultant Fees	50,000	17,675	42,000	50,000
0015214015201	Legal	55,000	60,453	78,000	55,000
0015216015201	Printing	2,000	173	320	2,000
0015218015201	Promotions & Advertising	500	774	450	500
0015225015201	Interest Expense	0	0	0	0
0015230015201	County Tax Fee Collection	70,000	0	81,000	81,000
0015232015201	County Election Fee Tax Measure	0	0	0	0
0015234015201	Manual Refunds	0	0	0	0

0015244015201	Computer Services	48,000	32,354	40,000	47,000
0015246015201	Internet Services	6,000	1,308	1,960	2,100
0015250015201	Equipment Repairs	900	0	460	900
0015254015201	Janitorial - United Way	0	0	0	0
0015258015201	Office Equipment Repairs	0	0	0	0
0015281015201	Leased Equipment	5,000	2,258	2,652	4,000
0015282015201	Maintenance Contracts	7,000	524	480	5,000
0015285015201	Bank Charges	10,000	3,551	5,500	10,000
0015386015209	Scholarships	50,000	0	0	50,000
0015414015301	Buildings & Grounds - UW	0	0	0	0
0015415015301	Buildings & Grounds - Solano Cty	0	0	0	0
0015416015301	Computer Supplies	5,500	942	1,200	5,500
0015424015301	Equipment Replacement	5,000	798	1,350	5,000
0015440015301	Office Supplies	8,000	809	700	8,000
0015454015301	Postage	3,000	1,265	1,500	3,000
0015490015301	N.O.C.	0	96	0	0
0015505015401	Auto Allowance	0	0	0	0
0015510015401	Credit Card Fees	25,000	7,817	8,000	25,000
0015520015401	Board Conference/Travel	2,500	0	0	2,500
0015522015401	Board Expenses	1,000	0	300	1,000
0015530015401	Board Meeting Fees	22,000	13,843	14,000	22,000
0015531015401	Board Payroll Taxes	2,500	1,094	1,274	2,500
0015532015401	Board Workers Comp	1,800	0	0	1,800
0015550015401	Insurance	250,000	315,929	350,000	300,000
0015560015401	Membership Dues/License Fees	9,500	11,993	12,000	12,000
0015600015401	Mileage	100	0	0	0
0015605015401	Staff Conf. & Travel	3,500	658	820	3,500
0015610015401	Personnel Training	4,000	2,592	2,000	4,000
0015620015401	Safety Committee/COVID	15,000	48,361	60,000	15,000
0015640015401	Subscriptions & Publications	100	350	120	300
0015650015401	Employee Recognition	7,500	1,468	2,000	7,500
0015660015401	Employee Recruitment	0	0	0	0
0015665015201	Medical Expense - Employment	300	0	0	300
0015670015201	Retiree Benefit GASB 45	0	100,000	100,000	0
0015800015401	Capital Outlay & Building	135,000	(48,026)	100,000	135,000
0017000015509	Capital Outlay	25,000	24,932	24,932	25,000
	Total Expenditures	1,325,843	1,147,865	1,581,831	1,496,302
	Excess Revenues (Expenditures)	5,988,483	3,035,531	6,348,823	6,434,352

Greater Vallejo Recreation District
Worksheet
007 - Human Resources
FY 2021-2022

Draft

<u>Account #</u>	<u>Description</u>	<u>Budget</u> <u>FY 20-21</u>	<u>YTD 4/13/21</u> <u>FY 20-21</u>	<u>Department fills these columns</u>	
				<u>Est. Actual</u> <u>FY 20-21</u>	<u>Dept. Request</u> <u>FY 21-22</u>
0075000015001	Full Time Salaries	118,248	90,960	118,248	173,930
0075010015001	Part Time Wages	22,880	24,290	31,490	0
0075020015001	Payroll Taxes - Employer	2,800	1,697	2,500	2,522
0075030015001	Worker's Comp.	5,366	6,713	6,713	5,981
0075060015001	P.E.R.S. - ER	29,000	24,283	31,884	42,052
0075061015001	P.E.R.S. Survivor Benefit	49	38	48	48
0075070015001	Medical Insurance - Employee	9,452	7,866	9,493	26,020
0075071015001	Medical Insurance - Retiree	110,000	78,555	100,285	110,000
0075073015001	PERS Health Plan Admin Fee	1,500	1,064	1,295	1,500
0075075015001	Dental Insurance	830	654	789	2,520
0075077015001	Vision Insurance	82	67	80	249
0075080015001	Life Insurance	185	171	205	371
0075110015101	Cellular Phones/Pagers	1,200	477	672	1,200
0075170015101	Telephone	1,400	753	1,053	1,400
0075208015201	Consultant Fees	5,000	(10,000)	(10,000)	15,000
0075244015201	Computer Services/Subscriptions	20,000	13,087	20,000	15,000
0075440015201	Office Supplies	2,500	2,207	2,407	2,500
0075533015401	Board Medical	0	0	0	0
0075600015401	Mileage	400	30	75	400
0075605015401	Staff Conf. & Travel	3,000	0	0	4,000
0075610015401	Personnel Training	2,000	765	1,000	3,000
0075640015401	Subscriptions & Publications	500	589	621	500
0075660015401	Employee Recruitment	4,000	2,405	2,605	8,000
0075665015201	Medical Expense - Employment	0	210	300	0
	Total Expenditures	340,394	246,881	321,763	416,193
	Excess Revenues (Expenditures)	(340,394)	(246,881)	(321,763)	(416,193)

Greater Vallejo Recreation District
Worksheet
010 - Recreation Administration
FY 2021-2022

Draft

Department fills these columns

<u>Account #</u>	<u>Description</u>	<u>Budget FY 20-21</u>	<u>YTD 4/13/21 FY 20-21</u>	<u>Est. Actual FY 20-21</u>	<u>Dept. Request FY 21-22</u>
0104960014801	Advertising Revenue	15,000	1,000	1,350	0
	Total Revenues	15,000	1,000	1,350	0
0105000015001	Full Time Salaries	170,315	223,436	286,128	257,254
0105010015001	Part Time Wages	68,000	26,341	26,341	16,800
0105020015001	Payroll Taxes - Employer	3,000	3,984	6,189	7,530
0105025015001	State Unemployment	0	0	0	0
0105030015001	Worker's Comp.	9,062	11,336	11,336	9,543
0105060015001	P.E.R.S. - ER	43,373	33,919	44,550	66,696
0105061015001	P.E.R.S. Survivor Benefit	48	49	69	72
0105070015001	Medical Insurance	32,327	27,647	32,366	36,150
0105075015001	Dental Insurance	4,721	3,094	3,590	3,479
0105077015001	Vision Insurance	450	296	344	338
0105080015001	Life Insurance	371	299	381	556
0105110015101	Cellular Phones/Pagers	1,050	332	499	1,050
0105170015101	Telephone	1,400	1,296	1,895	2,000
0105208015201	Consultant Fees	0	14,697	14,697	0
0105216015201	Printing	8,000	390	450	8,000
0105218015201	Promotions & Advertising	2,000	0	200	2,000
0105220015201	Website Design	0	0	0	0
0105244015201	Computer Services	500	130	250	500
0105245015209	Software Licensing	0	13,350	13,350	13,350
0105424015301	Equipment Replacement	0	2,394	2,394	200
0105440015301	Office Supplies	750	5,799	5,579	750
0105454015301	Postage	9,000	240	400	1,000
0105490015301	N.O.C.	0	0	0	0
0105560015401	Membership Dues/License Fees	0	0	0	750
0105600015401	Mileage	150	0	0	150
0105605015401	Staff Conf. & Travel	2,500	325	325	2,500
0105610015401	Personnel Training	500	0	0	500
	Total Expenditures	357,518	369,352	451,334	431,168
	Excess Revenues (Expenditures)	-342,518	-368,352	-449,984	-431,168

Greater Vallejo Recreation District
Worksheet
100 - Finance
FY 2021-2022

Draft

Account #	Description	Budget FY 20-21	YTD 4/13/21 FY 20-21	Department fills these columns	
				Est. Actual FY 20-21	Dept. Request FY 21-22
1005000105001	Full Time Salaries	162,161	155,620	210,878	242,381
1005010105001	Part Time Wages	0	0	0	0
1005020105001	Payroll Taxes - Employer	2,351	2,297	3,000	3,515
1005025105001	State Unemployment	0	0	0	0
1005030105001	Worker's Comp.	4,655	7,713	7,713	9,906
1005060105001	P.E.R.S. - ER	52,900	34,457	43,614	69,183
1005061105001	P.E.R.S. Survivor Benefit	48	44	58	72
1005070105001	Medical Insurance	13,293	12,165	15,664	24,219
1005075105001	Dental Insurance	3,381	3,298	4,123	6,761
1005077105001	Vision Insurance	333	325	407	667
1005080105001	Life Insurance	371	439	791	556
1005110105101	Cellular Phones/Pagers	1,200	317	463	600
1005170105101	Telephone	1,600	885	1,200	1,400
1005204105201	Audit Services	18,000	15,000	18,000	18,000
1005204105209	Audit Services - Measure K Audit	2,000	0	2,000	2,000
1005208105201	Consultant Fees	25,000	49,789	50,000	10,000
1005216105201	Printing	2,000	1,418	2,000	1,500
1005244105201	Computer Services	5,000	7,420	7,700	3,000
1005245105201	Software Licensing	0	0	0	5,000
1005290105201	N.O.C.	0	0	0	
1005424105301	Equipment Replacement	2,000	620	620	1,000
1005440105301	Office Supplies	3,100	3,197	3,693	3,000
1005560105401	Membership Dues/License Fees	800	380	540	600
1005600105401	Mileage	800	203	300	500
1005605105401	Staff Conf. & Travel	3,800	0	0	2,000
1005610105401	Personnel Training	3,000	1,891	3,000	2,000
1005640105401	Subscriptions	0	0	0	0
1005660105401	Employee Recruitment	0	0	0	0
1005665105201	Medical Expense - Employment	0	0	0	0
	Total Expenditures	307,793	297,478	375,763	407,860
	Excess Revenues (Expenditure	(307,793)	(297,478)	(375,763)	(407,860)

**Greater Vallejo Recreation District
Worksheet
200 - Maintenance and Development
FY 2021-2022**

Draft

<u>Account #</u>	<u>Description</u>	<u>Budget FY 20-21</u>	<u>YTD 4/13/21 FY 20-21</u>	<u>Department fills these columns</u>	
				<u>Est. Actual FY 20-21</u>	<u>Dept. Request FY 21-22</u>
2004170204101	Measure K - Transfer In	0	0	0	0
	Total Revenue	0	0	0	0
2005000205001	Full Time Salaries	118,248	96,004	118,248	118,248
2005010205001	Part Time Wages	0	0	0	0
2005020205001	Payroll Taxes - Employer	1,715	1,300	1,614	1,715
2005025205001	State Unemployment	0	0	0	0
2005030205001	Worker's Comp.	4,496	5,625	4,496	4,833
2005060205001	P.E.R.S. - ER	31,108	24,118	31,108	34,722
2005061205001	P.E.R.S. Survivor Benefit	24	19	24	24
2005070205001	Medical Insurance	2,700	0	2,700	2,700
2005075205001	Dental Insurance	2,913	2,368	2,913	2,913
2005077205001	Vision Insurance	167	136	167	167
2005080205001	Life Insurance	185	170	185	185
2005110205101	Cellular Phones/Pagers	635	457	839	900
2005170205101	Telephone	500	295	400	500
2005208205201	Consultant Fees	1,000	0	500	1,000
2005214205201	Legal	0	0	0	0
2005216205201	Printing	300	0	150	300
2005244205201	Computer Services	0	360	360	0
2005440205301	Office Supplies	1,700	1,068	1,200	1,700
2005448205301	Photo Supplies	150	0	50	150
2005454205301	Postage	125	0	50	125
2005475205301	Signs	0	0	0	0
2005482205301	Small Tools	50	0	30	50
2005490205301	N.O.C.	0	0	0	0
2005500205401	Administrative Fee	0	0	0	0
2005505205401	Auto Allowance	0	0	0	0
2005560205401	Membership Dues	600	200	500	600
2005600205401	Mileage	500	0	0	500
2005605205401	Staff Conf. & Travel	0	0	0	0
2005610205401	Personnel Training	900	249	500	900
2005640205401	Subscriptions	100	109	100	100
2005690205401	N.O.C.	0	0	0	0
	Total Expenditures	168,116	132,477	166,134	172,332
	Excess Revenues (Expenditures)	(168,116)	(132,477)	(166,134)	(172,332)

Greater Vallejo Recreation District
Worksheet
300 - Facilities
FY 2021-2022

Draft

<u>Account #</u>	<u>Description</u>	<u>Budget</u> <u>FY 20-21</u>	<u>YTD 4/13/21</u> <u>FY 20-21</u>	<u>Department fills these columns</u>	
				<u>Est. Actual</u> <u>FY 20-21</u>	<u>Dept. Request</u> <u>FY 21-22</u>
3004300304001	City Park Funding	0	0	0	0
3004310304001	Capital Outlay	0	0	0	0
3004985304001	Miscellaneous Revenue	0	14,759	14,759	0
	Total Revenues	0	14,759	14,759	0
3005000305001	Full Time Salaries	425,226	251,927	340,000	298,584
3005010305001	Part Time Wages	0	13,486	12,686	0
3005010305009	Part Time Wages	50,000	0	20,000	50,000
3005020305001	Payroll Taxes - Employer	6,166	4,145	6,166	4,329
3005020305009	Payroll Taxes - Employer	3,825	0	3,825	3,825
3005025305001	State Unemployment	0	0	0	0
3005030305001	Worker's Comp.	16,169	20,227	16,169	12,203
3005030305009	Worker's Comp.	1,968	2,378	1,968	2,044
3005060305001	P.E.R.S. - ER	105,019	72,802	105,019	81,642
3005061305001	P.E.R.S. Survivor Benefit	120	72	120	96
3005070305001	Medical Insurance	41,508	27,426	41,508	40,930
3005075305001	Dental Insurance	11,259	7,717	11,529	9,569
3005077305001	Vision Insurance	610	528	610	828
3005080305001	Life Insurance	927	538	927	742
3005100305101	Alarm	4,000	3,552	3,800	4,000
3005110305101	Cellular Phones/Pagers	2,500	1,705	2,300	2,500
3005140305101	P.G. & E.	0	0	0	0
3005140305109	P.G. & E.	24,500	20,677	24,500	24,500
3005170305101	Telephone	1,255	416	800	1,255
3005240305201	Building Maintenance & Repairs	0	1,519	0	0
3005240305209	Building Maintenance & Repairs	89,000	19,808	89,000	89,000
3005244305201	Computer Services	1,800	1,299	1,000	1,800
3005250305201	Equip Repairs	0	0	0	0
3005256305201	Janitorial Services	0	0	0	0
3005256305209	Janitorial Services	20,000	10,892	12,000	20,000
3005260305201	Park Grounds Maint. & Repair	0	6,839	0	0
3005260305209	Park Grounds Maint. & Repair	40,000	52,529	40,000	40,000
3005264305201	Vandalism Repair	0	0	0	0
3005264305209	Vandalism Repair	2,500	1,358	1,500	2,500
3005266305201	Tire Repairs & Purchase	5,000	1,985	2,500	5,000
3005268305201	Towing	250	0	250	1,000
3005272305201	Vehicle Maintenance	0	7,513	0	0
3005272305209	Vehicle Maintenance	45,000	27,103	44,000	45,000
3005281305201	Leased Equipment	1,000	1,375	1,500	1,500
3005282305201	Maintenance Contracts	0	(3,000)	0	0
3005282305209	Maintenance Contracts	55,000	21,278	50,000	5,500
3005283305201	Misc. Rentals	1,000	0	500	1,000
3005290305201	N.O.C.	300	1,500	2,000	2,000
3005410305301	Sports Field Supplies	0	0	0	0
3005412305301	Landscape & Grounds	0	5,301	0	0
3005412305309	Landscape & Grounds	14,775	2,514	8,000	14,775
3005424305301	Equipment Replacement	800	0	500	800

