



GREATER VALLEJO RECREATION DISTRICT

Mission Statement: Building community and enhancing quality of life through people, parks, and programs.

395 Amador Street, Vallejo, CA 94590-6320 • 707-648-4600 • FAX 707-648-4616

Board of Directors
 Robert Briseno
 Gary Salvadori
 Ron Bowen
 Sheryl Pannell Lea
 Adjoa McDonald

General Manager
 Gabriel Lanusse

In accordance with California Government Code Section 54957.5, any writing or document that is a public record, relates to an open session agenda item and is distributed less than 72 hours prior to a regular meeting, will be made available for public inspection in the District offices during normal business hours. *Due to the current closure of the district office, documents will be available electronically at <https://www.gvrd.org/about-us/agendas-minutes/>

Greater Vallejo Recreation District Board of Directors

MINUTES

April 8, 2021

6:30 p.m.

Due to Solano County and the State of California's shelter in place orders our Board Meeting will be held remotely via Zoom Meetings

(The Zoom platform is ADA compliant)

1) Call to Order

Chairperson Briseno called a regular meeting, of the Board of Directors of the Greater Vallejo Recreation District, to order at 6:31 p.m., April 8, 2021.

2) Pledge of Allegiance

3) Roll Call

Present: Chairperson Robert Briseno, Vice-Chairperson Gary Salvadori, Directors; Sheryl Pannell Lea, Ron Bowen and Adjoa McDonald

Staff: Legal Counsel, Gary Heppell; Finance Director, Penny Harman; Maintenance Superintendent, Salvador Nuno; Human Resources Manager, Casey Halcro; Interim Recreation Superintendent, Kerrilyn Ely, Interim Recreation Supervisor, Dustin Stene and Board Clerk, Kimberly Pierson

Excused: General Manager, Gabe Lanusse

4) Approval of Agenda

Director Salvadori offered the motion, seconded by Director Lea to approve the agenda. Roll call vote Ayes: Briseno, Salvadori, Bowen, Lea, McDonald; Nays: none; Absent: none; Abstain: none. Motion passed unanimously

5) Presentations:

Introducing Kerrilyn Ely, Interim Recreation Superintendent (Halcro)

Human Resources Manager, Halcro introduced Kerrilyn Ely and welcomed her to GVRD.

6) **Public Comment:**

Members of the public may speak on any item not on the agenda but within the jurisdiction of the Board. Items on the agenda can be addressed at the time the matter is taken up. Each speaker is limited to 3 minutes and a spokesperson for an organization is limited to 5 minutes.

None

7) **Consent Calendar:**

Items listed on the consent calendar are considered routine in nature and may be enacted by one motion. If discussion is required, that particular item will be removed from the consent calendar and will be considered separately.

A) **Approve Board Minutes-March 25, 2021**

B) **Accept the Facility and Development Committee Minutes-March 18, 2021**

Director Salvadori offered the motion, seconded by Director Bowen to approve the consent calendar. Roll call vote: ayes: Roll call vote Ayes: Briseno, Salvadori, Bowen, Lea, McDonald; Nays: none; Absent: none; Abstain: none. Motion passed unanimously

8) **Financials:**

A) **Approve Financial Statement as of 3/31/2021 (Harman)**

Director Bowen offered the motion, seconded by Director Lea to approve the financial statement as of 3/21/2021. Roll call vote Ayes: Briseno, Salvadori, Bowen, Lea, McDonald; Nays: none; Absent: none; Abstain: none. Motion passed unanimously

B) **Approve Payment of Bills 3/1/2021 through 3/31/2021 (Harman)**

Finance Director Harman provided details on a few of the larger payments: Director Bowen offered the motion, seconded by Director Lea to approve the payment of bills 3/1/2021 through 3/31/2021. Roll call vote: Ayes: Directors: Lea, Bowen, McDonald Absent: none; Abstain: Salvadori. Motion passed.

C) **Review of Expenses and Revenue Fiscal Year 2020-2021 (Harman)**

Items provided for information only.

9) **New Business:**

Approve Job Descriptions Updates and Title Changes for the Following Positions: Facilities Supervisor and Landscape Supervisor (Halcro)

Director Bowen offered the motion, seconded by Director Salvadori to approve the job description and title changes for Facilities Supervisor and Landscape Supervisor. Roll call vote Ayes: Briseno, Salvadori, Bowen, Lea, McDonald; Nays: none; Absent: none; Abstain: none. Motion passed unanimously.

