

Greater Vallejo Recreation District

GVRD promotes wellness and healthy lifestyles by providing safe parks and innovative and fun recreation programs for all residents.

BOARD OF DIRECTORS

Rizal Aliga
Robert Briseño
Stacey Kennington
Wendell Quigley

GENERAL MANAGER

Gabe Lanusse

Greater Vallejo Recreation District Board of Directors

MINUTES

October 12, 2023 – 401 Amador Street

6:30 p.m.

1) Call to Order

Chairperson Briseño called a regular meeting of the Board of Directors of the Greater Vallejo Recreation District to order at 6:30 p.m., October 12, 2023, in the Board Room of the Greater Vallejo Recreation District Office, 401 Amador Street, Vallejo, California.

2) Pledge of Allegiance

Chairperson Briseño led the pledge.

3) Roll Call

Present: Chairperson Robert Briseño; Vice Chairperson Wendell Quigley, Director Stacey Kennington

Staff: General Manager, Gabriel Lanusse; Legal Counsel, Andrew Shen; Recreation Supervisor, Sandy Tawaratsumida; Parks and Facilities Director, Salvador Nuño; Finance Consultant, Sue Casey; Finance Director, Noel Parkhurst; HR Director, Lisa Sorvari; Board Clerk, Kimberly Pierson

Excused: Secretary Rizal Aliga

4) Approval of Agenda

Director Quigley offered the motion, seconded by Director Kennington to approve the agenda. Motion passed.

5) Public Comment:

Members of the public may speak on any item not on the agenda but within the jurisdiction of the Board. Items on the agenda can be addressed at the time the matter is taken up. Each speaker is limited to 3 minutes and a spokesperson for an organization is limited to 5 minutes.

None

6) Committee Updates

The Chairperson for Ad-Hoc and Standing Committees will provide any updates to the full board.

None



7) **Consent Calendar**

Items listed on the consent calendar are considered routine in nature and may be enacted by one motion. If discussion is required, that item will be removed from the consent calendar and will be considered separately.

Public Comment-none

7.1 Approve Special Meeting Board Minutes – September 7, 2023

7.2 Accept Programs and Publicity Committee Minutes – September 5, 2023

7.3 Accept Budget and Finance Committee Minutes – September 11, 2023

Director Quigley offered the motion, seconded by Director Kennington to approve the consent calendar. Motion passed.

8) **Financials:**

Public Comment-none

The General Manger introduced the new Finance Director, Noel Parkhurst

8.1 Accept Finance Statement through 9/30/2023 (Casey)

Sue Casey recommended changes to the current financial statements. Will be discussed at the upcoming Budget and Finance Committee meeting.

Director Quigley offered the motion, seconded by Director Kennington to approve the payment of bills 9/1/2023 through 9/30/2023. Motion passed.

8.2 Accept Payment of Bills 9/1/2023 through 9/30/2023 (Parkhurst)

Director Quigley offered the motion, seconded by Director Kennington to accept the payment of bills 9/1/2023 through 9/30/2023. Motion passed.

9) **Action Items:**

Public Comment

9.1 Approve Policy 2015 - Purchase of Meals Refreshments and Other Non-Cash Items (Sorvari)

Director Quigley offered the motion, seconded by Director Kennington to approve Policy 2015-Purchase of Meals, Refreshments and Other Non-Cash Items. Motion passed.

9.2 Approve Policy 3073- Cunningham Aquatic Complex Rules and Procedures (Sorvari)

Changes were requested, policy will return to a future meeting for approval.

10) **Staff Updates**

Public Comment-none

10.1 Recreation Services Director

- Gave an update on the Adaptive Recreation Talent Show-50 participants and 15 performers.
- Announced upcoming Community Events: Nightmare on Glenn Street (looking for vendors), Floating Pumpkin Patch, Heritage Festival.



10.2 Parks and Facilities Director

- Announced the city completed the North Vallejo Community Center parking lot upgrades.
- Announced the completion of the floor resurfacing at Franklin. Pickleball and volleyball lines were added.
- Announced staff assisted with bringing supplies to the Waterfront Weekend event.

10.3 Human Resources Director

- Gave an update on training opportunities.
- Announced three policies that will be taken to the next Policies and Personnel Committee.
- Announced plans to research resources for employees who reach service milestones.

10.4 Finance Director

- Gave an update on the current budget revision process and struggle with the current software.
- Gave an update on the Fiscal Year 21-22 audit process.

10.5 General Manager

- Announced Employees of the Month
 - August - Mario Samayoa
 - September – Dayna Asbury
- Provided an update on program development for Franklin.
- Gave an update on outstanding City of Vallejo impact fees.
- Announced the recent attendance at the Sister City reception.

12) Executive Session: at 7:56pm Chairperson Briseño convened to executive session.

Public Comment-None

PUBLIC EMPLOYEE PERFORMANCE EVALUATION, pursuant to Government Code section 54957

Title: General Manager

Meeting reopened at 8:48pm

Chairperson Briseño reported: information was given, and direction was provided.

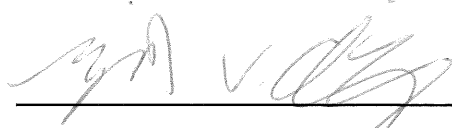
13) Announcements and Comments from Board Members

None




14) Meeting Adjourn

Director Quigley offered the motion, seconded by Director Kennington to adjourn the meeting at 8:50 p.m. Motion passed.



Rizal Aliga, Board Secretary



Date



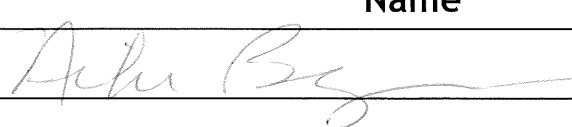
ATTENDANCE SHEET	PRESENT	EXCUSED
Director Aliga		✓
Director Briseno	✓	
Director Kennington	✓	
Director Quigley	✓	
Vacant Seat		

DATE OF MEETING October 12, 2023 - 6:30pm

Kimberly Pierson 10/12/2023
Clerk of the Board Date

**Greater Vallejo Recreation District
Board of Directors Meeting
Sign in Sheet
Thursday, October 12, 2023, 6:30pm
Administration Office Board Room**

Signing in for this meeting is voluntary.

Name	
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Request to address the Greater Vallejo Recreation District Board of Directors

Please complete prior to meeting and give to the General Manager

I would like to speak to the Board:

Date: Oct 12, 2023

Name: _____

Jean Dardet

(Please Print)

Organization Represented (if any): _____

Phone #: _____

Agenda Item Number: 5

For Against Questions

Each speaker will limit remarks to 3 minutes and spokesperson for an organization to 5 minutes.

Signature: _____

Jean Dardet

Address: _____

Vallejo

City/State/Zip: _____