3005426305301	First Aid Supplies	250	0	150	250
3005430305301	Fuels & Lubricants	42,000	22,599	40,000	42,000
3005436305301	Janitorial Supplies	1,800	0	0	1,800
3005438305301	Maintenance Equipment Supplies	500	160	400	500
3005440305301	Office Supplies	0	4	200	500
3005442305301	Motor Vehicle Parts	2,695	4,150	4,000	0
3005444305301	Paint Supplies	500	1,128	1,000	2,000
3005450305301	Plant Equipment Repair Parts	500	0	250	500
3005475305301	Signs	250	0	250	5,000
3005476305301	Safety Equipment	150	188	500	2,000
3005480305301	Shop Supplies	1,000	1,377	1,300	1,500
3005482305301	Small Tools	1,500	1,085	1,200	1,500
3005498305301	Uniforms	1,500	1,236	1,300	1,500
3005560305401	Membership Dues	250	140	200	250
3005600305401	Mileage	100	87	0	0
3005605305401	Staff Conf. & Travel	1,000	75	250	1,000
3005610305401	Personnel Training	2,000	2,460	2,600	1,500
3005640305401	Subscriptions	0	0	0	0
3005660305401	Employee Recruitment	0	0	0	0
3005665305201	Medical Expense - Employment	54	0	54	54
3005810305401	Capital Outlay- Redevelopment NVCC	200,000	0	0	0
3005900305401	City Park Capital Project	0	0	0	0
3005910305401	Capital Outlay GF Contribution	0	0	0	0
3007000305509	Capital Outlay	481,376	447,807	653,000	546,376
	Total Expenditures	1,708,902	1,069,905	1,551,331	1,375,152
	Excess Revenues (Expenditures)	(1,708,902)	(1,055,146)	(1,536,572)	(1,375,152)

Greater Vallejo Recreation District
Worksheet
301 - Visitor Services
FY 2021-2022

Draft

Department fills these columns

<u>Account #</u>	<u>Description</u>	<u>Budget FY 20-21</u>	<u>YTD 4/13/21 FY 20-21</u>	<u>Est. Actual FY 20-21</u>	<u>Dept. Request FY 21-22</u>
3014970314801	Reservations	4,000	3,145	2,000	6,000
3014971314801	BRS Reservations	7,500	8,442	5,000	15,000
3014972314801	Foley Reservations	5,000	3,800	3,000	11,000
3014975314801	BRS Parking Fees	22,000	24,106	35,000	40,000
3014976314801	Foley Parking Fees	22,000	29,932	40,000	45,000
3014977314801	Event Permits	1,000	3,815	1,500	3,000
3014978314801	Vallejo Sanitation Flood	2,000	2,000	2,000	2,000
3014979314801	Foley Soccer Field	25,000	45,090	48,000	50,000
3014980314801	Highland Maintenance Fee	26,400	17,600	26,400	26,400
3014982314801	Contract Revenue	5,000	303	0	5,000
3014985314801	Miscellaneous Revenue	0	1,343	1,343	0
	Total Revenues	119,900	139,575	164,243	203,400
3015010315001	Part Time - Park Monitors	90,000	59,847	90,000	100,000
3015020315001	Payroll Taxes - Employer	6,885	4,081	6,885	7,650
3015030315001	Worker's Comp.	3,422	4,281	3,422	4,087
3015110315101	Cellular Phones/Pagers	1,200	306	800	1,200
3015170315101	Telephone	0	215	400	400
3015216315201	Printing	300	0	250	300
3015244315101	Computer Services	0	827	827	0
3015440315301	Office Supplies	500	1,385	1,500	1,500
3015480315301	Miscellaneous Supplies	11,100	4,054	8,000	11,100
3015498315301	Uniforms	777	0	600	777
3015600315401	Mileage	50	0	0	50
3015660315401	Employee Recruitment	0	0	0	0
3015484315301	Park in the Park Expenses	0	1,211	1,211	0
3015485315301	Highland Maintanance	0	0	0	26,400
	Total Expenditures	114,234	76,207	113,895	153,464
	Excess Revenues (Expenditur	5,666	63,368	50,348	49,936

Greater Vallejo Recreation District
Worksheet
310 - Landscaping and Grounds
FY 2021-2022

Draft

<u>Account #</u>	<u>Description</u>	<u>Budget FY 20-21</u>	<u>YTD 4/13/21 FY 20-21</u>	<u>Department fills these columns</u>	
				<u>Est. Actual FY 20-21</u>	<u>Dept. Request FY 21-22</u>
3105000315001	Full Time Salaries	727,846	552,865	727,846	857,460
3105010315001	Part Time Wages	0	15,658	0	0
3105010315009	Part Time Wages	118,450	59,452	110,000	118,450
3105020315001	Payroll Taxes - Employer	10,554	7,788	10,554	12,433
3105020315009	Payroll Taxes - Employer	9,061	3,090	9,061	9,061
3105025015001	State Unemployment	0	0	0	0
3105030315001	Worker's Comp.	28,229	34,621	40,000	30,257
3105030315009	Worker's Comp.	4,504	5,634	6,000	4,841
3105060315001	P.E.R.S. - ER	196,467	143,923	196,467	228,424
3105061315001	P.E.R.S. Survivor Benefit	275	212	275	312
3105070315001	Medical Insurance	146,331	131,983	146,331	178,738
3105075315001	Dental Insurance	20,161	16,261	20,161	21,459
3105077315001	Vision Insurance	1,949	1,587	1,949	2,086
3105080315001	Life Insurance	2,039	1,742	2,039	2,410
3105110315101	Cellular Phones/Pagers	3,000	1,584	2,300	3,000
3105140315101	P.G. & E.	0	0	0	0
3105140315109	P.G. & E.	9,000	5,938	9,000	9,000
3105160315101	Sewers Services	5,000	7,538	7,538	8,000
3105170315101	Telephone	2,300	528	700	2,300
3105180315101	Water	0	0	0	0
3105244315201	Computer Services	1,300	398	700	1,300
3105250315201	Equip Repairs	0	74	0	0
3105250315209	Equip Repairs	4,000	3,482	4,000	4,000
3105260315201	Park Grounds Maint. & Repair	0	0	0	0
3105260315209	Park Grounds Maint. & Repair	42,000	38,170	38,000	42,000
3105264305201	Vandalism Repair	0	199	0	0
3105264305209	Vandalism Repair	8,000	2,000	5,000	8,000
3105270315201	Tree Maintenance	0	0	0	0
3105270315209	Tree Maintenance	5,000	2,985	3,000	5,000
3105280315201	Chemical Toilets	14,000	2,615	5,000	14,000
3105282315201	Maintenance Contracts	12,000	9,758	11,000	12,000
3105283315201	Misc. Rentals	1,330	399	700	1,330
3105410315301	Sports Field Supplies	4,500	3,386	3,500	4,500
3105412315301	Landscape & Grounds	0	249	0	0
3105412315309	Landscape & Grounds	14,000	3,181	8,000	14,000
3105424315301	Equipment Replacement	0	161	0	0
3105424315309	Equipment Replacement	4,000	3,334	3,500	4,000
3105426315301	First Aid Supplies	459	0	300	459
3105432315301	Horticultural Supplies	3,500	0	3,000	3,500
3105434315301	Irrigation & Plumbing Supplies	0	244	0	0
3105434315309	Irrigation Repair	30,000	13,460	25,000	30,000
3105436315301	Janitorial Supplies	14,000	8,034	9,000	14,000
3105440315301	Office Supplies	995	517	800	995
3105444315301	Paint Supplies	1,836	775	1,300	1,836
3105446315301	Pesticides	6,000	5,192	6,000	6,000
3105462315301	Rec. Repair Supplies	0	244	0	0
3105462315309	Recreation Repair Landscape	3,500	4,732	4,500	5,000
3105472315301	Resilient Surface Materials	6,090	0	5,500	6,090
3105476315301	Safety Equipment	3,000	2,954	3,200	3,500
3105482315301	Small Tools	3,000	2,224	2,000	3,000

3105490315301	N.O.C.	0	0	0	0
3105498315301	Uniforms	5,000	3,396	4,800	5,000
3105560315401	Membership Dues	1,000	60	700	1,000
3105600315401	Mileage	1,000	0	0	1,000
3105605315401	Staff Conf. & Travel	1,000	0	0	1,000
3105610315401	Personnel Training	3,000	681	1,500	3,500
3105640315401	Subscriptions	0	0	0	0
3105660315401	Employee Recruitment	0	0	0	0
3105665315201	Medical Expense - Employment	800	170	300	800
3107000315509	Capital Outlay	282,500	73,759	473,000	432,500
	Total Expenditures	1,761,977	1,177,239	1,913,521	2,117,543
	Excess Revenues (Expenditures)	(1,761,977)	(1,177,239)	(1,913,521)	(2,117,543)

Greater Vallejo Recreation District
Worksheet
415 Children's Wonderland
FY 2021-2022

Draft

<u>Account #</u>	<u>Description</u>	<u>Budget</u> <u>FY 20-21</u>	<u>YTD 4/13/21</u> <u>FY 20-21</u>	<u>Department fills these columns</u>	
				<u>Est. Actual</u> <u>FY 20-21</u>	<u>Dept. Request</u> <u>FY 21-22</u>
4154500404401	Program Fees	0	0	0	0
4154810404701	Group Reservations	11,400	(220)	0	7,500
4154820404701	Entrance Fees	32,900	0	0	22,500
4154840404701	Concessions	5,000	0	0	3,000
4154860404701	Special Events	8,270	(250)	0	7,525
4154900404801	Donations	0	0	0	0
4154985404801	Misc. Revenue	4,020	0	0	1,080
	Total Revenues	61,590	(470)	0	41,605
4155000405001	Full Time Salaries	16,120	12,400	16,120	0
4155010405001	Part Time Wages	0	0	0	0
4155010405009	Part Time Wages	69,953	1,511	2,500	69,303
4155020405001	Payroll Taxes - Employer	234	168	226	0
4155020405009	Payroll Taxes - Employer	5,351	20	191	5,302
4155030405001	Worker's Comp.	613	767	767	0
4155030405009	Worker's Comp.	2,660	3,327	3,327	2,832
4155060405001	P.E.R.S. - ER	3,797	2,758	4,448	0
4155061405001	P.E.R.S. Survivor Benefit	7	3	5	0
4155070405001	Medical Insurance	2,363	1,560	1,560	0
4155075405001	Dental Insurance	208	202	270	0
4155077405001	Vision Insurance	21	20	27	0
4155080405001	Life Insurance	46	54	78	0
4155100405101	Alarm	1,000	477	318	1,000
4155110405101	Cellular Phones/Pagers	400	5	7	400
4155140405101	P.G. & E.	0	0	1,918	0
4155140405109	P.G. & E.	3,600	1,306	0	3,600
4155170405101	Telephone	0	0	1,200	0
4155218405201	Promotions & Advertising	3,500	611	0	3,500
4155240405201	Building Maintenance & Repairs	0	0	1,400	0
4155240405209	Building Maintenance & Repairs	2,500	709	25	2,500
4155244405201	Computer Services	0	26	0	25
4155283405201	Misc. Rentals	1,500	0	0	1,500
4155362405201	Special Events	7,986	0	0	7,870
4155400405301	Awards	0	0	0	0
4155426405301	First Aid Supplies	300	0	0	240
4155428405301	Food Supplies	2,800	0	1,000	2,800
4155436405301	Janitorial Supplies	2,500	330	700	700
4155440405301	Office Supplies	1,000	1,010	0	1,310
4155448405301	Photo Supplies	0	0	1,200	0
4155460405301	Program Supplies	5,000	15	100	5,500
4155470405301	Recreation Supplies	500	21	0	500
4155488405301	T-Shirts	1,000	899	0	2,100
4155498405301	Uniforms	1,000	1,000	0	1,808
4155600405401	Mileage	300	0	0	300
4155605405401	Staff Conf & Travel	0	0	0	300
4155610405401	Personnel Training	500	0	0	250
4155660405401	Employee Recruitment	0	0	0	0
	Total Expenditures	136,759	29,200	37,387	113,640

Excess Revenues (Expenditures)	(75,169)	(29,670)	(37,387)	(72,035)
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Greater Vallejo Recreation District
Worksheet
430 - Break Camp
FY 2021-2022