10) **Staff Reports-Informational Only:**

A) **Maintenance Superintendent**

- Provided an update upgrades to the Amador Tennis Court lighting.
- Provided an update on a request to install a Foot Golf Course at Dan Foley Park
- Provided a status update on new scoreboard and bleacher replacements.
- Updated the Board on a request from Mayor McConnell to form an inter-district committee with members of GVRD, Vallejo City Unified School District and the City of Vallejo.

B) Finance Director

- Provided an update on the Fiscal Year 2021-2022 budget process
- Provided an update on staff training

C) Human Resources

- Provided information on the recent passage of Senate Bill 95.

D) Recreation Department-Given by Dustin Stene

- Provided on update on current programing and revenue numbers for the Sports and Aquatics Departments and Field Reservations.
- Announced the pool has been COVID and Emergency incident free for over 7 months.
- Recognized pool staff for their continued efforts to provide the community a safe and welcoming environment.

11) **Executive Session:** At 7:20p.m. Chairperson Briseno convened to executive session held via Zoom breakout room

A) Conference with Labor Negotiators (Legal Counsel, General Manager and HR Manager): International Brotherhood of Electrical Workers Local Union 1245, (IBEW) negotiations; pursuant to Government Code section 54957.6

B) Conference with Labor Negotiators (Legal Counsel, General Manager and HR Manager): Service Employees International Union Local 1021, (SEIU) negotiations; pursuant to Government Code section 54957.6

At 8:30 p.m. Chairperson Briseno convened to regular session and reported the following:

Item A-Information given to the Board. Board provided guidance.

Item B- Information provided to the Board.

12) **Announcements and Comments from Board Members:**

Director McDonald had a question about the announcement from Mayor McConnell and wanted to know if it would be on the next agenda and also for details on how items are placed on the agenda. She also requested to discuss Strategic Planning at a future board agenda.

13) Meeting Adjourn:

Director McDonald offered the motion, seconded by Director Bowen to adjourn the meeting at 8:36 p.m. Roll call vote Ayes: Briseno, Salvadori, Bowen, Lea, McDonald; Nays: none; Absent: none; Abstain: none. Motion passed unanimously.



Ron Bowen, Board Secretary

4/23/21

Date



ATTENDANCE SHEET	PRESENT	EXCUSED
Director Lea	✓	
Director Briseno	✓	
Director Salvadori	✓	
Director Bowen	✓	
Director McDonald	✓	

DATE OF MEETING April 8, 2021-6:30pm (Zoom Meeting)

Kimberly Pierson 4/8/2021
Clerk of the Board Date



DATE OF MEETING: April 8, 2021- Board Meeting

AGENDA ITEM: Approval of Agenda

ROLL CALL VOTE SHEET	YEA	NAY	ABSTAIN	ABSENT
Director Lea	✓			
Director Briseno	✓			
Director Bowen	✓			
Director Salvadori	✓			
Director McDonald	✓			

AGENDA ITEM: Consent Calendar

ROLL CALL VOTE SHEET	YEA	NAY	ABSTAIN	ABSENT
Director Lea	✓			
Director Briseno	✓			
Director Bowen	✓			
Director Salvadori	✓			
Director McDonald	✓			

AGENDA ITEM: Approve Financial Statement as of 3/31/2021

ROLL CALL VOTE SHEET	YEA	NAY	ABSTAIN	ABSENT
Director Lea	✓			
Director Briseno	✓			
Director Bowen	✓			
Director Salvadori	✓			
Director McDonald	✓			

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AGENDA ITEM: Approve Payment of Bills 3/1/2021 through 3/31/2021

ROLL CALL VOTE SHEET	YEA	NAY	ABSTAIN	ABSENT
Director Lea	✓			
Director Briseno	✓			
Director Bowen	✓			
Director Salvadori			✓	
Director McDonald	✓			

AGENDA ITEM: Approve Job Description Updates and Title Changes for the Following Positions: Facilities Supervisor and Landscape Supervisor

ROLL CALL VOTE SHEET	YEA	NAY	ABSTAIN	ABSENT
Director Lea	✓			
Director Briseno	✓			
Director Bowen	✓			
Director Salvadori	✓			
Director McDonald	✓			

AGENDA ITEM: Meeting Adjournment

ROLL CALL VOTE SHEET	YEA	NAY	ABSTAIN	ABSENT
Director Lea	✓			
Director Briseno	✓			
Director Bowen	✓			
Director Salvadori	✓			
Director McDonald	✓			