



GREATER VALLEJO RECREATION DISTRICT

Mission Statement: *Building community and enhancing quality of life through people, parks, and programs.* Website: www.gvrd.org

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Policies and Personnel Committee Meeting Monday, August 9, 2021

Due to Solano County and the State of California's shelter in place orders our Committee Meeting was held remotely via Zoom Meetings

In attendance: Director Salvadori, HR Manager Halcro, GM Lanusse

Absent: Director Lea

Meeting began: 1:35 pm

1. Discuss Proposed Full-Time Human Resources Coordinator Position and Pay Scale

- a. The committee discussed the HR Coordinator Position and updated pay scale and unanimously agreed to the changed title (HR Clerk) and changed pay scale.

2. Discussion on Board Stipends-Policies 4030 and 4090

- a. The committee discussed possibilities for changing the Board stipend but ultimately decided against making any changes due to the \$100 cap on committee meetings.

3. Discuss Proposed Marketing Position

- a. The committee discussed the proposed marketing position. Committee agreed that this position would ultimately report to the General Manager.

4. Update on Part-time Employee Policy Manual

- a. Staff shared with Committee that GVRD is working with an outside consultant to update the Part-time Policy Manual. Additionally, staff shared that both HR and the outside consultant are in agreement that, after this update, we should move toward having only one policy manual for both full-time and part-time employees.

5. Executive Session

- a. This was cancelled.

Meeting adjourned 2:17pm