Draft

<u>Account #</u>	<u>Description</u>	<u>Budget</u> <u>FY 20-21</u>	<u>YTD 4/13/21</u> <u>FY 20-21</u>	<u>Department fills these columns</u>	
				<u>Est. Actual</u> <u>FY 20-21</u>	<u>Dept. Request</u> <u>FY 21-22</u>
4304700404601	Program Fees	99,838	7,449	9,045	44,600
4304710404601	Late Fees	50	0	0	60
4304750404601	Non-Student Days	500	0	0	438
	Total Revenues	100,388	7,449	9,045	45,098
4305000405001	Full Time Salaries	39,347	33,055	39,347	39,266
4305010405001	Part Time Wages	90,343	24,732	40,702	49,823
4305020405001	Payroll Taxes - Employer	9,627	2,016	3,190	4,381
4305025405001	State Unemployment	0	0	0	0
4305030405001	Worker's Comp.	4,931	6,169	6,169	3,641
4305060405001	P.E.R.S. - ER	9,908	7,781	10,250	11,099
4305061405001	P.E.R.S. Survivor Benefit	25	10	10	12
4305070405001	Medical Insurance	4,726	7,052	7,866	5,004
4305075405001	Dental Insurance	415	304	337	415
4305077405001	Vision Insurance	41	30	34	41
4305080405001	Life Insurance	93	69	74	93
4305110405101	Cellular Phones/Pagers	390	23	32	160
4305170405101	Telephone	1,000	295	392	600
4305218405201	Promotions & Advertising	3,000	0	1,500	2,000
4305240405201	Building Maintenance & Repairs	0	0	0	0
4305244405201	Computer Services	0	0	0	0
4305362405201	Special Events	5,000	0	1,500	3,000
4305367405201	Swim Lessons	0	0	0	0
4305369405201	Transportation	4,350	0	0	0
4305375405201	Theater Program	4,000	0	2,000	3,441
4305422405301	Craft Supplies	0	0	0	0
4305424405301	Equipment Replacement	0	0	0	0
4305426405301	First Aid Supplies	500	286	500	2,376
4305428405301	Food Supplies	3,000	119	250	2,079
4305440405301	Office Supplies	1,643	1,671	1,643	1,698
4305448405301	Photo Supplies	0	0	0	0
4305460405301	Program Supplies	8,958	3,374	5,784	7,385
4305488405301	T-Shirts	1,000	0	0	680
4305490405301	N.O.C.	0	0	0	0
4305498405301	Uniforms	1,500	500	500	1,000
4305505405401	Auto Allowance	0	0	0	0
4305560405401	Membership Dues	0	0	0	0
4305600405401	Mileage	450	0	50	450
4305605405401	Staff Conf. & Travel	630	0	250	630
4305610405401	Personnel Training	1,000	(60)	500	1,050
4305650405401	Employee Recognition	0	0	0	0
	Total Expenditures	195,877	87,425	122,880	140,323
	Excess Revenues (Expenditures)	(95,489)	(79,977)	(113,835)	(95,225)

Greater Vallejo Recreation District
Worksheet
450 - Vallejo Community Center
FY 2021-2022

Draft

Account #	Description	Budget FY 20-21	YTD 4/13/21 FY 20-21	Department fills these columns	
				Est. Actual FY 20-21	Dept. Request FY 21-22
4504300404201	Building Fees	24,530	364	364	22,516
4504330404201	Contract Classes Income	25,150	(68)	(68)	28,700
4504350404201	Security Fees	3,915	0	0	3,888
4504985404801	Misc. Revenue	0	0	0	
	Total Revenues	53,595	297	296	55,104
4505000405001	Full Time Salaries	55,553	44,030	55,553	51,282
4505010405001	Part Time Wages	49,860	3,776	6,000	48,875
4505020405001	Payroll Taxes - Employer	4,620	802	4,620	4,483
4505030405001	Worker's Comp.	4,008	5,014	4,008	2,956
4505060405001	P.E.R.S. - ER	13,727	9,965	13,727	12,175
4505061405001	P.E.R.S. Survivor Benefit	25	11	25	18
4505070405001	Medical Insurance	7,089	5,086	7,089	10,508
4505075405001	Dental Insurance	623	642	623	1,053
4505077405001	Vision Insurance	62	63	62	104
4505080405001	Life Insurance	139	119	139	139
4505100405101	Alarm	3,000	1,175	2,000	3,000
4505110405101	Cellular Phones/Pagers	600	324	450	720
4505140405101	P.G. & E.	0	0	0	0
4505140405109	P.G. & E.	10,962	8,326	10,300	10,962
4505160405101	Sewers Services	720	0	0	720
4505170405101	Telephone	2,280	1,481	2,000	2,880
4505216405201	Printing	0	0	0	0
4505218405201	Promotions & Advertising	500	39	50	1,000
4505240405201	Building Maintenance & Repairs	0	0	0	0
4505240405209	Building Maintenance & Repairs	2,800	0	2,000	2,800
4505244405201	Computer Services	0	0	0	0
4505251405201	Security Guards	3,770	0	0	3,744
4505258405201	Office Equipment Repairs	0	0	0	0
4505281405201	Leased Equipment	1,320	768	1,200	1,440
4505282405201	Maintenance Contracts	3,200	400	1,000	3,200
4505290405201	N.O.C.	0	0	0	0
4505330405201	Contract Classes Expense	15,090	(24)	(24)	18,655
4505412405301	Landscape & Grounds	3,500	14	200	2,510
4505424405301	Equipment Replacement	440	0	0	450
4505426405301	First Aid Supplies	150	0	0	240
4505436405301	Janitorial Supplies	5,200	315	800	5,200
4505440405301	Office Supplies	2,000	25	200	1,600
4505448405301	Photo Supplies	0	0	0	0
4505470405301	Recreation Supplies	250	0	0	400
4505476405301	Safety Equipment	95	0	0	300
4505484405301	Soda Supplies	0	0	0	0
4505490405301	N.O.C.	0	0	0	0
4505498405301	Uniforms	760	0	0	550
4505505405401	Auto Allowance	0	0	0	0
4505560405401	Membership Dues	250	150	150	150
4505600405401	Mileage	200	0	100	200
4505605405401	Staff Conf. & Travel	613	0	0	800
4505610405401	Personnel Training	200	0	0	200

4505650405401	Employee Recognition	0	0	0	0
4505660405401	Employee Recruitment	0	0	0	0
4505690405401	N.O.C.	0	0	0	0
	Total Expenditures	193,606	82,500	112,272	193,314
	Excess Revenues (Expenditures)	(140,011)	(82,204)	(111,976)	(138,210)

Greater Vallejo Recreation District
Worksheet
451 - Foley Cultural Center
FY 2021-2022

Draft

<u>Account #</u>	<u>Description</u>	<u>Budget</u> <u>FY 20-21</u>	<u>YTD 4/13/21</u> <u>FY 20-21</u>	<u>Department fills these columns</u>	
				<u>Est. Actual</u> <u>FY 20-21</u>	<u>Dept. Request</u> <u>FY 21-22</u>
4514300404201	Building Fees	75,000	(11,571)	(8,863)	82,000
4514330404201	Contract Classes Income	78,488	28,121	40,798	77,624
4514350404201	Security Fees	22,950	(9,636)	(5,800)	19,170
	Total Revenues	176,438	6,914	26,135	178,794
4515000405001	Full Time Salaries	55,553	39,247	55,553	32,240
4515010405001	Part Time Wages	54,015	1,311	5,840	64,220
4515020405001	Payroll Taxes - Employer	4,938	549	4,938	5,380
4515025405001	State Unemployment	0	0	0	0
4515030405001	Worker's Comp.	4,166	5,212	4,166	3,942
4515060405001	P.E.R.S. - ER	13,727	10,726	13,727	8,586
4515061405001	P.E.R.S. Survivor Benefit	25	18	25	12
4515070405001	Medical Insurance	3,713	1,560	3,713	1,350
4515075405001	Dental Insurance	1,664	1,201	1,664	1,457
4515077405001	Vision Insurance	160	115	160	139
4515080405001	Life Insurance	139	112	139	93
4515100405101	Alarm	2,247	1,787	2,247	3,200
4515110405101	Cellular Phones/Pagers	600	529	600	720
4515140405101	P.G. & E.	0	0	0	0
4515140405109	P.G. & E.	56,620	25,905	44,200	56,620
4515160405101	Sewers Services	872	0	0	720
4515170405101	Telephone	2,640	2,211	2,640	2,940
4515216405201	Printing	0	0	0	0
4515218405201	Promotions & Advertising	500	26	50	1,000
4515240405201	Building Maintenance & Repairs	0	96	0	0
4515240405209	Building Maintenance & Repairs	4,650	2,900	4,650	5,220
4515244405201	Computer Services	574	0	0	0
4515250405201	Equipment Repairs	0	0	0	0
4515251405201	Security Guards	22,100	0	0	18,460
4515281405201	Leased Equipment	0	0	0	0
4515282405201	Maintenance Contracts	7,410	5,545	5,960	6,610
4515290405201	N.O.C.	0	0	0	0
4515330405201	Contract Classes Expense	51,017	18,492	26,518	50,456
4515412405301	Landscape & Grounds	5,250	94	300	4,960
4515424405301	Equipment Replacement	2,680	0	0	3,000
4515426405301	First Aid Supplies	240	0	0	240
4515436405301	Janitorial Supplies	7,500	25	550	7,500
4515440405301	Office Supplies	875	247	250	550
4515454405301	Postage	0	0	0	100
4515470405301	Recreation Supplies	500	0	0	600
4515476405301	Safety Equipment	150	0	0	300
4515490405301	N.O.C.	0	0	0	0
4515498405301	Uniforms	800	0	0	765
4515505405401	Auto Allowance	0	0	0	0
4515560405401	Membership Dues	370	0	150	150
4515600405401	Mileage	660	331	400	420
4515605405401	Staff Conf. & Travel	490	0	0	400
4515610405401	Personnel Training	150	0	0	200

4515650405401	Employee Recognition	0	0	0	0
4515660405401	Employee Recruitment	0	791	0	0
	Total Expenditures	306,995	119,031	178,440	282,550
	Excess Revenues (Expenditure:	(130,557)	(112,116)	(152,305)	(103,756)

Greater Vallejo Recreation District

Worksheet
460 - Sports
FY 2021-2022

Draft

<u>Account #</u>	<u>Description</u>	<u>Budget FY 20-21</u>	<u>YTD 4/13/21 FY 20-21</u>	Department fills these columns	
				<u>Est. Actual FY 20-21</u>	<u>Dept. Request FY 21-22</u>
4604500404401	Contract Classes Income	4,725	13,633	8,817	22,652
4604525404401	Youth League	57,313	1,350	2,200	22,250
4604530404401	Facility Rentals	19,100	25,459	24,854	23,305
4604535404401	Tournaments	0	0	0	0
4604560404401	Adult Leagues	6,200	0	1,200	4,200
4604645404501	Babe Ruth Income	0	0	0	0
4604975404801	Mayor's Cup Revenue	0	0	0	0
4604985404801	Misc. Revenue	0	0	0	0
	Total Revenues	87,338	40,442	37,071	72,407
4605000405001	Full Time Salaries	58,920	47,053	58,920	61,875
4605010405001	Part Time Wages	0	4,056	0	0
4605010405009	Part Time Wages	46,507	95	7,500	40,639
4605011405001	Part Time Wages - Seasonal	0	0	0	0
4605020405001	Payroll Taxes - Employer	854	829	854	897
4605020405009	Payroll Taxes - Employer	3,558	7	600	3,109
4605025405001	State Unemployment	0	0	0	0
4605030405001	Worker's Comp.	2,240	2,803	2,240	2,529
4605030405009	Worker's Comp.	1,768	2,212	1,768	1,661
4605060405001	P.E.R.S. - ER	13,879	11,081	13,879	16,479
4605061405001	P.E.R.S. Survivor Benefit	25	20	25	24
4605070405001	Medical Insurance	2,700	0	2,700	2,700
4605075405001	Dental Insurance	0	67	0	0
4605077405001	Vision Insurance	0	7	0	0
4605080405001	Life Insurance	185	147	185	185
4605110405101	Cellular Phones/Pagers	600	604	600	600
4605140405101	P.G. & E.	0	0	0	0
4605140405109	P.G. & E.	15,000	13,597	15,000	16,000
4605170405101	Telephone	975	793	975	975
4605206405201	Coach Stipend	750	0	0	750
4605218405201	Promotions & Advertising	750	48	750	750
4605222405201	Sports Officials	2,100	0	1,100	2,700
4605244405201	Computer Services	246	0	246	246
4605311405201	ASA Fees	200	0	150	200
4605330405201	Contract Classes Expense	3,308	6,955	6,171	15,856
4605400405301	Awards	0	0	0	100
4605424405301	Equipment Replacement	0	0	0	0
4605440405301	Office Supplies	250	826	642	250
4605460405301	Program Supplies	8,807	2,503	6,807	9,176
4605480405301	Miscellaneous Supplies	0	0	0	0
4605480405309	Sports Supplies	2,028	0	2,028	2,788
4605498405301	Uniforms	1,000	0	500	1,000
4605560405401	Membership Dues	150	150	150	150
4605600405401	Mileage	480	117	480	480
4605605405401	Staff Conf. & Travel	0	0	0	700
4605660405401	Employee Recruitment	0	0	0	0
	Total Expenditures	167,281	93,971	124,270	182,819

Excess Revenues (Expenditures)	(79,943)	(53,529)	(87,199)	(110,412)
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**Greater Vallejo Recreation District
Worksheet
465 - Community Programs
FY 2021-2022**

Draft

<u>Account #</u>	<u>Description</u>	<u>Budget FY 20-21</u>	<u>YTD 4/13/21 FY 20-21</u>	<u>Department fills these columns</u>	
				<u>Est. Actual FY 20-21</u>	<u>Dept. Request FY 21-22</u>
4654810404701	Group Reservations	0	0	0	0
4654860404701	Special Events	4,238	25	200	10,925
4654865404701	Breakfast with Santa	1,320	0	0	1,500
4654900404801	Donations	1,000	4,099	3,798	5,000
4654906404801	Art and Concert in the Park	0	0	0	2,500
4654908404701	75th Anniversary	0	32	32	0
	Total Revenues	6,558	4,156	4,030	19,925
4655000405001	Full Time Salaries	0	7,460	0	39,266
4655010405001	Part Time Wages	0	110	110	0
4655010405009	Part Time Wages	38,954	1,019	3,800	39,312
4655020405001	Payroll Taxes - Employer	0	102	125	569
4655020405009	Payroll Taxes - Employer	2,980	33	291	3,007
4655030405001	Worker's Comp.	0	0	0	1,605
4655030405009	Worker's Comp.	1,481	1,853	1,476	1,607
4655060405001	P.E.R.S. - ER	0	701	0	11,099
4655061405001	P.E.R.S. Survivor Benefit	0	2	0	12
4655070405001	Medical Insurance	0	814	0	5,004
4655075405001	Dental Insurance	0	0	0	415
4655077405001	Vision Insurance	0	0	0	41
4655080405001	Life Insurance	0	0	0	93
4655170405101	Telephone	1,360	524	800	1,360
4655218405101	Promotion	2,000	299	800	3,046
4655240405201	Building Maintenance & Repairs	300	0	0	250
4655244405401	Computer Services	250	0	0	0
4655362405201	Special Events	7,000	9,746	7,963	8,648
4655363405201	Rock the Block	0	0	0	0
4655365405201	Breakfast with Santa	2,100	0	0	1,500
4655368405201	Community Programs (SWAG)	10,000	0	0	4,000
4655440405301	Office Supplies	1,000	802	700	1,000
4655560405401	Membership Dues	225	422	127	500
4655600405401	Mileage	500	0	150	500
4655605405401	Staff Conf. & Travel	1,000	0	0	1,000
4655660405401	Employee Recruitment	0	0	0	0
	Total Expenditures	69,150	23,886	16,342	123,833
	Excess Revenues (Expenditures)	(62,592)	(19,730)	(12,312)	(103,908)

**Greater Vallejo Recreation District
Worksheet
480 - Expanded Learning Programs (ExLP)
FY 2021-2022**

Draft

<u>Account #</u>	<u>Description</u>	Department fills these columns			
		<u>Budget FY 20-21</u>	<u>YTD 4/13/21 FY 20-21</u>	<u>Est. Actual FY 20-21</u>	<u>Dept. Request FY 21-22</u>
4804240404101	Grant Funding	525,520	123,359	195,358	307,630
4804700404601	Program Fees	0	0	0	0
4804710404601	Late Fees	0	0	0	0
4804985404801	Misc Revenues	0	0	8,000	10,000
	Total Revenues	525,520	123,359	203,358	317,630
4805000405001	Full Time Salaries	32,240	36,773	32,240	127,187
4805010405001	Part Time Wages	437,659	141,715	189,326	324,034
4805020405001	Payroll Taxes - Employer	33,948	9,556	12,872	26,633
4805030405001	Worker's Comp.	17,867	22,352	22,352	18,442
4805060405001	P.E.R.S. - ER	7,594	8,290	11,601	35,155
4805061405001	P.E.R.S. Survivor Benefit	36	31	45	42
4805070405001	Medical Insurance	4,726	5,967	8,815	17,514
4805075405001	Dental Insurance	415	990	884	1,453
4805077405001	Vision Insurance	41	19	21	144
4805080405001	Life Insurance	93	124	160	324
4805110405101	Cellular Phones/Pagers	600	380	500	600
4805170405101	Telephone	540	262	390	540
4805218405201	Promotions & Advertising	0	0	0	0
4805222405201	Sports Officials	0	0	0	0
4805244405201	Computer Services	0	0	0	0
4805369405201	Transportation	0	0	0	0
4805422405301	Craft Supplies	0	0	0	0
4805426405301	First Aid Supplies	0	0	0	0
4805428405301	Food Supplies	500	99	300	500
4805440405301	Office Supplies	2,000	1,919	1,800	2,035
4805448405301	Photo Supplies	0	0	0	0
4805454405301	Postage	0	0	0	0
4805460405301	Program Supplies	600	1,638	0	3,823
4805470405301	Recreation Supplies	0	0	0	0
4805488405301	T-Shirts	0	0	0	0
4805498405301	Uniforms	6,170	613	613	1,983
4805560405401	Membership Fee	0	0	0	0
4805600405401	Mileage	600	0	0	630
4805605405401	Staff Conf & Travel	2,000	0	0	2,000
4805610405401	Personnel Training	3,000	422	1,500	1,370
4805660405401	Employee Recruitment	0	0	0	0
	Total Expenditures	550,630	231,148	283,417	564,409
	Excess Revenues (Expenditures)	(25,110)	(107,789)	(80,059)	(246,779)

Greater Vallejo Recreation District
Worksheet
481 - After School Programs
FY 2021-2022

Draft

<u>Account #</u>	<u>Description</u>	<u>Budget FY 20-21</u>	<u>YTD 4/13/21 FY 20-21</u>	Department fills these columns	
				<u>Est. Actual FY 20-21</u>	<u>Dept. Request FY 21-22</u>
4814421404301	Snacks Income	0	0	0	0
4814510404401	T-Shirts	0	0	0	0
4814700404601	Program Fees	325,908	9	45,625	293,660
4814710404601	Late Fees	165	0	0	330
4814985404801	Misc. Revenue	32,446	(363)	(363)	21,150
	Total Revenues	358,519	(354)	45,262	315,140
4815000405001	Full Time Salaries	129,953	77,315	129,953	15,824
4815010405001	Part Time Wages	280,489	11,466	65,840	325,364
4815020405001	Payroll Taxes - Employer	23,342	1,825	1,873	25,120
4815030405001	Worker's Comp.	15,606	19,523	19,523	13,945
4815060405001	P.E.R.S. - ER	32,529	24,642	31,066	4,214
4815061405001	P.E.R.S. Survivor Benefit	300	73	81	6
4815070405001	Medical Insurance	16,542	8,205	8,611	2,502
4815075405001	Dental Insurance	1,453	1,451	1,620	208
4815077405001	Vision Insurance	144	143	161	21
4815080405001	Life Insurance	324	277	281	46
4815100405101	Alarm	0	0	0	0
4815110405101	Cellular Phones/Pagers	1,080	764	1,021	1,080
4815140405101	P.G. & E.	0	0	0	0
4815160405101	Sewers Services	0	0	0	0
4815170405101	Telephone	1,709	693	963	1,709
4815218405401	Promotions & Advertising	2,600	0	800	2,500
4815244405201	Computer Services	3,000	0	0	4,344
4815281015201	Leased Equipment	0	0	0	0
4815422405301	Craft Supplies	0	0	0	0
4815424405301	Equipment Replacement	0	0	0	0
4815426405301	First Aid Supplies	1,000	0	1,000	1,741
4815428405301	Food Supplies	1,000	0	350	500
4815436405301	Janitorial Supplies	500	0	500	525
4815440405301	Office Supplies	2,000	869	1,047	1,042
4815460405301	Program Supplies	16,397	725	5,000	9,009
4815461405301	Snacks Expense	1,200	0	500	1,199
4815470405301	Recreation Supplies	2,800	0	0	2,150
4815488405301	T-Shirts	0	0	0	0
4815498405301	Uniforms	2,600	0	0	1,014
4815600405401	Mileage	700	0	250	679
4815605405401	Staff Conf. & Travel	2,000	490	0	2,040
4815610405401	Personnel Training	1,500	1,155	1,500	2,035
4815650405401	Employee Recognition	0	0	0	0
4815660405401	Employee Recruitment	0	0	0	0
	Total Expenditures	540,769	149,615	271,942	418,816
	Excess Revenues (Expenditures)	(182,250)	(149,968)	(226,680)	(103,676)

Greater Vallejo Recreation District
Worksheet
486 - Teen Services
FY 2021-2022

Draft

<u>Account #</u>	<u>Description</u>	<u>Budget</u> <u>FY 20-21</u>	<u>YTD 4/13/21</u> <u>FY 20-21</u>	<u>Department fills these columns</u>	
				<u>Est. Actual</u> <u>FY 20-21</u>	<u>Dept. Request</u> <u>FY 21-22</u>
4864240404101	Grant Funding	0	0	0	0
4864330404201	Contract Class Income Teen	0	0	0	0
4864500404401	Program Fees	4,113	0	0	5,500
4864985404801	Misc. Revenue	100	(20)	(20)	325
	Total Revenues	4,213	(20)	(20)	5,825
4865000405001	Full Time Salaries	0	0	0	0
4865010405001	Part Time Wages	0	0	0	0
4865010405009	Part Time Wages	2,500	0	0	4,222
4865020405001	Payroll Taxes - Employer	0	0	0	0
4865020405009	Payroll Taxes - Employer	191	0	0	323
4865030405001	Worker's Comp.	0	0	0	0
4865030405009	Worker's Comp.	95	119	95	173
4865060405001	P.E.R.S. - ER	0	0	0	0
4865061405001	P.E.R.S. Survivor Benefit	0	0	0	0
4865070405001	Medical Insurance	0	0	0	0
4865075405001	Dental Insurance	0	0	0	0
4865080405001	Life Insurance	0	(2)	(2)	0
4865170405101	Telephone	0	0	0	0
4865218405201	Promotions & Advertising	1,000	0	0	2,368
4865244405201	Computer Services	100	0	0	201
4865250405201	Equip Repairs	0	0	0	0
4865251405201	Security Guards	400	0	0	624
4865283405201	Misc. Rentals	1,280	0	0	1,800
4865290405201	N.O.C.	0	0	0	0
4865330405201	Contract Classes Expense	0	0	0	0
4865362405201	Special Events	0	0	0	0
4865369405201	Transportation	0	0	0	0
4865400405301	Awards	0	0	0	0
4865424405301	Equipment Replacement	0	0	0	0
4865426405301	First Aid Supplies	25	0	0	125
4865428405301	Food Supplies	200	0	0	261
4865440405301	Office Supplies	395	772	543	501
4865448405301	Photo Supplies	75	0	0	650
4865460405301	Program Supplies	776	0	0	4,000
4865470405301	Recreation Supplies	50	0	0	250
4865488405301	T-Shirts	0	0	0	0
4865498405301	Uniforms	0	0	0	0
4865600405401	Mileage	50	0	0	102
4865605405401	Staff Conf & Travel	0	0	0	0
4865610405401	Personnel Training	100	0	0	200
4865630405401	Operating Expense - Mayor Grant(R	0	0	0	0
4865660405401	Employee Recruitment	0	0	0	0
	Total Expenditures	7,237	889	636	15,800
	Excess Revenues (Expenditures)	(3,024)	(909)	(656)	(9,975)

Greater Vallejo Recreation District

Worksheet
490 - REACH
FY 2021-2022

Draft

<u>Account #</u>	<u>Description</u>	<u>Budget FY 20-21</u>	<u>YTD 4/13/21 FY 20-21</u>	Department fills these columns	
				<u>Est. Actual FY 20-21</u>	<u>Dept. Request FY 21-22</u>
4904240404101	Grant Funding	0	0	0	0
4904500404401	Program Fees	3,000	0	0	3,148
4904510404401	T-Shirts	0	0	0	0
4904901404801	Fund Raisers	0	0	0	0
	Total Revenue	3,000	0	0	3,148
4905000405001	Full Time Salaries	0	0	0	0
4905010405001	Part-Time	0	0	0	0
4905010405009	Part Time Wages	2,000	0	0	2,491
4905020405001	Payroll Taxes - Employer	0	0	0	0
4905020405009	Payroll Taxes - Employer	153	0	0	191
4905025405001	State Unemployment	0	0	0	0
4905030405001	Worker's Comp.	0	0	0	0
4905030405009	Worker's Comp.	76	95	95	102
4905060405001	P.E.R.S. - ER	0	0	0	0
4905061405001	P.E.R.S. Survivor Benefit	0	0	0	0
4905070405001	Medical Insurance	0	0	0	0
4905075405001	Dental Insurance	0	0	0	0
4905080405001	Life Insurance	0	0	0	0
4905110405101	Cellular Phones/Pagers	126	0	0	120
4905170405101	Telephone	500	0	0	270
4905222405201	Promotion and Advertising	500	0	0	500
4905244405201	Computer Services	0	0	0	0
4905250405201	Equipment Repairs	0	0	0	0
4905362405201	Special Events	350	0	0	500
4905422405301	Craft Supplies	0	0	0	0
4905424405301	Equipment Replacement	0	0	0	0
4905426405301	First Aid Supplies	53	0	0	800
4905428405301	Food Supplies	300	0	0	600
4905440405301	Office Supplies	500	772	543	500
4905448405301	Photo Supplies	0	0	0	0
4905460405301	Program Supplies	500	0	0	1,000
4905470405301	Recreation Supplies	0	0	0	0
4905498405201	Uniforms	0	0	0	0
4905560405401	Membership Fees	200	0	150	200
4905600405401	Mileage	300	0	0	300
4905605405401	Staff Conf. & Travel	525	0	0	500
4905610405401	Personnel Training	300	0	0	300
4905640405401	Subscriptions	0	0	0	0
4905650405401	Employee Recognition	0	0	0	0
4905660405401	Employee Recruitment	0	0	0	0
	Total Expenditures	6,383	867	788	8,374
	Excess Revenue (Expenditures)	(3,383)	(867)	(788)	(5,226)

**Greater Vallejo Recreation District
Worksheet
720 - North Vallejo Community Center
FY 2021-2022**

Draft

<u>Account #</u>	<u>Description</u>	<u>Budget FY 20-21</u>	<u>YTD 4/13/21 FY 20-21</u>	<u>Department fills these columns</u>	
				<u>Est. Actual FY 20-21</u>	<u>Dept. Request FY 21-22</u>
7204220404101	City of Vallejo	0	0	0	0
7204300404201	Building Fees	17,573	17	(284)	19,748
7204330404201	Contract Classes Income	3,000	0	0	2,700
7204350404201	Security Fees	1,890	(130)	(130)	2,430
7204985404801	Misc. Revenue	0			0
	Total Revenues	22,463	(113)	(414)	24,878
7205000405001	Full Time Salaries	55,553	19,868	55,553	32,240
7205010405001	Part Time Wages	21,930	493	2,500	27,630
7205020405001	Payroll Taxes - Employer	2,483	303	2,483	2,581
7205025405001	State Unemployment	0	0	0	0
7205030405001	Worker's Comp.	2,946	3,686	2,936	2,447
7205060405001	P.E.R.S. - ER	13,727	9,586	13,727	8,586
7205061405001	P.E.R.S. Survivor Benefit	24	12	24	12
7205070405001	Medical Insurance	7,089	4,679	7,089	1,350
7205075405001	Dental Insurance	623	642	623	1,457
7205077405001	Vision Insurance	62	63	62	139
7205080405001	Life Insurance	139	128	139	93
7205100405101	Alarm	1,300	353	500	1,300
7205110405101	Cellular Phones/Pagers	780	0	0	0
7205140405101	P.G. & E.	0	0	0	0
7205140405109	P.G. & E.	9,000	4,933	7,000	9,000
7205150405101	Pay Telephone	0	0	0	0
7205160405101	Sewers Services	480	0	0	720
7205170405101	Telephone	2,040	1,276	1,600	2,040
7205200405201	Admin. Overhead	0	0	0	0
7205216405201	Printing	0	0	0	0
7205218405201	Promotions & Advertising	500	26	50	1,000
7205240405201	Building Maintenance & Repairs	0	0	0	0
7205240405209	Building Maintenance & Repairs	900	533	900	1,200
7205244405201	Computer Services	0	0	0	0
7205250405201	Equip Repairs	750	0	0	750
7205251405201	Security Guards	1,820	0	0	2,340
7205252405201	Exterior Maintenance	0	0	0	0
7205256405201	Janitorial Services	0	(2,800)	0	0
7205258405201	Office Equipment Repairs	0	0	0	0
7205281405201	Leased Equipment	0	0	0	960
7205282405201	Maintenance Contracts(New-Sandy a	3,040	991	1,500	2,540
7205290405201	N.O.C.	0	0	0	0
7205330405201	Contract Classes Expense	1,800	0	0	1,620
7205362405201	Special Events	0	0	0	0
7205412405301	Landscape & Grounds	1,110	326	700	1,110
7205422405301	Craft Supplies	0	0	0	0
7205424405301	Equipment Replacement	1,000	0	1,000	1,000
7205426405301	First Aid Supplies	150	0	0	240
7205428405301	Food Supplies	0	0	0	0
7205434405301	Irrigation & Plumbing Supplies	0	0	0	0
7205436405301	Janitorial Supplies	3,000	25	500	3,000
7205440405301	Office Supplies	600	4	100	550

7205444405301	Paint Supplies	0	0	0	0
7205450405301	Plant Equipment Repair Parts	0	0	0	0
7205454405301	Postage	0	0	0	100
7205470405301	Recreation Supplies	0	0	0	0
7205476405301	Safety Equipment	0	0	0	300
7205490405301	N.O.C.	0	0	0	0
7205498405301	Uniforms	500	0	0	430
7205550405401	Insurance	0	0	0	0
7205560405401	Membership Dues	188	0	0	0
7205600405401	Mileage	420	0	0	420
7205605405401	Staff Conf. & Travel	625	0	0	400
7205610405401	Personnel Training	200	0	0	200
7205650405401	Employee Recognition	0	0	0	0
7205660405401	Employee Recruitment	0	0	0	0
	Total Expenditures	134,779	45,127	98,986	107,754
	Excess Revenues (Expenditures)	(112,316)	(45,240)	(99,400)	(82,876)

**Greater Vallejo Recreation District
Worksheet
721 - South Vallejo Community Center
FY 2021-2022**

Draft

<u>Account #</u>	<u>Description</u>	<u>Budget FY 20-21</u>	<u>YTD 4/13/21 FY 20-21</u>	<u>Department fills these columns</u>	
				<u>Est. Actual FY 20-21</u>	<u>Dept. Request FY 21-22</u>
7214220404101	City of Vallejo	0	0	0	0
7214300404201	Building Fees	25,824	(566)	(566)	27,672
7214330404201	Contract Classes Income	10,480	0	0	10,400
7214350404201	Security Fees	2,295	0	0	2,700
7214505404401	Registration	0	0	0	0
7214600404401	UC Berkeley Lawrence Hall	0	0	0	0
7214900404801	Donations	0	0	0	0
	Total Revenues	38,599	(566)	(566)	40,772
7215000405001	Full Time Salaries	55,553	37,239	55,553	51,282
7215010405001	Part Time Wages	43,901	1,736	3,500	46,763
7215020405001	Payroll Taxes - Employer	4,364	592	4,364	4,321
7215025405001	State Unemployment	0	0	0	0
7215030405001	Worker's Comp.	3,782	4,731	3,769	12,175
7215060405001	P.E.R.S. - ER	13,727	11,277	13,727	7,469
7215061405001	P.E.R.S. Survivor Benefit	24	36	24	18
7215070405001	Medical Insurance	3,713	1,966	3,713	10,508
7215075405001	Dental Insurance	1,664	998	1,664	1,053
7215077405001	Vision Insurance	160	96	160	104
7215080405001	Life Insurance	139	107	139	139
7215100405101	Alarm	1,050	782	1,050	1,420
7215110405101	Cellular Phones/Pagers	600	491	600	720
7215140405101	P.G. & E.	0	0	0	0
7215140405109	P.G. & E.	17,640	11,980	16,000	17,640
7215160405101	Sewers Services	756	0	0	720
7215170405101	Telephone	3,540	1,715	2,200	3,540
7215200405201	Admin. Overhead	0	0	0	0
7215216405201	Printing	0	0	0	0
7215218405201	Promotions & Advertising	500	26	50	1,000
7215240405201	Building Maintenance & Repairs	0	3	0	0
7215240405209	Building Maintenance & Repairs	3,000	0	2,000	3,000
7215244405201	Computer Services	0	0	0	0
7215250405201	Equipment Repairs	2,000	5	5	2,000
7215251405201	Security Guards	2,210	0	0	2,600
7215252405201	Exterior Maintenance	0	0	0	0
7215256405201	Janitorial Services	0	0	0	0
7215258405201	Office Equipment Repairs	0	0	0	0
7215281405201	Leased Equipment	960	0	300	960
7215282405201	Maintenance Contracts	3,000	1,231	1,800	3,000
7215290405201	N.O.C.	0	0	0	0
7215330405201	Contract Classes Expense	6,288	0	0	6,240
7215412405301	Landscape & Grounds	1,400	572	1,000	1,400
7215424405301	Equipment Replacement	0	0	0	0
7215426405301	First Aid Supplies	150	0	0	240
7215428405301	Food Supplies	0	0	0	0
7215436405301	Janitorial Supplies	3,800	1,392	1,900	3,800
7215440405301	Office Supplies	1,800	624	800	1,600
7215454405301	Postage	0	0	0	100
7215470405301	Recreation Supplies	0	0	0	0

7215476405301	Safety Equipment(New-Sandy adde	0	0	0	300
7215490405301	N.O.C.	0	0	0	0
7215498405301	Uniforms	760	0	0	515
7215505405401	Auto Allowance	0	0	0	0
7215550405401	Insurance	0	0	0	0
7215560405401	Membership Dues	188	0	0	150
7215600405401	Mileage	480	82	200	480
7215605405401	Staff Conf. & Travel	625	0	0	800
7215610405401	Personnel Training	200	0	0	200
7215650405401	Employee Recognition	0	0	0	0
7215660405401	Employee Recruitment	0	0	0	0
	Total Expenditures	177,974	77,679	114,518	186,258
	Excess Revenues (Expenditures)	(139,375)	(78,245)	(115,084)	(145,486)

Greater Vallejo Recreation District
Final Budget
730 - Cunningham Pool
FY 2021-2022

Draft

<u>Account #</u>	<u>Description</u>	<u>Budget</u> <u>FY 20-21</u>	<u>YTD 4/13/21</u> <u>FY 20-21</u>	<u>Department fills these columns</u>	
				<u>Est. Actual</u> <u>FY 20-21</u>	<u>Dept. Request</u> <u>FY 21-22</u>
7304220404101	City of Vallejo	0	0	0	0
7304330404301	Contract Classes	0	0	0	0
7304400404301	Group Lessons	45,864	(5)	18,450	147,300
7304407404301	Private Lessons	22,000	4,850	5,000	27,500
7304421404301	Concessions	1,800	8	0	5,800
7304430404301	Program Fees	3,000	2,899	3,000	9,525
7304435404301	Special Events	0	0	0	0
7304440404301	Entry Fees	11,335	48,290	66,816	42,868
7304450404301	Aquatic Camps	46,000	2,908	19,200	104,140
7304460404301	Facility Rental	53,452	44,108	55,984	79,252
7304900404801	Donations	0	0	0	0
7304985404801	Misc. Revenue	1,100	344	344	1,100
	Total Revenues	184,551	103,403	168,794	417,485
7305000405001	Full Time Salaries	64,362	62,288	69,744	64,480
7305010405001	Part Time Wages	107,348	13,780	107,000	286,821
7305010405009	Part Time Wages	150,000	159,355	150,000	200,000
7305020405001	Payroll Taxes - Employer	9,145	1,626	9,145	22,877
7305020405009	Payroll Taxes - Employer	11,475	9,784	11,475	15,300
7305025405001	State Unemployment	0	0	0	0
7305030405001	Worker's Comp.	6,529	8,168	6,529	14,358
7305030405009	Worker's Comp.	5,905	7,135	5,905	8,174
7305060405001	P.E.R.S. - ER	16,932	17,191	16,932	18,945
7305061405001	P.E.R.S. Survivor Benefit	25	57	49	24
7305070405001	Medical Insurance	9,452	7,866	9,452	10,008
7305075405001	Dental Insurance	830	675	830	830
7305077405001	Vision Insurance	82	67	82	82
7305080405001	Life Insurance	185	151	185	185
7305100405101	Alarm	1,684	1,116	1,684	1,684
7305110405101	Cellular Phones/Pagers	1,032	547	1,032	1,032
7305140405101	P.G. & E.	0	0	0	0
7305140405109	P.G. & E.	95,000	71,992	78,255	95,000
7305141405101	Tecogen	0	0	0	0
7305141405109	Tecogen	20,000	0	20,000	20,000
7305160405101	Sewers Services	4,000	0	0	4,000
7305170405101	Telephone	3,492	3,263	3,492	3,492
7305200405201	Admin. Overhead	0	0	0	0
7305218405201	Promotions & Advertising	3,450	1,528	2,100	3,450
7305240405201	Building Maintenance & Repairs	0	0	0	0
7305240405209	Building Maintenance & Repairs	4,240	(109)	4,240	4,240
7305244405201	Computer Services	500	0	500	500
7305250405201	Equip Repairs	2,000	0	2,000	2,000
7305262405201	Plant Equipment Repairs	3,700	2,302	3,700	7,700
7305282405201	Maintenance Contracts	1,200	2,995	2,995	1,200
7305283405201	Misc. Rentals	600	0	0	600
7305290405201	N.O.C.	0	0	0	0
7305330405201	Contract Class Expense	0	0	0	0
7305362405201	Special Events	250	0	0	500
7305400405301	Awards	960	0	200	960

7305412405301	Buildings & Grounds	0	972	943	0
7305426405301	First Aid Supplies	1,010	0	450	1,010
7305434405301	Irrigation & Plumbing Supplies	0	0	0	0
7305436405301	Janitorial Supplies	5,100	3,644	5,100	5,100
7305440405301	Office Supplies	1,265	2,277	2,089	4,005
7305444405301	Paint Supplies	400	0	0	400
7305450405301	Plant Equipment Repair Parts	0	409	345	0
7305452405301	Pool Chemical Supplies	0	0	0	0
7305452405309	Pool Chemical Supplies	41,200	28,250	37,188	45,000
7305454405301	Postage	100	0	100	100
7305460405301	Program Supplies	7,855	4,698	7,855	13,566
7305461405301	Concessions	3,900	116	650	5,400
7305476405301	Safety Equipment	4,105	32	1,100	4,105
7305482405301	Small Tools	350	1,504	350	350
7305488405301	T-Shirts	5,985	0	4,660	5,985
7305490405301	N.O.C.	0	0	0	0
7305510405401	Credit Card Expenses	700	0	700	700
7305550405401	Insurance	0	0	0	0
7305560405401	Membership Dues	700	380	700	700
7305600405401	Mileage	800	67	150	800
7305605405401	Staff Conf. & Travel	850	640	850	1,300
7305610405401	Personnel Training	2,580	2,087	2,580	2,580
7305660405401	Employee Recruitment	450	0	450	450
	Total Expenditures	601,729	416,851	573,786	879,994
	Excess Revenues (Expenditures)	(417,178)	(313,448)	(404,992)	(462,509)

Greater Vallejo Recreation District
Worksheet
Capital Improvements
FY 2021-2022

Draft

Department fills these columns

<u>Account # 906</u>	<u>Description</u>	<u>Budget FY 20-21</u>	<u>YTD 4/13/21 FY 20-21</u>	<u>Est. Actual FY 20-21</u>	<u>Dept. Request FY 21-22</u>
	CP Renovations	0	0	0	0
	City of Vallejo Participatory Budget	80,000	80,000	80,000	130,000
	Excess Revenue	575,000	575,000	575,000	250,000
	General Fund - Capital Improvement	80,000	80,000	80,000	1,778,000
	Measure K	190,000	190,000	190,000	967,000
	Impact Fees	320,000	320,000	320,000	0
	Measure K Carryover	275,000	275,000	275,000	0
	Total Revenues	1,520,000	1,520,000	1,520,000	3,125,000
906-8004-01-70-01	CP Renovations	0	530,379	635,804	
901-8504-01-80-01	10 Year Master Plan	80,000	66,266	70,000	
906-8017-01-70-01	Human Resource Information Syster	50,000	0	0	
906-8018-01-70-01	Email/Server/Cloud Upgrades	75,000	11,502	11,502	
906-8020-01-70-01	Facility Assessment with GIS	90,000	58,037	60,000	
906-8021-01-70-01	Amador Complex ADA Phase 1	200,000	2,450	200,000	
906-8022-01-70-01	Pool ADA Restrooms	150,000	6,066	150,000	
906-8023-01-70-01	Richardson Offices/Restrooms/Code	100,000	32,495	50,000	
906-8024-01-70-01	Trucks (2 Parks/1 Facilities)	90,000	127,943	127,943	
906-8025-01-70-01	Scoreboards for Ballfields	75,000	24,513	62,542	
906-8026-01-70-01	VCC Kitchen Phase 1	450,000	8,253	8,253	
906-8027-01-70-01	Document Management System	80,000	0	80,000	
906-8028-01-70-01	Landscape Setterquist	40,000	0	40,000	
906-8029-01-70-01	Landscape South Vallejo	40,000	0	40,000	
Measure K:	Spray Truck				65,000
	1 Truck - Facilities				45,000
	1 Truck - Parks				40,000
	1 Riding Mower 7'				25,000
	Video Security Upgrades				10,000
	Amador - Bocce Ball Shade				50,000
	Amador - Bleachers				25,000
	BRS-Shade Structures-Picnic Area-2(Pine Hill/Grove)				75,000
	BRS-Trash Receptacles, Benches, Amenities				25,000
	BRS-Rest Room Improvments				70,000
	Ascot-Blue Rock Corridor-Pathway				25,000
	CW-Shade Structures				80,000
	Dan Foley-Park Entrance Landscaping				40,000
	Glen Cove School-Lights (LED convert)				10,000
	Grant Mahony-Lighting				40,000
	Henry Ranch-Lights (LED conversion)				15,000
	Lake Dalwigk-Fix Park Lighting/Upgrade				40,000
	North Vallejo-Field Lighting Assessment				10,000
	Richardson-Automatic Gate				25,000
	Wilson Grandstand Storage-Roof Coverings				30,000
	Wilson Utility-Roof Coverings				7,000
	Total Measure K				752,000
Excess Revenue:	VCC-Kitchen Remodel				250,000
	Total Excess Revenue				250,000
Capital Improvement:	Sweeper Truck				65,000

Email/Web Upgrades					20,000
Data Storage-Hard Files/Blue Prints					10,000
Data Storage-Archives					10,000
Tech Updates parks/bldgs (WIFI)					30,000
Amador Complex Upgrades Phase 1					200,000
Amador-Signs					8,000
395 Office Bldg-Roof Coverings					80,000
395 Office Bldg-HVAC Distribution System					60,000
401 Office Bldg-Roof Coverings					80,000
401 Office Bldg-HVAC Distribution System					60,000
BRS-Shade Structures-Picnic Area-2(Pine Hill/Grove)					75,000
BRS-Pathways					75,000
Ascot-Blue Rock-Pathway					25,000
Castlewood/Cunningham-New ADA Single Use Restrooms					150,000
Castlewood/Cunningham-Remodel Existing ADA Restrooms & Showers					150,000
Cunningham Aquatics Center-Roof Coverings					80,000
Dan Foley-Lake Room Ceiling					50,000
FCC-Exit Signs & Emergency Lighting					50,000
Franklin					100,000
Grant Mahony-Remodel Bldg Interior					220,000
Grant Mahony Bldg-Roof Coverings					45,000
Hanns-Pathway Improvements					50,000
Highlands-Security Lighting					25,000
Richardson-Office Electrical Upgrade					60,000
Total Capital Improvement					1,778,000
Participatory Budgeting:					
Setterquist-Landscape					40,000
Setterquist-Fitness Stations					50,000
SVCC-Landscape					40,000
Total Participatory Budgeting					130,000
Total Expenditures	1,520,000	867,904	1,536,044	2,910,000	
Excess Revenues (Expenditures)	0	652,096	-16,044	215,000	2,910,000

**GREATER VALLEJO RECREATION DISTRICT
FEE SCHEDULE**

Draft

Activities	2020 / 2021	Proposed 2022
Sports	Fee (Res/Non-Res)	Fee (Res/Non-Res)
Adult Sports		
Adult Softball	\$425 + \$50 (sportsman fee)	\$425 + \$50 (sportsman fee)
Co-Ed League Softball	\$425 + \$50 (sportsman fee)	\$425 + \$50 (sportsman fee)
On-site storage		per contract agreement with District
Grizzlies Sports (age 9-14)		
Volleyball	\$90/\$95	\$90/\$95
Soccer	\$90/\$95	\$90/\$95
Basketball	\$90/\$95	\$90/\$95
Flag Football	\$90/\$95	\$90/\$95
Tennis	\$90/\$95	\$90/\$95
Run, Jump, Throw	FREE	FREE
Jr Giants (Youth)	FREE	FREE
Sports Camp	160/170 (Summer, Spring Break, Thanksgiving)	160/170 (Summer, Spring Break, Thanksgiving)
Cubbies Sports (age 3-8)		
Cubbies Soccer	\$80/\$85,	\$80/\$85,
Cubbies T-Ball	\$80/\$85,	\$80/\$85,
Cubbies Basketball	\$80/\$85,	\$80/\$85,
Cubbies Tennis	\$80/\$85,	\$80/\$85,
Cubbies Flag Football	\$80/\$85,	\$80/\$85,
Cubbies Volleyball	\$80/\$85,	\$80/\$85,
Sports Camp	160/170 (Summer, Spring Break, Thanksgiving)	160/170 (Summer, Spring Break, Thanksgiving)
Jr Warriors	\$80/\$85, - \$90/\$95	\$80/\$85, - \$90/\$95
Aquatics	Fee (Res/Non-Res)	Fee (Res/Non-Res)
Daily Fees (Lap / Recreation Swim)		
4 Yrs and Under	\$2	\$ 2 / \$2.50
5 Yrs - 55 Yrs.	\$5	\$ 5 / \$ 6.
Seniors	\$4	\$ 4 / \$ 5.50
Lap Swim Pass (20 Swims)	\$95	\$ 95 / \$114
Lap Swim Pass Seniors (20 Swims)	\$75	\$ 75 / \$ 95
Water Exercise		

Adults 13 - 55	\$5; \$45 pass (10 visits)	\$5; \$45 pass (10 visits)
Seniors 55+	\$4; \$35 pass (10 visits)	\$4; \$35 pass (10 visits)
User Group W/ Insurance	\$9 per lane per hour	\$ 10 per lane per hour
High School Lane Rate	\$3.50 per lane per hour	\$3.50 / \$ 5. per lane per hour
Community rental		
4 lane shallow or deep end	\$80 per hour + \$150 Depostie	\$80 per hour + \$150 Depostie
Whole pool	\$160 per hour + \$150 Depostie	\$160 per hour + \$150 Depostie
Safety Class's		
Lifeguard Train Recertification	\$80/\$85	\$85/\$90
Lifeguard Training	\$165 / \$175	\$175 / \$185
Lifeguard Instructor	\$180 / \$190	\$190 / \$200
Water Safety Instructor	\$180 / \$190	\$190 / \$200
Community CPR / First Aid	\$75/\$85	\$75/\$ 85
Aquatic Camps		
Guardstart	\$160 Res; \$170 Non- Res	\$160 Res; \$170 Non- Res
Davey Jones Aquatic Camp	\$160 Res; \$170 Non- Res	\$160 Res; \$170 Non- Res
Junior Guards	\$180 / \$190 Two week Mon - Thur	\$180 / \$190 Two week Mon - Thur
Life Guard Academy	1/2 Summer \$220	1/2 Summer \$220
After School at the Pool (ASAP)	\$220/\$230	\$220/\$230
Swim Lessons	Fee (Res/Non-Res)	Fee (Res/Non-Res)
Swim Lessons	Fee (Res/Non-Res)	Fee (Res/Non-Res)
Parent/Tot		
Weekday	\$50/\$55	\$50/\$55
Saturday	\$25 / \$30 (Two Saturdays)	\$25 / \$30 (Two Saturdays)
4-5 Yrs Swim Lessons		
Weekday	\$50/\$55	\$50/\$55
Saturday	\$25 / \$30 (Two Saturdays)	\$25 / \$30 (Two Saturdays)
Lessons Level 1-6		
Weekday	\$50/\$55	\$50/\$55
Saturday	\$25 / \$30 (Two Saturdays)	\$25 / \$30 (Two Saturdays)
Private Lessons	\$25/\$30	\$25/\$30
REACH	Fee (Res/Non-Res)	Fee (Res/Non-Res)
Expressive Arts	\$20 Per Month	\$20 Per Month

Reachersize	\$20 Per Month	\$20 Per Month
Sports	\$20 Per Month	\$20 Per Month
Dances	\$8/\$10	\$8/\$10
Picnic	\$8/\$10	\$8/\$10
Youth Programs	Fee (Res/Non-Res)	Fee (Res/Non-Res)
Kids Club		
Before School	\$162/mo./Prorated \$81	\$162/mo./Prorated \$81
After School	\$230/mo./Prorated \$115	\$230/mo./Prorated \$115
Kindergarten After School	\$288/mo./Prorated \$144	\$288/mo./Prorated \$144
Daily Drop In- BSP	\$15	\$15
Daily Drop In- ASP	\$40	\$40
Kids Club Punch Pass (6)	\$100	\$100
Kids Club Punch Pass (12)	\$150	\$150
Teens	Fee (Res/Non-Res)	Fee (Res/Non-Res)
Dances	\$10	\$10
5th Grade Event	\$30/\$35 at the door	\$30/\$35 at the door
Babysitters Club (training)	\$125, 8 hour class	\$125, 8 hour class
Youth Advisory Board	\$40	\$40
Special Events	Fee (Res/Non-Res)	Fee (Res/Non-Res)
Egg Hunt	\$5	\$5
Breakfast with Santa	\$15	\$15
Pup-Kin Patch	\$10	\$10
Break Camps	Fee (Res/Non-Res)	Fee (Res/Non-Res)
Winter/Holiday		
Regular	\$125 (4 days flat rate)	\$125 (4 days flat rate) / \$135
Kinder	\$140	\$170 / \$180
Spring	\$35/\$45 (per day)	\$35/\$45 (per day)
Regular	\$160 (5 days flat rate)	\$160 / \$170 (5 days flat rate)
COVID Camp	\$180	\$180
Top of the Bay - Summer	Fee (Res/Non-Res)	Fee (Res/Non-Res)
At VCC		
Lego University	\$160/wk.(Flat rate)	\$160/wk.(Flat rate)
Summer Camp Punch Pass	\$125 (per 5 visits)	\$125 (per 5 visits)
Kinder Camp	\$175/wk.(Flat rate)	\$175/wk.(Flat rate)
Culinary Camp (Dan Foley)	\$160/wk.(Flat rate)	\$160/wk.(Flat rate)
Punch Pass x 5	\$175 (12 Punch Passes)	\$175 (12 Punch Passes)
FRESH Camp (CW)	\$160/wk.(Flat rate)	\$160/wk.(Flat rate)

Tech-Letics Camp	\$160/wk.(Flat rate)	\$160/wk.(Flat rate)
Counselor in Training Camp	\$40/wk.(Flat rate)	\$40/wk.(Flat rate)
Special Events	Fee (Res/Non-Res)	Fee (Res/Non-Res)
Fishing in the City	Free	Free
Easter Egg Hunt	\$5	\$5
Breakfast with Santa	\$15	\$15
Rock the Block Concert	\$5	\$5
Movie Nights / CARFLIX		\$ 5 per car
Children's Wonderland	Fee (Res/Non-Res)	Fee (Res/Non-Res)
Individual Entry Fee	\$3	\$ 3 / \$ 4
Group Rate (10 tickets or more)	\$3 each/res.; \$3.50 each/non-res.	\$3 each/res.; \$3.50 each/non-res.
Pass (20 visits)	\$75	\$ 75 / \$ 90
Picnic Area		\$ 80. /\$ 90.(sm)\$50 \$ 60.(md) \$ 100 / \$110
Special Event /Per HR		\$ 180 / 200 plus deposit and security
Birthday/Picnic Reservations		
Resident	\$150 - 2 hrs.	\$150 - 2 hrs.
Non-Resident	\$160 - 2 hrs.	\$160 - 2 hrs.
Themed Party/Nerf Party	\$300 / \$310 - 3 hrs.	\$300 / \$310 - 3 hrs.
Free Day, 1 per month	Free	Free
Community Center Fee Schedule	Fee (Res/Non-Res)	Fee (Res/Non-Res)
Foley Cultural Center	(Rate 2 Hour Minimum)	(Rate 2 Hour Minimum)
Category I	(Resident / Non-Resident)	(Resident / Non-Resident)
Kitchen	\$58/hour / \$69/hour	\$58/hour / \$69/hour
Lake Room	\$114/hour / \$137/hour	\$114/hour / \$137/hour
Vista Room	\$58/hour / \$69/hour	\$58/hour / \$69/hour
Refreshment Center	\$51/hour / \$61/hour	\$51/hour / \$61/hour
Arbor Room	\$47/hour / \$56/hour	\$47/hour / \$56/hour
Oak Room	Not Available	Not Available
Pine Room	Not Available	Not Available
Elm Room	Not Available	Not Available
Private Party	Fee (Res/Non-Res)	Fee (Res/Non-Res)
Lake, Kitchen, Refreshment Ctr	\$950 @ 5 hours/ \$1140 @ 5 hrs.	\$950 @ 5 hours/ \$1140 @ 5 hrs.
Over 5 Hours	\$190/hour / \$228 per hr.	\$190/hour / \$228 per hr.
Vista Room, Refreshment Center	\$90/hour / \$108/hour	\$90/hour / \$108/hour
Category II	(Non-Profit 2 Hour Minimum)	(Non-Profit 2 Hour Minimum)
Kitchen	\$51/hour / \$61/hour	\$51/hour / \$61/hour
Lake Room	\$87/hour / \$105/hour	\$87/hour / \$105/hour
Vista Room	\$46/hour / \$55/hour	\$46/hour / \$55/hour

Refreshment Center	\$38/hour / \$46/hour	\$38/hour / \$46/hour
Arbor Room	\$29/hour / \$35/hour	\$29/hour / \$35/hour
Oak Room	Not Available	Not Available
Pine Room	Not Available	Not Available
Elm Room	Not Available	Not Available
North Vallejo Community Center	Fee (Res/Non-Res)	Fee (Res/Non-Res)
Category I	(Resident / Non-Resident)	
Banquet or Great Rooms	\$58/hour / \$69/hour	\$58/hour / \$69/hour
Kitchen	\$33/hour / \$40/hour	\$33/hour / \$40/hour
Craft Room	\$35/hour / \$42/hour	\$35/hour / \$42/hour
Private Party		
Banquet or Great Rooms	\$495 @ 5 hours / \$590 @ hours	\$495 @ 5 hours / \$590 @ hours
Over 5 Hours	\$99/hour / \$118/hour	\$99/hour / \$118/hour
Banquet, Great Room, and Kitchen	\$690 @5 hour / \$830 @ 5 hour \$138/\$166 per additional hour	\$690 @5 hour / \$830 @ 5 hour \$138/\$166 per additional hour
Category II		
Banquet or Great Rooms	\$44/hour / \$53/hour	\$44/hour / \$53/hour
Kitchen	\$26/hour / \$32/hour	\$26/hour / \$32/hour
Craft Room	\$28/hour / \$34/hour	\$28/hour / \$34/hour
401 Auditorium	Fee (Res/Non-Res)	Fee (Res/Non-Res)
Category I	\$26/hour	\$33/hour
Category II	\$26/hour	\$26/hour
Norman C. King, SVCC	Fee (Res/Non-Res)	Fee (Res/Non-Res)
Category I	(Resident / Non-Resident)	(Resident / Non-Resident)
Multi-Purpose Room #1	\$53/hour / \$63/hour	\$53/hour / \$63/hour
Multi-Purpose Room #2	\$53/hour / \$63/hour	\$53/hour / \$63/hour
Multi-Purpose Room #1 & #2	\$106/hour / \$126/hour	\$106/hour / \$126/hour
Conference Room	\$35/hour / \$42/hour	\$35/hour / \$42/hour
Arts/Craft Room	\$35/hour / \$42/hour	\$35/hour / \$42/hour
Game Room	\$42/hour / \$50/hour	\$42/hour / \$50/hour
Kitchen	\$53/hour / \$63/hour	\$53/hour / \$63/hour
Private Party	Fee (Res/Non-Res)	Fee (Res/Non-Res)
Multi-Purpose 1 or 2 and Kitchen	\$495 @ 5 hours / \$590 @ 5 hours	\$495 @ 5 hours / \$590 @ 5 hours
Over 5 Hours	\$99/hour / \$118/hour	\$99/hour / \$118/hour
Multi-Purpose 1 and 2 and Kitchen	\$690 @ 5 hours / \$830 @ 5 hours	\$690 @ 5 hours / \$830 @ 5 hours

Over 5 Hours	\$138/hour / \$166/hour	\$138/hour / \$166/hour
Category II		
Multi-Purpose Room #1	\$44/hour / \$53/hour	\$44/hour / \$53/hour
Multi-Purpose Room #2	\$44/hour / \$53/hour	\$44/hour / \$53/hour
Multi-Purpose Room #1 & #2	\$88/hour / \$106/hour	\$88/hour / \$106/hour
Conference Room	\$28/hour / \$34/hour	\$28/hour / \$34/hour
Arts/Craft Room	\$28/hour / \$34/hour	\$28/hour / \$34/hour
Game Room	\$35/hour / \$42/hour	\$35/hour / \$42/hour
Kitchen	\$44/hour / \$53/hour	\$44/hour / \$53/hour
Vallejo Community Center	Fee (Res/Non-Res)	Fee (Res/Non-Res)
Category I	(Rate 2 Hour Minimum) (Resident / Non-Resident)	(Rate 2 Hour Minimum) (Resident / Non-Resident)
Kitchen and Refreshment Bar	\$50/hour / \$60/hour	\$50/hour / \$60/hour
Auditorium/Foyer	\$124/hour / \$150/hour	\$124/hour / \$150/hour
Foyer	\$50/hour / \$60/hour	\$50/hour / \$60/hour
Club Room	\$32/hour / \$38/hour	\$32/hour / \$38/hour
Teen Room	\$32/hour / \$38/hour	\$32/hour / \$38/hour
Vallejo Community Center	Fee (Res/Non-Res)	Fee (Res/Non-Res)
Private Party	(Resident / Non-Resident)	(Resident / Non-Resident)
Kitchen/Refreshment Bar/Foyer	\$530 @ 5 hours / \$635 @ 5 hours	\$530 @ 5 hours / \$635 @ 5 hours
Over 5 Hours	\$106/hour / \$127/hour	\$106/hour / \$127/hour
Kitchen/Refresh. Bar/Foyer/Auditor	\$795 @ 5 hours / \$950 @ 5 hours	\$795 @ 5 hours / \$950 @ 5 hours
Over 5 Hours	\$159/hour / \$190/hour (Rate 2 Hour Minimum) (Resident / Non-Resident)	\$159/hour / \$190/hour (Rate 2 Hour Minimum) (Resident / Non-Resident)
Category II		
Kitchen and Refreshment Bar	\$42/hour / \$50/hour	\$42/hour / \$50/hour
Auditorium/Foyer	\$101/hour / \$121/hour	\$101/hour / \$121/hour
Foyer	\$42/hour / \$50/hour	\$42/hour / \$50/hour
Club Room	\$28/hour / \$34/hour	\$28/hour / \$34/hour
Teen Room	\$28/hour / \$34/hour	\$28/hour / \$34/hour
Community Center	Additional Fees	Additional Fees
Banquet Seating	Set-up, Take-Down,	Set-up, Take-Down,
Up to 80	\$150	\$150
Up to 100	\$150	\$150
Up to 150	\$150	\$150
Up to 200	\$150	\$150

Up to 250	\$225	\$225
Up to 300	\$225	\$225
Up to 350	\$225	\$225
Up to 400	\$270	\$270
Up to 450	\$270	\$270
Up to 500	\$270	\$270
Theater Seating	Set-up, Take-Down,	Set-up, Take-Down,
Up to 150	\$75	\$75
Up to 200	\$85	\$85
Up to 300	\$95	\$95
Up to 400	\$105	\$105
Up to 500	\$115	\$115
Up to 600	\$125	\$125
Additional Custodial Charge	\$50 per hour	
Deposits		
Foley	\$750 (refundable cleaning deposit)	\$750 (refundable cleaning deposit)
VCC	\$400 (refundable cleaning deposit)	\$400 (refundable cleaning deposit)
N. King	\$400 (refundable cleaning deposit)	\$400 (refundable cleaning deposit)
NVCC	\$400 (refundable cleaning deposit)	\$400 (refundable cleaning deposit)
Public Address System Rental	\$50 Audio / \$50 Projection	\$50 Audio / \$50 Projection
Security Officer	\$27.00/hour per officer	\$27.00/hour per officer
Surcharge	\$25	\$25
Additional Custodial	\$50 per hour	\$50 per hour
Administrative	Fee (Res/Non-Res)	Fee (Res/Non-Res)
Audit Copy	\$5 each	\$5 each
Board Agenda (without attachment)	N/C	N/C
Board Agenda (without attachment)	\$2 per agenda	\$2 per agenda
Board Agenda (with attachments)	N/C	N/C
Board Agenda (with attachments)	\$5 per packet	\$5 per packet
Bound Documents (up to 80 pages)	\$10	\$10
Budget Copy (unbound back-to-back)	\$10	\$10
Budget Copy (bound)	\$25	\$25
Documents copied to a CD (up to 5)	\$7	\$7
FAX Fee	\$5	\$5
Mailing & Handling Fee	1-9pgs. 2.00 / 10+ 5.00	1-9pgs. 2.00 / 10+ 5.00
Return Check Fee	\$25	\$25
Return Check Fee (prior to notice)	\$10	\$10
Plan Sets	Determined by actual cost per set	Determined by actual cost per set

Park Reservation		
Field Rentals All Fields	Fee (Res/Non-Res)	Fee (Res/Non-Res)
Resident Non-Profit	\$14/hr. 2 hr. minimum	\$14/hr. 2 hr. minimum
Non Resident Non-Profit	\$17/hr. 2 hr. minimum	\$17/hr. 2 hr. minimum
Resident Profit	\$32/hr. 2 hr. minimum	\$32/hr. 2 hr. minimum
Non Resident Profit	\$37/hr. 2 hr. minimum	\$37/hr. 2 hr. minimum
Dan Foley Artificial Turf Fields-Res	\$42/hr. 2 hr. minimum	\$42/hr. 2 hr. minimum
Dan Foley Artificial Turf Fields-Non	\$50/hr. 2 hr. minimum	\$50/hr. 2 hr. minimum
Dan Foley Concession Stand	\$30/day Mon-Fri; \$40/day Sat-Sun	\$30/day Mon-Fri; \$40/day Sat-Sun
Pickball Courts	\$12/hr Flat Rate	\$12/hr Flat Rate
Tennis Courts	\$12/hr Flat Rate	\$12/hr Flat Rate
Basketball Courts	\$12/hr Flat Rate	\$12/hr Flat Rate
Bocce Ball Courts	\$12/hr Flat Rate	\$12/hr Flat Rate
Foot Golf Course		\$12.00/per person
Field Prep (Baseball & Softball)		
Resident Non-Profit	\$40/prep.	\$40/prep.
Non Resident Non-Profit	\$45/prep.	\$45/prep.
Resident Profit	\$45/prep.	\$45/prep.
Non Resident Profit	\$50/prep.	\$50/prep.
Lights @ all Sites		
Resident	\$25/hr. 2 hr. minimum	\$25/hr. 2 hr. minimum
Non Resident	\$30/hr. 2 hr. minimum	\$30/hr. 2 hr. minimum
Dan Foley Park Picnic Area	Fee (Res/Non-Res)	Fee (Res/Non-Res)
Lakeview East	\$95/\$113	\$95/\$113
Lakeview West	\$95/\$113	\$90/\$107
Lakeview Entire	\$185/\$221	\$185/\$221
Meadows	\$90/\$107	\$90/\$107
Willow Glen	\$90/\$107	\$90/\$107
Mountain View	\$205/\$245	\$205/\$245
Blue Rock Springs Picnic Area	Fee (Res/Non-Res)	Fee (Res/Non-Res)
Lower Vista Area	\$90 /\$117	\$90 /\$117
Upper Vista	\$90 /\$117	\$90 /\$117
Vista Entire	\$180/\$221	\$180/\$221
Grove	\$155/\$185	\$155/\$185
Pines	\$185/\$221	\$185/\$221
Lake Area	\$65/\$77	\$65/\$77
Parkview	\$65/\$77	\$65/\$77
Trailside	\$65/\$77	\$65/\$77
Peacock Roost	\$65/\$77	\$65/\$77

Playground Vista Blue Rock Terrace	\$80/\$96 \$65/\$77	\$80/\$96 \$65/\$77
Crest Ranch Park	Fee (Res/Non-Res)	Fee (Res/Non-Res)
Crest Ranch Park, Highland	\$65/\$85	\$65/\$85
Hanns Park	Fee (Res/Non-Res)	Fee (Res/Non-Res)
Hanns Park	\$95/\$123	\$95/\$123
Richardson Park	Fee (Res/Non-Res)	Fee (Res/Non-Res)
Richardson Park	\$70/\$77	\$70/\$77
Highlands Park	Fee (Res/Non-Res)	Fee (Res/Non-Res)
Highlands Park	\$40/\$52	\$40/\$52
Jumper House Permit	Fee (Res/Non-Res)	Fee (Res/Non-Res)
Blue Rock, Dan Foley, Richardson Crest Ranch Park, Highland, Hanns	\$25/day	\$25/day
Vehicle Admission Fees	Fee (Res/Non-Res)	Fee (Res/Non-Res)
Dan Foley Park Blue Rock Springs	\$5 Day \$5 Day	\$5 Day \$5 Day
Special Event Fees	Fee (Res/Non-Res)	Fee (Res/Non-Res)
All Parks	TBD	TBD
Security/Cleaning Deposit	TBD	TBD
Alcohol Permit	\$30	\$30
Sound Permit	\$30	\$30
GVRD Activity Guide	Fee (Res/Non-Res)	Fee (Res/Non-Res)
Full page, back cover	\$1,250	\$1,250
Full page, inside cover (front/back)	\$1,125	\$1,125
Full page, inside (non-glossy, guts)	\$1,000	\$1,000
1/2 page	\$600	\$600
1/4 page	\$400	\$400
1/8 page	\$200	\$200
Digital GVRD Activity Guide	Fee (Res/Non-Res)	Fee (Res/Non-Res)
Full page, back cover	\$350	\$350
Full page, inside cover (front/back)	\$300	\$300
Full page, inside (non-glossy, guts)	\$300	\$300
1/2 page	\$200	\$200
1/4 page	\$150	\$150
1/8 page	\$100	\$100



Agenda 8-A

BOARD COMMUNICATION

Date: May 27, 2021

TO: Board Chairperson and Directors

FROM: Casey Halcro

SUBJECT: Approve evaluation form, process, and timeline for legal counsel Evaluation. (Halcro)

BACKGROUND AND DISCUSSION

In November of 2018, GVRD contracted new legal counsel, Gary Heppell. As a means for continued communication, GVRD would like to evaluate legal counsel on an annual basis.

This evaluation is not meant to inform any part of legal counsel's contract; rather to offer both GVRD and legal counsel an opportunity to work together with transparent and open communication.

Board Members and GVRD GM will each individually evaluate legal counsel. Human Resources will combine those individual evaluations into one evaluation to present to legal counsel.

At this Board Meeting, Board Members and GVRD GM will be given an evaluation to complete (this can also be sent via email). The evaluation will need to be returned to Human Resources no later than June 14, 2021. During the June 24, 2021 Board Meeting, the evaluation will be given to legal counsel and discussed as necessary during executive session.

COMMITTEE REVIEW

The Policy and Personnel Committee has previously reviewed and approved the legal counsel evaluation form.

RECOMMENDATION

Approve evaluation form, process, and timeline for legal counsel evaluation.

FISCAL IMPACT

No fiscal impact

ALTERNATIVES CONSIDERED

GVRD reviewed several consultant evaluations from other organizations, public agencies, and special districts. This evaluation was tailored to meet the specific needs of GVRD and

ENVIRONMENTAL REVIEW

N/A

PROPOSED ACTION

Approve evaluation form, process, and timeline for legal counsel evaluation.

DOCUMENTS AVAILABLE FOR REVIEW

- a. Evaluation form

***Greater Vallejo Recreation District
Performance Review
DISTRICT LEGAL COUNSEL***

The growth and leadership of the District is in part dependent on the performance of the District Legal Counsel. The Board of Directors and General Manager are responsible for providing an annual performance review of District Legal Counsel. The Board of Directors and General Manager's performance review should provide a clear understanding of the District's expectations, a review of the past year's performance, any specific requirements for future performance, and, if applicable, areas for self-development and improvement.

The following key performance factors have been identified for District Legal Counsel:

Job knowledge
Communication
Flexibility
Financial Planning/Expense Control
Cooperation with Others
Overall Performance

The Board of Directors and General Manager shall describe District Legal Counsel's performance within each factor and provide an overall summary of legal counsel's performance including their perceptions and degree of satisfaction with the legal services provided.

Performance Review for District Legal Counsel Fiscal Year 2018-2019

Key Performance Factors:

Job Knowledge - The degree to which District Legal Counsel demonstrates competency in all major areas of responsibility, which may include: knowledge/techniques in specific discipline, proficiency in use of required skills or abilities and developing expertise and keeping up-to-date in fields related to his role in furthering the District's mission.

Rating:

1 2 3 4 5

Comments:

Communication - The degree to which District Legal Counsel achieves desired results through effective verbal and written skills both internal and externally to the district. Consider how effectively Legal Counsel represents the District at public meetings, judicial matters and regulatory hearings and the degree in which he demonstrates effective listening skills?

Rating:

1 2 3 4 5

Comments:

Flexibility - The extent to which the District Legal Counsel demonstrates the abilities to readily accept change, assess changing situations, choose effective approaches, modify methods to meet changing demands, handle pressure situations and increased workloads, each in an effective and productive way.

Rating:

1 2 3 4 5

Comments:

Financial Planning & Expense Control - The degree to which the District Legal Counsel, consistent with the full protection of the District's interests, meets adopted budgets and demonstrates an awareness of and makes efforts to advance cost containment

Rating:

1 2 3 4 5

Comments:

Cooperation with Others - The degree to which the District Legal Counsel builds and maintains positive, cooperative working relationships within the District or with others outside of the District, as evidenced by feedback from all levels of interactions, the ability to participate as a team player, and add value to all relationships.

Rating:

1 2 3 4 5

Comments:

Overall Performance - The degree to which the District Legal Counsel is meeting or exceeding the Board and General Manager's expectations.

Rating:

1 2 3 4 5

Prepared by:

GVRD Board Chair

Date

General Manager

Date

The following section is for Legal Counsel's Feedback to the Board and General Manager regarding this evaluation.

District Legal Counsel's Comments:

Received and acknowledged by: _____ Date _____
District Legal Counsel



Agenda 8-B

BOARD COMMUNICATION

Date: May 27, 2021

TO: Board Chairperson and Directors

FROM: Casey Halcro, Human Resources Manager

SUBJECT: Approve Annual General Manager Evaluation Timeline

BACKGROUND AND DISCUSSION

As part of the responsibilities as Board members, and as listed in GVRD Policy 4080, Board – GM Relationship, requires you to review the performance of the General Manager on an annual basis. This review is intended to be a comprehensive and objective evaluation of his performance for the past year. It is also intended to give guidance and help set priorities on use of time and resources in the coming year.

Below is the recommended timeline to complete the evaluation for 2020-21. We can adjust the timeline, if necessary, with the vote of the board members.

RECOMMENDATION

To commence general manager evaluation process.

ALTERNATIVES CONSIDERED

To modify the timeline with board approval.

SCHEDULE

Performance Review Schedule

	Meeting*
1. Performance Review forms and GM initial summary of results/progress distributed to Board members	*May 27, 2021
2. Initial completed Performance Review forms returned to HR Manager for tabulation	June 9, 2021
3. Combined draft Performance Review presented to Personnel Committee	*June 14, 2021

5. Final Performance Review forms due back to HR Manager	*June 18, 2021
6. Closed session to discuss Performance Review with GM	*June 24, 2021
7. Final Performance Review prepared for signatures of Board Chairperson and GM	*June 24, 2021

** adjustments to this schedule may be made with mutual consent of the Board and General Manager*

GENERAL MANAGER 2021 PERFORMANCE EVALUATION

(July 1, 2020 – June 30, 2021)

The rating system is as follows:

4 = Excellent; Outstanding Performance
3 = Performing; Above Expectations
2 = Performing; Meets Expectations
1 = Performing; Needs Improvement

Name: _____

ASSISTING BOARD OF DIRECTORS WITH ITS POLICY-MAKING ROLE

A. Providing Information

- | | | | | |
|---|---|---|---|---|
| 1. Does the General Manager keep you informed, in a timely manner, of the things you want to know about? | 1 | 2 | 3 | 4 |
| 2. Do reports provide adequate information and analysis to help you make sound decisions? | 1 | 2 | 3 | 4 |
| 3. Are agenda items and supporting documents appropriate and brought to you in sufficient time for deliberations? | 1 | 2 | 3 | 4 |
| 4. Based on the Board meeting agendas, are appropriate topics introduced in a timely manner? | 1 | 2 | 3 | 4 |
| 5. Does the General Manager follow up promptly on Board requests for information or action? | 1 | 2 | 3 | 4 |
| 6. Are Board packets relatively free of errors and omissions? | 1 | 2 | 3 | 4 |

B. Providing Advice

- | | | | | |
|---|---|---|---|---|
| 1. Does the General Manager demonstrate adequate knowledge of district affairs? | 1 | 2 | 3 | 4 |
|---|---|---|---|---|

- | | | | | |
|--|---|---|---|---|
| 2. Does the General Manager exercise good judgment? | 1 | 2 | 3 | 4 |
| 3. Does the General Manager consider alternatives before making recommendations? | 1 | 2 | 3 | 4 |
| 4. Does the General Manager plan ahead and recognize potential problems? | 1 | 2 | 3 | 4 |
| 5. Rate the quality of analysis that accompanies recommendations? | 1 | 2 | 3 | 4 |

INTERNAL ADMINISTRATION

A. Financial Management

- | | | | | |
|---|---|---|---|---|
| 1. Are you comfortable with the General Manager's approach to budget preparation and review? | 1 | 2 | 3 | 4 |
| 2. Is the General Manager effective in controlling costs through economical utilization of manpower, materials and equipment? | 1 | 2 | 3 | 4 |
| 3. Does the General Manager have sufficient knowledge of financial matters? | 1 | 2 | 3 | 4 |
| 4. Does the General Manager provide you with sufficient information on the financial status of the District? | 1 | 2 | 3 | 4 |

B. Personnel Management

- | | | | | |
|--|---|---|---|---|
| 1. Is the General Manager successful in guiding people so that they work together as a team toward common objectives? | 1 | 2 | 3 | 4 |
| 2. Does the General Manager develop and motivate personnel so that they are increasingly effective in performing their duties? | 1 | 2 | 3 | 4 |

- | | | | | |
|--|---|---|---|---|
| 3. Is the General Manager effective in promoting positive employer-employee relations? | 1 | 2 | 3 | 4 |
| 4. Is the General Manager effective in his dealings and relationships with unions? | 1 | 2 | 3 | 4 |

EXTERNAL RELATIONS

A. Citizen Relations

- | | | | | |
|---|---|---|---|---|
| 1. Does the General Manager generally make a positive impression on citizens of the District? | 1 | 2 | 3 | 4 |
| 2. Is he effective in handling disputes and/or complaints involving those who utilize district services and facilities? | 1 | 2 | 3 | 4 |

B. Community Relations

- | | | | | |
|---|---|---|---|---|
| 1. Does the General Manager participate in community activities and events? | 1 | 2 | 3 | 4 |
| 2. Is the GM active with community organizations and collaborative with other agencies? | 1 | 2 | 3 | 4 |

PERSONAL CHARACTERISTICS

A. Communications

- | | | | | |
|---|---|---|---|---|
| 1. Is the General Manager approachable? | 1 | 2 | 3 | 4 |
| 2. Do you feel he is a good listener? | 1 | 2 | 3 | 4 |

B. Management Style

- | | | | | |
|---|---|---|---|---|
| 1. Does the General Manager demonstrate interest and enthusiasm in performing his duties? | 1 | 2 | 3 | 4 |
| 2. Does he have sufficient leadership Characteristics? Does GM demonstrate Establishing & measuring expectations and goals for the employees of the district? | 1 | 2 | 3 | 4 |

3. Does the General Manager show initiative and creativity in dealing with issues, problems and unusual situations? 1 2 3 4

4. Is the General Manager open to new ideas and suggestions for change? 1 2 3 4

The overall rating is not an average of the numerically rated questions. It is to reflect the overall performance rating.

OVERALL RATING 1 2 3 4

Comments:

Areas of improvement:



Maintenance Department Board Report

5/27/2021

Parks and Facilities

- 401 Building- Contractor continues working with the seismic retrofit in the HR offices.
- City Park Playground- Staff and Leathers & Associates made repairs on the existing playground.
- VCC- Roof Company is scheduled to start with the replacement of the roof on the week of May 24th.
- BRS- Contractor made progress with the demolition of the caretaker house; waiting for PG&E for the relocation of the electric meter.
- Amador Tennis Courts- LED lighting retrofit was completed.
- Weed abatement- Staff continues with the mowing of River Park.
- Dan Foley Park- Contractor is scheduled to remove the popcorn ceiling in the Cultural Center on June 7th.
- Madren Field- Contractor begun with the repairs and installation of the LED lights in the field, the contractor is estimating to complete the project by June 9th.
- Working with HR on the recruitment of the Parks and Facilities Supervisor positions.



Finance Department Board Report

5/13/2021

FY 2021-2022 Budget Process

- The draft budget for FY 2021-2022 is being presented to the board for approval. Once approved, it will be made available for public comment.

PEAK – Recreation Software

- Working with Recreation Department and Board Clerk Pierson on the transition to PEAK software. I am currently reviewing General Ledger accounts already existing in PEAK and determining which new ones to add.

Arc Time Tracking

- I have been working with Cougar Mountain Software to export employee data into the Arc Time Tracking system – new timekeeping system we will be using. HR and Finance are scheduled to attend online training for the software on Friday, May 21st.

PARS (Public Agency Retirement Services)

- General Manager Lanusse and I met with representatives from CalMuni on Friday, May 21st to discuss creating an investment policy. CalMuni will guide us through the process. Once the policy is established, we will move the funds in our Retiree Benefit Trust Fund into an irrevocable trust with PARS.



Human Resources Board Report

5/27/2021

Personnel Update:

- For the first time in over a year, we are recruiting for multiple full-time positions. We've advertised both our Facilities Supervisor and our Landscape Supervisor positions and we are prepping to hire for more full-time positions. We will begin the first round of interviews in the next couple of weeks.
- HR is assisting staff in onboarding PT staff in both Recreation and Parks/Facilities.

Classification Study:

- HR continues to work to finalize the classification study with various stakeholders.

Policy updates:

- HR and GM continue to work on policy updates and HR has reached out to Unions about possible policy updates in the near future.

HRIS:

- HR has teamed up with our Finance team to implement a new HRIS. We anticipate that it will be fully operational on the employee facing side by July. We have been able to get the time tracking module up and running and hope to be testing it out this pay period. Our current contract with Zenefits will end at the beginning of June. Our new contract will recognize a cost savings for the District and better communicate with our current payroll system.

Negotiations:

- HR and the GM continue to negotiate new contracts with IBEW and SEIU.

Training:

- HR and the GM are beginning the process of looking at training opportunities geared toward team and trust building for full-time employees.
- HR is working to ensure all employees are up-to-date on ongoing compliance with legally mandated trainings.



Recreation Board Report

5/27/2021

Youth Programs and Events-

- Children's Wonderland Park.re-opened on May 21st. The public response to re-opening has been positive and reservations are steady. Staff has instituted Covid protocols including limiting capacity, temperature checks, disinfecting procedures and mask mandate for all entrants. Park operates Wednesday – Sunday offering reservable time slots between 9am-4pm. Recreation staff will be working with the Board Clerk to schedule and hold a ribbon cutting for the Pirate Ship.
- Staff is beginning recruitment for our Summer Camps programs. District planned camps include “Fun in the Sun Camp at VCC”, Kinder Kids Camp and FRESH Camp at CW”. Staff will be marketing these camps on social media and by postcards.

Sports:

- Councilwomen Dew is hosting free event entitled “Kicking-up a storm!” on June 5th from 10am-12pm at Wardlaw Soccer Field.
- Summer Tennis programs are almost full so to accommodate all the tennis requests the department is adding a new tennis instructor that will hold classes at the Glen Cove Tennis Courts.
- Summer Sports camps, programs, and classes are now open for registration and enrollment is steady as we have added many new contracted program offerings.
- Field Reservations are at an all-time high right now. We have increased the use of fields that have not been used in the past. Teams are also excited for the new renovations and field improvements.
- Staff is working on developing a Sports User Agreement process with all District teams to streamline and formalize use agreements of our fields and Sports facilities via an annual use agreement. This process would include a bi-annual Sports Group meeting and field request process.

Aquatics

- Staff interviews for Summer 2021 are underway. Staff has offered three American Red Cross lifeguard training classes to certify and attract a qualified staffing for the upcoming Summer programs. Due to staff's efforts GVRD is fully staffed for our upcoming programs unlike many surrounding agencies who are having a very difficult time hiring staffing.
- All private swim lessons are now 100% full until June 3rd.
- High School Polo ends 5/20/21 and afternoon lap swim lanes will become available at the conclusion of the season.
- We just began our third and final spring lifeguard training course with 8 out of 10 participants registered.
- Spring camp registration opened on May 14th the first week of camp registrations numbers for Guard Start is at 10, Davey Jones 5, and Junior lifeguard 8.
- Group swim lesson registration opens on June 7th for Parent Tot up to Adult/Teen.
- Vallejo Aquatic Club Swim Team will continue to practice through the summer.
- Water Exercise will re-open in the summer. The program will be Monday-Friday, 6:40pm-7:20pm with a max class size of 15 participants.
- Lap Swim Reservations are still successful. All lanes are full each day.

Community Centers-

- Staff has finalized an agreement with the Solano County Office of Education (SCOE) and First 5 to hold eight-weeks of pre-k classes. This partnership will provide free or low-cost pre-k programs at North Vallejo Community Center. SCOE will be purchasing all related classroom equipment including tables, chairs, pay equipment and supplies. This equipment valued in excess of \$3,000 will be donated to the District at the conclusion of the program to utilize for future programming.
- Teacher Kay Online Preschool ends May 28. In-person and online Summer Camps start on June 28.
- Outdoor Ballet Folklorico and Online Spanish for Beginners started on May 3.
- COVID-19 Testing site requested an extension to use SVCC.
- Outdoor Town Hall meetings scheduled mid & late May at SVCC.
- Staff continues working in anticipation of the State easing restrictions and allowing re-opening and return of indoor programming.
- Summer Activity Guide production in progress. The format will be digital.



General Manager Board Report

5/27/2021

- Staff and I have updated the rough drafts for fiscal year 21-22 to be balanced.
- Kerri resigned from the Interim Recreation superintendent position.
- Hwy 37 meetings continue, and I have another evening meeting in a week.
- Represented negotiations are ongoing.
- I had a brief call with the City of Vallejo staff regarding Eden Housing Impact fees. The City will write an addendum instead of writing a new contract. They will send us a draft, and plan to take it to Council in August.
- I am awaiting a response from the School District regarding the lease at Franklin with our second redline version. They are interested in getting it approved this summer.
- I continue to meet and try to get American Rescue Plan (ARP) funds for the District. The City and County have received funds, and it is up to them if they want to make any funding available to GVRD. They are not required to do so. California Association of Recreation and Park Districts (CARPD) has a letter writing campaign, as we are also trying to contact legislature to assist. The State has/will place a 1% cap on property tax, which will reduce our revenue in this aspect by almost 50%.
- We did the first tour on Wednesday. The second tour will be Wednesday May 26th.
- I was the guest speaker at the Rotary meeting, and they treated me very well, and had positive comments regarding GVRD. There was also a large demand for pickleball. It felt great to talk to a live audience.
- I have had several talks with the Bocce club regarding the courts.
- Staff and I met with the Vallejo Police Department to discuss homeless, vandalism, pooling resources, support, and cameras in our parks.